



BRIEFING NOTES

YOUR SOURCE FOR CITYWIDE UPDATES

APRIL 7, 2023

MANHATTAN BEACH POLICE DEPARTMENT OLDER ADULT POLICE ACADEMY

Beginning Thursday, September 7, 2023, and every Thursday after that through September 28, 2023, the Manhattan Beach Police Department will be hosting our Older Adult Police Academy. The program is designed to educate residents as to the multi-faceted world of law enforcement through the lens of the Manhattan Beach Police Department.

A deep-dive into the life of a Manhattan Beach police officer is shown to academy attendees through the curriculum provided by officers and personnel from the Police Department. Contact Officer Borello for details at: (310)802-5184, or jborello@manhattanbeach.gov

Contact: Chief of Police Rachel Johnson, (310) 802-5103, rjohnson@manhattanbeach.gov

MANHATTAN BEACH POLICE DEPARTMENT BAKER TO VEGAS RUNNING TEAM

Team 134, comprised of runners from the Manhattan Beach and Hermosa Beach Police Departments, competed in the 37th annual Baker to Vegas Challenge Cup Relay over the weekend of April 1st and 2nd, 2023. The race consisted of 20 legs spanning 120 miles of desert, with the first of the 20 legs beginning in Baker, California. The race concluded inside of the Rio Hotel in Las Vegas, Nevada with the last runner crossing over the finish line in the convention hall of the hotel.

The team entered and competed in a challenging division, finishing 7th place out of 22 teams, thus making **them eligible for the coveted “Mug” and a chance to compete next year in a double-digit division.** Team 134 put forth a commendable effort, braving the heat and the cold to achieve a noteworthy accomplishment which, even to their surprise, exceeded that which they had set out to do.

Contact: Chief of Police Rachel Johnson, (310) 802-5103, rjohnson@manhattanbeach.gov

AUTISM AWARENESS MONTH – MBPD PATCH DRIVE

In support of Autism Awareness this month, the M.B.P.D. will be selling our very own M.B.P.D. Autism uniform patches for \$10.00. You may see our officers wearing the patch on their uniforms as well, which we do in April of each year during Autism Awareness Month. All of the proceeds/donations go directly to the Autism Society of Los Angeles.

Contact: Chief of Police Rachel Johnson, (310) 802-5103, rjohnson@manhattanbeach.gov

CURRENT RECRUITMENT ACTIVITY UPDATE

Recent recruitment activity includes one internal promotion (Lead Sewer Maintenance Worker), four panel interviews (Associate Planner, Code Enforcement Officer, Police Academy Trainee, Sewer Maintenance Worker), and the written exam Police Services Officer.

Police Officer Recruitment:

Our total sworn vacancy count is nine, with all vacancies at the Police Officer level (this includes the seven new positions City Council authorized recently). A new Police Officer Trainee started the Academy in January.

There continues to be a robust list of eligible Trainee candidates available who have passed the testing process, with new names added to the list on March 28th. Lateral recruitment is ongoing. There are currently five Trainee candidates and two lateral candidate in various stages of the background process.

Fire Recruitment:

The Fire Inspector recruitment closed to applicants on February 12th and interviews took place on February 28th. A candidate has been selected and is in the pre-employment process. The Firefighter/Paramedic recruitment is ongoing, with one candidate currently in the background process, and a new lateral recruitment opened on March 21st.

The document on the following page summarizes the status of all recruitment activity, including positions filled to date in the new Fiscal Year (2022/23).

Contact: Acting Human Resources Director Stephanie Swofford, (310) 802-5256, sswofford@manhattanbeach.gov

Full-Time Recruitment Updates

(as of 04/06/2023)

Recruitments Open and In Progress			
Position	Dept.	FTE	Current Updates
Associate Planner	CD	1	<ul style="list-style-type: none"> • Vacancy due to resignation 09/29/22 • List established 03/15/23 • Pending department interview/selection
Code Enforcement Officer I/II	CD	1	<ul style="list-style-type: none"> • Vacancy due to resignation 03/04/23 • List established 03/30/23 • Pending department interview/selection
Engineering Technician I/II	CD	1	<ul style="list-style-type: none"> • Vacancy due to anticipated internal promotion • List established 02/21/23 • Pending department re-evaluation of position
Environmental Programs Administrator	CD	1	<ul style="list-style-type: none"> • Vacancy due to resignation 07/07/22 • Candidate declined job offer on 12/29/22 • Job re-opened on 02/22/23 as Open until Filled • Pending department interview/selection
Permit Technician	CD	1	<ul style="list-style-type: none"> • Vacancy due to anticipated internal promotion • Job opened on 03/27/23 and will close on 04/17/23
Sr. Permit Technician	CD	1	<ul style="list-style-type: none"> • Vacancy due to anticipated resignation • Promotional recruitment opened on 03/27/23 and closed on 04/03/23 • Oral interview is scheduled for 04/12/23
Firefighter/Paramedic	FIRE	Overhire	<ul style="list-style-type: none"> • Vacancy due to promotion & CC approved addn'l staffing • List established 01/24/23 • 1 candidate in background
Firefighter/Paramedic (Lateral)	FIRE	Overhire	<ul style="list-style-type: none"> • Vacancy due to anticipated promotion & CC approved addn'l staffing • Job posted 03/21/23 as continuous recruitment • Oral interview is scheduled for 04/17/23
Fire Inspector	FIRE	1	<ul style="list-style-type: none"> • New FTE - approved during Budget Process FY22-23 • List established 03/01/23 • Candidate selected; pending new hire process
Technology Systems Engineer	IT	1	<ul style="list-style-type: none"> • Vacancy due to retirement; Upgraded from Network Administrator in mid-year budget • Job opened on 02/22/23 as Open until Filled • Pending department interview/selection
Community Services Officer	PD	2	<ul style="list-style-type: none"> • New established 01/26/23 & merged with existing List • 2 candidate in background
Police Academy Trainee	PD	9	<ul style="list-style-type: none"> • Oral Interview Panel conducted on 3/23/2023 • Next Written Exam & Physical Agility Test 5/11/2023 • 5 candidates in background
Police Officer (Lateral/Academy Grad)	PD		<ul style="list-style-type: none"> • 7 new positions authorized in the mid-year budget • 2 candidates in background
Police Lieutenant	PD	N/A	<ul style="list-style-type: none"> • To establish the Eligibility List • Promotional job opened 03/22/23 and closed on 04/05/23 • Interview/Test is scheduled for 04/24/23
Police Records Technician	PD	2	<ul style="list-style-type: none"> • Vacancies due to promotions • List established 11/15/21 and extended; New list established 11/07/22 and merged with existing list • 2 candidates in background
Police Services Officer	PD	Overhire	<ul style="list-style-type: none"> • "Over-hire" was approved on 12/22/22 due to anticipated retirements (04/21/23) • List established 03/30/23 • Pending department interview/selection
Engineering Technician I/II	PW	1	<ul style="list-style-type: none"> • Vacancy due to internal promotion • "Under-fill" from Sr. Engineering Tech per dept.'s request • List established 02/21/23 • Candidate selected; pending new hire process

Full-Time Recruitment Updates

(as of 04/06/2023)

Recruitments Open and In Progress			
Position	Dept.	FTE	Current Updates
Senior Civil Engineer	PW	1	<ul style="list-style-type: none"> • Vacancy due to resignation • Candidate selected; pending new hire process
Sewer Maintenance Worker	PW	2	<ul style="list-style-type: none"> • New FTE approved during Budget Process FY22-23; additional vacancy due to internal transfer • List established 03/21/23 • Pending department interview/selection
Water Supervisor	PW	1	<ul style="list-style-type: none"> • Vacancy due to resignation • No candidates selected from the first round of recruitment • Job re-opened on 03/27/23 as open until filled • Pending department interview/selection
Recreation Supervisor	REC	2	<ul style="list-style-type: none"> • Vacancy due to retirement & resignation • Job opened on 04/10/23 and will close on 05/02/23 • Oral panel interview is scheduled for 05/16/23

Positions Filled (FY 22-23)			
Position	Dept.	FTE	Current Updates
Executive Assistant	CD	1	New hire started on 09/26/22 (Jana Dartois)
Plan Check Engineer	CD	1	New hire started on 01/30/23 (Nasrin Sesar)
Planning Technician	CD	1	Internal promotion eff. 01/02/23 (Fel Cortez)
Sr. Building Inspector	CD	1	New hire will start on 04/10/23
Senior Planner	CD	1	New hire started on 01/04/23 (Jaehee Yoon)
Account Services Rep. I/II	FIN	1	Internal appointment eff. 07/18/22 (Mary Barbeau)
Accounting Supervisor	FIN	1	New hire started on 12/19/22 (Amira Khodari)
Administrative Assistant	FIN	1	New hire started on 09/19/22 (Breana Contreras)
Purchasing Assistant	FIN	1	New hire started on 12/05/22 (Kameron Allen)
Administrative Assistant	FIRE	1	Internal transfer eff. 08/29/22 (Mary Fender)
Division Chief	FIRE	2	<ul style="list-style-type: none"> • New hire started on 11/14/22 (Anthony Gomes) • Internal promotion eff. 01/28/23 (Tyler Wade)
Emergency Preparedness Administrator	FIRE	1	New hire started on 01/03/23 (Amanda MacLennan)
Fire Captain / Paramedic	FIRE	3	<ul style="list-style-type: none"> • Internal promotion eff. 11/05/22 (Erick Strong) • Internal promotion eff. 01/28/23 (James Craig) • Internal promotion eff. 01/28/23 (James Falls)
Fire Engineer / Paramedic	FIRE	3	<ul style="list-style-type: none"> • Internal promotion eff. 11/05/22 (Jeffrey Rice) • Internal promotion eff. 01/28/23 (Joshua Kueng) • Internal promotion eff. 01/28/23 (Christian McArthur)
Fire Marshal (Civilian)	FIRE	1	New hire started on 01/17/23 (Kevin Bass)
Management Analyst	FIRE	1	New hire started on 01/30/23 (Sarah Michael)
Technology Specialist	IT	3	<ul style="list-style-type: none"> • New hire started on 10/17/22 (Manuel Chavez) • New hire started on 10/24/22 (Dillon Hour) • New hire started on 01/17/23 (Ali Kazempoor)
Technology Systems Engineer	IT	1	New hire started on 09/19/22 (David Chu)
Chief of Police	PD	1	New Chief started on 08/08/22 (Rachel Johnson)
Lead Police Records Technician	PD	2	<ul style="list-style-type: none"> • Internal promotion eff. 09/24/22 (Patricia Kolar) • Internal promotion eff. 09/24/22 (Tiffany Trust)
Office Assistant	PD	1	New hire started on 10/25/22 (Mira Geroges)
Police Academy Trainee	PD	2	<ul style="list-style-type: none"> • New hire started on 11/18/22 (Philip Alanouf) • New hire started on 01/17/23 (Roman Pech)
Police Captain	PD	1	Internal promotion eff. 11/05/22 (Andrew Enriquez)
Police Lieutenant	PD	1	Internal promotion eff. 11/05/22 (Steve Kitsios)
Police Officer	PD	6	<ul style="list-style-type: none"> • Officer start date 07/26/22 (PAT - Jimmy Rellis) • New hire started on 09/12/22 (Patrick Orta) • Officer start date 09/12/22 (Internal, PAT - Sydney Wible) • New hire started on 10/25/22 (Steven Kim) • New hire started on 11/22/22 (Justin Velasquez) • New hire started on 11/22/22 (Peter Suh)

Full-Time Recruitment Updates

(as of 04/06/2023)

Recruitments Open and In Progress			
Position	Dept.	FTE	Current Updates
Police Records Technician	PD	1	New hire started on 01/17/23 (Lisel Quijas)
Police Sergeant	PD	2	<ul style="list-style-type: none"> • Internal promotion eff. 02/11/23 (Christopher Ineguez) • Internal promotion eff. 02/11/23 (Jesse Garcia)
Property & Evidence Officer	PD	1	Internal promotion eff. 08/13/22 (Diana Lopez)
Public Safety Systems Specialist	PD	1	Internal promotion eff. 10/08/22 (Michael Sweeney)
Associate Engineer	PW	1	Internal promotion eff. 12/17/22 (Gilbert Ramos)
Building Maintenance Technician	PW	1	New hire started on 09/12/22 (Ernesto Villa)
Electrician	PW	1	New hire will start on 04/10/23
Lead Maintenance Worker	PW	2	<ul style="list-style-type: none"> • Internal promotion eff. 07/02/22 (Gerardo Lopez) • Internal promotion eff. 11/07/22 (Alfonso Cano II)
Lead Sewer Maintenance Worker	PW	1	Internal promotion eff. 03/25/23 (Joel Velez)
Lead Water System Operator	PW	1	Internal promotion eff. 01/14/23 (Joe Parks)
Maintenance Inspector	PW	1	Internal promotion eff. 11/07/22 (Joel Arellano)
Maintenance Worker I	PW	4	<ul style="list-style-type: none"> • New hire started on 08/29/22 (Yuri Botelho) • New hire started on 09/12/22 (Jerardo Zepeda) • New hire started on 12/19/22 (Johnny Sanders) • Internal appointment eff. 12/31/22 (Victor Cardiel)
Management Analyst	PW	1	Internal promotion eff. 09/10/22 (Tikneshea Hicks)
Principal Civil Engineer	PW	1	Internal promotion eff. 09/10/22 (Gil Gamboa)
Sewer Maintenance Worker	PW	1	Internal promotion eff. 09/10/22 (Juan Barajas)
Senior Engineering Technician	PW	1	New hire started on 09/12/22 (Gilbert Ramos)
Utilities Technician	PW	2	<ul style="list-style-type: none"> • Internal promotion eff. 10/08/22 (Christina Lopez) • Internal promotion eff. 10/08/22 (Jonatan Vazquez)
Water System Operator I/II	PW	2	<ul style="list-style-type: none"> • New hire started on 02/13/23 (Jose Martinez Gomez) • Internal transfer per agreement on 02/11/23 (Mitko Peltekov)
Water Treatment Operator	PW	1	New hire started on 01/03/23 (Anthony Castellanos)
Recreation Coordinator	REC	2	<ul style="list-style-type: none"> • Internal appointment eff. 10/08/22 (Mary McCabe) • New hire started on 12/05/22 (Andrew Booras)
Recreation Supervisor	REC	1	New hire started on 01/30/23 (Jeff Conover)
Full-Time Positions Filled FY 2022/23:		68	
Internal Full-Time Promotions:		28	
Part-Time Employees Promoted to Full-time:		3	

UPCOMING CITY & COMMUNITY EVENTS, AND HOLIDAYS

APRIL 2023

April 8, Saturday	Free Paper Shredding Event – 9:00 AM (Mira Costa High School Parking Lot)
April 10, Monday	Library Commission Meeting – 4:00 PM (Hybrid)
April 12, Wednesday	AARP Tax Aide – 9:00 AM (Joslyn Center)
April 12, Wednesday	Planning Commission Meeting – 3:00 PM (Hybrid) CANCELLED
April 17, Monday	Cultural Arts Commission Meeting – 4:00 PM (Hybrid)
April 18, Tuesday	Bo Bridges Mural Unveiling (Tentative) - 5:00 PM
April 19, Wednesday	Community Meeting: Proposition 218 Wastewater Rates – 6:00 PM (Council Chambers)
April 20, Thursday	A Community Conversation with Frank Meeink – 6:30 PM (American Martyrs O’Donnell Hall)
April 23, Sunday	City Volunteer Recognition Event – 1:00 PM (Zimmerman Auto Museum)
April 24, Monday	Parks & Recreation Commission Meeting – 4:00 PM (Hybrid)
April 25, Tuesday	Coffee with the Mayor – 3:30 PM (Coffee Bean & Tea Leaf Manhattan Village)
April 26, Wednesday	Planning Commission Meeting – 3:00 PM (Hybrid)
April 27, Thursday	Parking and Public Improvements Commission – 4:00 PM (Hybrid)

MAY 2023

May 1, Monday	Scout House Community Meeting – 5:00 PM (Joslyn Center)
May 2, Tuesday	Coffee with the Mayor – 3:30 PM (Peets Downtown MB)
May 8, Monday	Library Commission Meeting – 4:00 PM (Hybrid)
May 10, Wednesday	Planning Commission Meeting 3:00 PM (Hybrid)
May 11, Thursday	City Commission Reception – 5:00 PM (Manhattan Beach Arts Center)
May 15, Monday	Cultural Arts Commission Meeting – 4:00 PM (Hybrid)
May 22, Monday	Summer Activity Registration Begins for MB Residents – 6:00 AM (Online)
May 22, Monday	Parks & Recreation Commission Meeting – 4:00 PM (Hybrid)
May 23, Tuesday	Coffee with the Mayor – 3:30 PM (Coffee Bean & Tea Leaf Manhattan Village)
May 24, Wednesday	Planning Commission Meeting – 3:00 PM (Hybrid)
May 25, Thursday	Parking and Public Improvements Commission – 4:00 PM (Hybrid)
May 29, Monday	Memorial Day Holiday Observed – City Hall Closed

JUNE 2023

June 6, Tuesday	Coffee with the Mayor – 3:30 PM (Peets Downtown MB)
June 12, Monday	Library Commission Meeting – 4:00 PM (Hybrid)
June 14, Wednesday	Planning Commission Meeting 3:00 PM (Hybrid)
June 19, Monday	Cultural Arts Commission Meeting – 4:00 PM (Hybrid)
June 22, Thursday	Parking and Public Improvements Commission – 4:00 PM (Hybrid)
June 26, Monday	Parks & Recreation Commission Meeting – 4:00 PM (Hybrid)
June 27, Tuesday	Coffee with the Mayor – 3:30 PM (Coffee Bean & Tea Leaf Manhattan Village)
June 28, Wednesday	Planning Commission Meeting – 3:00 PM (Hybrid)

FUTURE CITY COUNCIL MEETINGS

April 2023

Tuesday, April 18, 2023	6:00 PM	City Council Meeting
Tuesday, April 25, 2023	6:00 PM*	Boards & Commissions Interviews

May 2023

Tuesday, May 5, 2023	6:00 PM	City Council Meeting
Tuesday, May 9, 2023	6:00 PM	Budget Study Session
Tuesday, May 16, 2023	6:00 PM	City Council Meeting
Tuesday, May 23, 2023	6:00 PM	Budget Study Session

June 2023

Tuesday, June 6, 2023	6:00 PM	City Council Meeting
Tuesday, June 20, 2023	6:00 PM	City Council Meeting

July 2023

Wednesday, July 5, 2023	6:00 PM	City Council Meeting
Tuesday, July 18, 2023	6:00 PM	City Council Meeting

August 2023

Tuesday, August 1, 2023	6:00 PM	City Council Meeting
Tuesday, August 15, 2023	6:00 PM	City Council Meeting

September 2023

Tuesday, September 5, 2023	6:00 PM	City Council Meeting
Tuesday, September 19, 2023	6:00 PM	City Council Meeting