

CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

AGENDA

City Council Regular Meeting

Regular Meeting

Tuesday, June 6, 2023

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Talyn Mirzakhanian

Finance Director Steve Charelian

Fire Chief Michael Lang

Acting Human Resources Director Stephanie Swofford

Interim Information Technology Director Patrick Griffin

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, June 6, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>*
- 2) email to cityclerk@manhattanbeach.gov or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 31, 2023, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Gabe Segil, Pacific Elementary School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of Plaques to Outgoing Commissioners and Boardmembers: Planning Commissioner Morton; Parking and Public Improvements Commissioners Apostol and Paralusz; Parks and Recreation Commissioners Greenberg, Weiner, and Serota; Cultural Arts Commissioners Rubino and Attam; Library Commissioners Schreiner and Darrow; and Board of Building Appeals Members Ackerman and Napier.

[23-0151](#)

(Estimated Time: 10 Mins.)

PRESENT

2. Presentation of a Commendation to Soroptimist International of Manhattan Beach for Their 70 Years of Dedication to Improving the Lives of Women and Children.

[23-0223](#)

(Estimated Time: 5 Mins.)

PRESENT

Attachments: [Proclamation - Soroptimist International of Manhattan Beach](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, June 6, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

NOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [23-0165](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of May 9, 2023

b) City Council Regular Meeting Minutes of May 16, 2023

(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of May 9, 2023](#)

[City Council Regular Meeting Minutes of May 16, 2023](#)

4. Financial Reports: [23-0201](#)

a) Schedule of Demands April 28, 2023, and May 5, 2023 (Finance Director Charelian).

b) Investment Portfolio for the Month Ending April 30, 2023

c) Month End Report for April 30, 2023

(Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands April 28, 2023 and May 4, 2023](#)

[Investment Portfolio April 2023](#)

[Month End Financial Report April 2023](#)

5. Consider Authorizing Expenditures and Appropriating Funds for Initiatives [23-0232](#)

Approved by the North Manhattan Beach Business Improvement District Advisory Board (City Manager Moe).

A) AUTHORIZE

B) APPROPRIATE

6. Consideration of a Resolution Approving Amendment No. 1 to the [23-0221](#)

Professional Services Agreement with History Associates Incorporated Which Adds Not-to-Exceed \$310,000 for Historic Archiving Services and Extends the Agreement Term for One Year (Parks and Recreation Director Leyman).

A) ADOPT RESOLUTION NO. 23-0055

B) ALLOCATE FUNDS

Attachments: [Resolution No. 23-0055](#)

[Amendment No. 1 - History Associates Incorporated](#)

[Agreement - History Associates Incorporated](#)

7. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with Civic Solutions, Inc. for Professional Planning Services for the Community Development Department at a Cost Not-to-Exceed \$268,950. (Community Development Director Mirzakhonian). [23-0199](#)

ADOPT RESOLUTION NO. 23-0056

Attachments: [Resolution No. 23-0056](#)
[Amendment No. 2. - Civic Solutions, Inc.](#)
[Agreement and Amendment No. 1 - Civic Solutions, Inc. \(2022\)](#)

8. Consideration of a Resolution Approving Amendment No. 2 to the Connect Services Agreement with Big Belly Solar, LLC to Extend and Expand the Lease of Solar Compacting Refuse Containers and Related Services (Public Works Director Lee). [23-0132](#)

ADOPT RESOLUTION NO. 23-0057

Attachments: [Resolution No. 23-0057](#)
[Amendment No. 2 – Big Belly Solar, Inc.](#)
[Agreement and Amendment No. 1 - Big Belly Solar, Inc.](#)

9. Consideration of the Following Actions Related to the Fire Station No. 2 Replacement Project: [23-0207](#)
- a) Purchase Order with Westnet Inc. in the Amount of \$146,722.02 for an Alerting System;
 - b) Amendment No. 2 to Construction Management and Inspection Agreement with Griffin Structures in the Amount of \$85,000; and
 - c) Increase in the Contingency Amount in the Construction Contract with Monet by \$175,000 (Public Works Director Lee).

ADOPT RESOLUTION NOS. 23-0059, 23-0060, AND 23-0061

Attachments: [Resolution No. 23-0059](#)
[Purchase Order – Westnet, Inc](#)
[Resolution No. 23-0060](#)
[Amendment No. 2 - Griffin Structures](#)
[Agreement and Amendment No. 1 - Griffin Structures](#)
[Resolution No. 23-0061](#)
[Budget and Expenditure Summary Report](#)
[Location Map](#)

10. Consideration of Approving a Budgeted Purchase with Insight Public Sector for a Core Switch Replacement and a Core Switch Failover for a Not-to-Exceed Amount of \$80,570 (Interim Information Technology Director Griffin). [23-0139](#)
- A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING**
- B) APPROVE**

Attachments: [Quotation - Insight Public Sector](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

11. Conduct Public Hearing Regarding the Proposed 5-Year Capital Improvement Program (CIP) and Consideration of a Resolution for Fiscal Year 2023-2024 Through Fiscal Year 2027-2028 (Public Works Director Lee). [23-0129](#)
- (Estimated Time: 10 Mins.)**
- A) CONDUCT PUBLIC HEARING**
- B) ADOPT RESOLUTION NO. 23-0066**

Attachments: [Resolution No. 23-0066](#)
[Schedule of Capital Improvement Projects by Fund](#)
[Final 5-Year CIP Fiscal Years 2024 - 2028 Including Project Summary Sheets](#)
[Fiscal Year 2024 Proposed Work Plan](#)
[Projects with No Progress Anticipated in Fiscal Year 2024](#)
[PowerPoint Presentation](#)

12. Conduct Public Hearing and Consideration of Resolutions Adopting the Fiscal Year 2023-2024 Operating Budget and the Gann Appropriations Limit (Finance Director Charelian). [23-0186](#)
- (Estimated Time: 15 Mins.)**
- A) CONDUCT PUBLIC HEARING**
- B) ADOPT RESOLUTION NOS. 23-0067 AND 23-0068**

Attachments: [Resolution No. 23-0067 \(Budget Adoption and Exhibit "A"\)](#)
[Resolution No. 23-0068 \(Gann Appropriations Limit and Calculation\)](#)
[Fiscal Year 2023-2024 Proposed Budget \(Web-Link Provided\)](#)
[PowerPoint Presentation](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Quarterly Update on the City's Homelessness Initiatives Including: [23-0150](#)

- a) Consideration of a Resolution Approving Amendment No. 4 which Extends the Term and Modifies the Scope of Services and Fee Schedule of the Agreement with Harbor Interfaith Services for Measure H Grant Funded Homeless Case Management and Housing Navigation Services and;
- b) Consideration of a Resolution Approving Amendment No. 1 which Extends the Term and Modifies the Scope of Services and Fee Schedule of the Memorandum of Understanding with the South Bay Cities Council of Governments for Measure H Grant Funding to Provide Homelessness Case Management Services to the Cities of Manhattan Beach, Hermosa Beach, El Segundo and Redondo Beach (City Manager Moe).

(Estimated Time: 30 Mins.)

A) RECEIVE REPORT**B) ADOPT RESOLUTION NOS. 23-0073 AND 23-0074**

Attachments: [Resolution No. 22-0073](#)
[Amendment No. 4 – Harbor Interfaith Services](#)
[Agreement and Amendment Nos. 1 - 3 - Harbor Interfaith Services](#)
[Resolution No. 23-0074](#)
[Amendment No. 1 – South Bay Cities Councils of Governments \(Beach Cities\)](#)
[Memorandum of Understanding - South Bay Cities Councils of Governments \(Beach Cities\)](#)
[Manhattan Beach Outreach Program Outcomes](#)
[Beach Cities Outreach Program Outcomes](#)
[PowerPoint Presentation](#)

14. Consideration of Awarding RFP No. 1301-23 and Adopting a Resolution [23-0196](#)

Approving a Professional Services Agreement with Moore Iacofano Goltsman, Inc. to Develop the Long-Term Outdoor Dining and Business Use Program for an Amount Not-to-Exceed \$400,000 (Community Development Director Mirzakhonian).

(Estimated Time: 45 Mins.)

ADOPT RESOLUTION NO. 23-0072

Attachments: [Resolution No. 23-0072](#)
[Agreement - Moore Iacofano Goltsman, Inc.](#)
[PowerPoint Presentation](#)

15. Consideration of a Three-Year Memorandum of Understanding with Oceanographic Teaching Stations (OTS) Authorizing the Use of the Roundhouse for Fundraising Events, and Consideration of a Request from the OTS to Modify Permissible Hours in the Existing Agreement to Allow for an Earlier Start Time for a June 7, 2023, Event (Parks and Recreation Director Leyman). [23-0234](#)
- (Estimated Time: 30 Mins.)
- A) DISCUSS AND PROVIDE DIRECTION
- B) ADOPT RESOLUTION NO. 23-0070

Attachments: [Resolution No. 23-0070](#)
[Memorandum of Understanding - Oceanographic Teaching Stations, Inc.](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

16. City Council AB 1234 Reports. [23-0233](#)
RECEIVE AND FILE
17. Consider Request by Mayor Montgomery and Mayor Pro Tem Franklin to Discuss the COVID-19 Loan Provided to the Oceanographic Teaching Station (OTS) Roundhouse Aquarium (City Manager Moe). [23-0231](#)
(Estimated Time: 5 Mins.)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). [23-0224](#)
INFORMATION ITEM ONLY

19. Recent Planning Commission Quasi-Judicial Decisions: [23-0230](#)
Consideration of a Coastal Development Permit, a Use Permit, and a Vesting Tentative Parcel Map (No. 84084) For:
a) Demolition of a Commercial Building and Construction of a New Two-Unit Multi-Family Residential Condominium Structure Located at 4103 Highland Avenue;
b) Demolition of a Parking Lot and Construction of a New Two-Unit Multi-Family residential Condominium Structure Located at 229 41st Street;
c) Adjustment of Lot Lines Associated with the Subject Parcels (4137-008-058 and 4137-008-057) and Subsequent Subdivision of Both Parcels Into Air Parcels for Condominium Purposes; and Adoption of an Environmental Determination for the Project in accordance with the California Environmental Quality Act (Community Development Director Mirzakhonian).

INFORMATION ITEM ONLY

20. Commission Minutes: [23-0237](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Planning Commission Meeting Minutes of February 22, 2023 (Community Development Director Mirzakhonian)
b) Planning Commission Meeting Minutes of March 8, 2023 (Cancelled) (Community Development Director Mirzakhonian)
c) Planning Commission Meeting Minutes of March 22, 2023 (Cancelled) (Community Development Director Mirzakhonian)
d) Planning Commission Meeting Minutes of April 12, 2023 (Cancelled) (Community Development Director Mirzakhonian)
e) Parks and Recreation Commission Meeting Minutes of April 24, 2023 (Parks and Recreation Director Leyman)
f) Planning Commission Meeting Minutes of April 26, 2023 (Community Development Director Mirzakhonian)
g) Planning Commission Meeting Minutes of May 10, 2023 (Cancelled) (Community Development Director Mirzakhonian)

INFORMATION ITEM ONLY

Attachments: [Planning Commission Meeting Minutes of February 22, 2023](#)
[Planning Commission Meeting Minutes of March 8, 2023 \(Cancelled\)](#)
[Planning Commission Meeting Minutes of March 22, 2023 \(Cancelled\)](#)
[Planning Commission Meeting Minutes of April 12, 2023 \(Cancelled\)](#)
[Parks and Recreation Commission Meeting Minutes of April 24, 2023](#)
[Planning Commission Meeting Minutes of April 26, 2023](#)
[Planning Commission Meeting Minutes of May 10, 2023 \(Cancelled\)](#)

Q. CLOSED SESSION

R. ADJOURNMENT**S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

June 20, 2023 - Tuesday -- 6:00 PM - City Council Meeting
July 4, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to July 5, 2023)
July 5, 2023 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled from July 4, 2023)
July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

June 12, 2023 - Monday - 4:00 PM - Library Commission Meeting
June 14, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
June 19, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
June 22, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
June 26, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
June 28, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
July 10, 2023 - Monday - 4:00 PM - Library Commission Meeting
July 12, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
July 17, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
July 24, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
July 26, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
July 27, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
August 9, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
August 14, 2023 - Monday - 4:00 PM - Library Commission Meeting
August 21, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
August 23, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
August 24, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
August 28, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

July 4, 2023 - Tuesday - Independence Day

September 4, 2023 - Monday - Labor Day

October 9, 2023 – Monday – Columbus Day

November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)

November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday

December 25, 2023 - Monday - Christmas Day Observed

January 1, 2024 – Monday – New Years Day Observed

January 15, 2024 – Monday – Martin Luther King Day

February 19, 2024 - Monday - Presidents Day

May 27, 2024 – Monday – Memorial Day