

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, March 7, 2023

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Steve Napolitano

Mayor Pro Tem Richard Montgomery

Councilmember Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Fire Chief Michael Lang

Human Resources Director Lisa Jenkins

Information Technology Director Terry Hackelman

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Public Works Director Erick Lee

Acting Community Development Director Talyn Mirzakhanian

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

The City offers an opportunity to participate in City Council meetings via Zoom and In-Person.

Zoom Meeting:

Meeting ID: 933 7620 0363

Direct URL: <https://citymb-info.zoom.us/j/93376200363>

Via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 7, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>*
- 2) email to cityclerk@manhattanbeach.gov or*
- 3) telephone message recorded at **(310) 802-5030**.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 1, 2023, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Jackson Zawacki, Mira Costa High School

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 7, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

NOON PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad to "raise your hand" at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [23-0025](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of February 21, 2023
- b) City Council Adjourned Regular Meeting Minutes of February 28, 2023 (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of February 21, 2023](#)
[City Council Adjourned Regular Meeting Minutes of February 28, 2023](#)

2. Financial Reports: [23-0082](#)

Schedule of Demands February 3, 2023, and February 10, 2023 (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands February 3, 2023 and February 10, 2023](#)

3. Receive and File the 2022 Housing Element Annual Progress Report as [23-0108](#)

Required by the California Department of Housing and Community Development (Acting Community Development Director Mirzakhania).

RECEIVE AND FILE

Attachments: [2022 Housing Element Annual Progress Report](#)

4. Consideration of a Resolution Awarding a Construction Agreement to FS [23-0051](#)

Contractors, Inc. for the Rowell Avenue Sidewalk Gap Closure Between 1st Street and Curtis Avenue Project for \$602,767 Including Contingency; and a Determination Pursuant to the California Environmental Quality Act that the Project is Categorical Exempt Pursuant to Section 15301(c) of the State CEQA Guidelines (Public Works Director Lee).

ADOPT RESOLUTION NO. 23-0022

Attachments: [Resolution No. 23-0022](#)
[Agreement - FS Contractors Inc.](#)
[Bid Proposal](#)
[Plans and Specifications \(Web-Link Provided\)](#)
[Budget and Expenditures Summary](#)
[Location Map](#)
[Grant of Easement and Agreement – 110 S. Rowell \(MBUSD\)](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

5. Public Hearing to Consider Ordinance No. 23-0006 Amending: [23-0113](#)
- a) the Zoning Text in Title 10, Part III of the Manhattan Beach Municipal Code and
 - b) the Zoning Map; and to Consider Resolution No. 23-0025 Amending the Land Use Element of the Manhattan Beach General Plan, to Create a Residential Overlay Zoning District for Certain Commercial Properties (Acting Community Development Director Mirzakhonian).
- A) CONDUCT PUBLIC HEARING**
- B) INTRODUCE ORDINANCE NO. 23-0006**
- C) ADOPT RESOLUTION NO. 23-0025**
- (Estimated Time: 30 Mins.)**

Attachments: [Draft Ordinance No. 23-0006](#)
[Draft Resolution No. 23-0025](#)
[Table 1 - Residential Overlay District Development Standards](#)
[Planning Commission Staff Report - February 22, 2023 \(Web-Link Provided\)](#)
[Adopted 6th Cycle Housing Element \(Web-Link Provided\)](#)
[HCD's Housing Element Compliance Incentives and Noncompliance Consequences](#)
[PowerPoint Presentation](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

6. Consideration of Design Updates, Cost Estimates, Naming of the Senior and Scout Community Center, and Renegotiating the Memorandum of Understanding (Parks and Recreation Director Leyman). [23-0032](#)
- (Estimated Time: 1 Hr.)**
- A) DISCUSS AND PROVIDE DIRECTION**
- B) IF APPROVED, ALLOCATE \$1,691,548**

Attachments: [Scout House Renderings](#)
[Senior Scout House Cost Estimate](#)
[Five Year Forecast - Scout House Funding Options](#)
[Senior and Scout House MOU with Attachments](#)
[PowerPoint Presentation](#)

7. Consideration of the City of Manhattan Beach Historical Collection Policy and Action Plan and a Polliwog Pavilion Concept to Improve Access to the Historical Collection and Expand Eastside Library Services (Parks and Recreation Director Leyman). [23-0127](#)
(Estimated Time: 45 Mins.)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Collections Assessment Report \(January 2022\)](#)
[Draft Collection Policy for the Historical Collection \(March 2023\)](#)
[PowerPoint Presentation \(History Associates Incorporated\)](#)
[PowerPoint Presentation](#)
8. Consideration of a Revised Annual Work Plan for the Cultural Arts Commission (CAC) and Authorization for Requests for Proposals for Utility Box Beautification, Murals, and Sculpture Garden (Parks and Recreation Director Leyman). [23-0104](#)
(Estimated Time: 30 Mins.)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Velzy Plaque Proposal](#)
[PowerPoint Presentation](#)
9. Review and Select the Design Option for Decorative Crosswalks in North Manhattan Beach and Adopt Resolution Nunc Pro Tunc No. 23-0024 for Work to be Completed in Conjunction with the Biennial Slurry Seal Project which Qualifies for a Categorical Exemption Pursuant to Section 15301 Class 1 of the State CEQA Guidelines (Public Works Director Lee). [23-0072](#)
(Estimated Time: 30 Mins.)
A) DISCUSS AND PROVIDE DIRECTION
B) ADOPT RESOLUTION NUNC PRO TUNC NO. 23-0024
Attachments: [Resolution Nunc Pro Tunc No. 23-0024](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT**P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

10. Agenda Forecast (City Clerk Tamura). [23-0112](#)
INFORMATION ITEM ONLY
11. Recent Planning Commission Quasi-Judicial Decisions: [23-0109](#)
Use Permit Amendment to Allow Alcohol Sales (the Sale of Beer and Wine Only for On-Site Consumption) at an Existing “Eating and Drinking Establishments” Use Located at 321 Manhattan Beach Boulevard in the Downtown Commercial (CD) Zoning District. (Bluestone Lane Restaurant) (Acting Community Development Director Mirzakhianian).
INFORMATION ITEM ONLY

12. Commission Minutes:[23-0114](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of August 25, 2022 (Acting Community Development Director Mirzakhania)
- b) Parking and Public Improvements Commission Meeting Minutes of September 22, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- c) Parking and Public Improvements Commission Meeting Minutes of October 27, 2022 (Cancelled) (Acting Community Development Director Mirzakhania)
- d) Parking and Public Improvements Commission Meeting Minutes of November 24, 2022 (Rescheduled) (Acting Community Development Director Mirzakhania)
- e) Parking and Public Improvements Commission Meeting Minutes of December 1, 2022 (Acting Community Development Director Mirzakhania)
- f) Library Commission Meeting Minutes of December 12, 2022 (Parks and Recreation Director Leyman)
- g) Planning Commission Meeting Minutes of December 14, 2022 (Acting Community Development Director Mirzakhania)
- h) Parking and Public Improvements Commission Meeting Minutes of December 22, 2022 (Rescheduled) (Acting Community Development Director Mirzakhania)
- i) Planning Commission Meeting Minutes of January 25, 2023 (Cancelled) (Acting Community Development Director Mirzakhania)
- j) Planning Commission Meeting Minutes of February 8, 2023 (Cancelled) (Acting Community Development Director Mirzakhania).

INFORMATION ITEM ONLY

- Attachments:** [Parking and Public Improvements Commission Meeting Minutes of August 25, 2022](#)
[Parking and Public Improvements Commission Meeting Minutes of September 22, 2022 \(Cancelled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of October 27, 2022 \(Cancelled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of November 24, 2022 \(Rescheduled\)](#)
[Parking and Public Improvements Commission Meeting Minutes of December 1, 2022](#)
[Library Commission Meeting Minutes of December 12, 2022](#)
[Planning Commission Meeting Minutes of December 14, 2022](#)
[Parking and Public Improvements Commission Meeting Minutes of December 22, 2022 \(Rescheduled\)](#)
[Planning Commission Meeting Minutes of January 25, 2023 \(Cancelled\)](#)
[Planning Commission Meeting Minutes of February 8, 2023 \(Cancelled\)](#)

Q. CLOSED SESSION**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

March 14, 2023 - Tuesday -- 6:00 PM - Work Plan Meeting
March 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
April 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting
April 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
April 25, 2023 - Tuesday -- TBD - Boards and Commissions Interviews
May 2, 2023 - Tuesday -- 6:00 PM - City Council Meeting
May 9, 2023 - Tuesday -- 6:00 PM - Budget Study Session
May 16, 2023 - Tuesday -- 6:00 PM - City Council Meeting
May 23, 2023 - Tuesday -- 6:00 PM - Budget Study Session
June 6, 2023 - Tuesday -- 6:00 PM - City Council Meeting
June 20, 2023 - Tuesday -- 6:00 PM - City Council Meeting
July 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to July 5, 2023)
July 5, 2023 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled from July 4, 2023)
July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 8, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
March 13, 2023 - Monday - 4:00 PM - Library Commission Meeting
March 20, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
March 22, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
March 23, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
March 27, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 10, 2023 - Monday - 4:00 PM - Library Commission Meeting
April 12, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
April 17, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 24, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 26, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
April 27, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

May 29, 2023 – Monday – Memorial Day

July 4, 2023 - Tuesday - Independence Day

September 4, 2023 - Monday - Labor Day

October 9, 2023 – Monday – Columbus Day

November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)

November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday

December 25, 2023 - Monday - Christmas Day Observed

January 1, 2024 – Monday – New Years Day Observed

January 15, 2024 – Monday – Martin Luther King Day

February 19, 2024 - Monday - Presidents Day