

City Council Regular Meeting

Regular Meeting

Wednesday, July 5, 2023

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Community Development Director Talyn Mirzakhanian

Finance Director Steve Charelian

Fire Chief Michael Lang

Acting Human Resources Director Stephanie Swofford

Interim Information Technology Director Patrick Griffin

Parks and Recreation Director Mark Leyman

Police Chief Rachel Johnson

Public Works Director Erick Lee

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, July 5, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>*
- 2) email to cityclerk@manhattanbeach.gov or*
- 3) telephone message recorded at (310) 802-5030.*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, June 29, 2023, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

(a) notify the public of any changes to the agenda;

(b) remove items from the consent calendar for individual consideration; or

(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, July 5, 2023 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment>
- 2) email to cityclerk@manhattanbeach.gov or
- 3) telephone message recorded at (310) 802-5030.

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) *Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) *Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [23-0267](#)
This Item Contains Minutes of the Following City Council Meeting(s):
 - a) City Council Adjourned Regular Meeting Minutes of June 20, 2023
 - b) City Council Regular Meeting Minutes of June 20, 2023
(City Clerk Tamura).**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of June 20, 2023](#)
[City Council Regular Meeting Minutes of June 20, 2023](#)

2. Financial Reports: [23-0274](#)
 - a) Schedule of Demands June 2, 2023, and June 9, 2023, and June 16, 2023 (Finance Director Charelian).
 - b) Investment Portfolio for the Month Ending May 31, 2023
 - c) Month End Report for May 31, 2023
(Finance Director Charelian).**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands June 2, June 9 and June 16, 2023](#)
[Investment Portfolio May 2023](#)
[Month End Financial Report May 2023](#)

3. Declaration of Proclamations for the Following: [23-0250](#)
 - a) July 5, 2023, as Salute to the Troops Day
 - b) Month of July 2023, as Parks and Recreation Month.**PROCLAIM**

Attachments: [Parks and Recreation Month 2023](#)
[Salute to the Troops Day 2023](#)

4. Consideration of a Resolution Approving a Pilot Agreement with the Chamber of Commerce in the Amount of \$67,300 for North Manhattan Beach Business Improvement District Management and Executive Coordination Services (City Manager Moe). [23-0254](#)
A) ADOPT RESOLUTION NO. 23-0085
B) APPROPRIATE FUNDS

Attachments: [Resolution No. 23-0085](#)
[Agreement - Chamber of Commerce](#)

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5. Consideration of Resignation from Library Commissioner Newell, Declare Vacant Library Commission Seat No. 3 (Newell), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura). [23-0272](#)
- A) ACCEPT RESIGNATION**
B) DECLARE VACANCY
C) DIRECT THE CITY CLERK TO RETURN WITH A LIST OF INTERESTED APPLICANTS
- Attachments:** [Resignation Letter - Commissioner Newell](#)
6. Consideration of an Alternative Purchasing Process for the Acquisition of Budgeted Vehicles and Related Equipment for Fiscal Year (FY) 2023-2024 (Finance Director Charelian). [23-0270](#)
- A) WAIVE FORMAL BIDDING FOR BUDGETED VEHICLES AND EQUIPMENT**
B) AUTHORIZE CITY MANAGER TO APPROVE PURCHASE OF BUDGETED VEHICLES AND EQUIPMENT
- Attachments:** [FY 2023-2024 Schedule of Capital Purchases - Equipment & Vehicles](#)
7. Consideration of a Resolution Acknowledging Compliance with Senate Bill 1205 and California Health & Safety Code Section 13146.4 for State Mandated Fire Inspections (Fire Chief Lang). [23-0235](#)
- ADOPT RESOLUTION NO. 23-0086**
- Attachments:** [Resolution No. 23-0086](#)
[Senate Bill 1205](#)
8. Consideration of a Resolution Approving an Agreement with South Coast, LLC, DBA South Coast Emergency Vehicle Service for Emergency Vehicle Maintenance and Repair Services for Fire Apparatus Not-to-Exceed \$100,000 Per Year (Fire Chief Lang). [23-0239](#)
- ADOPT RESOLUTION NO. 23-0087**
- Attachments:** [Resolution No. 23-0087](#)
[Agreement-South Coast, LLC, DBA South Coast Emergency Vehicle Service](#)
9. Consideration of the Preliminary Design Concept for the Manhattan Beach Boulevard at Pacific Avenue Improvements Project; and a Determination of Exemption Pursuant to Section 15301 (Class 1) of the California Environmental Quality Act (CEQA) Guidelines (Public Works Director Lee). [23-0256](#)
- APPROVE**
- Attachments:** [Preliminary Design Concept](#)
[Location Map](#)

10. Consideration of a Resolution Awarding a Construction Agreement to Sprinturf, LLC for the Marine Avenue Park Synthetic Field Turf Replacement Project for \$541,350 Including Contingency; and Determination Pursuant to the California Environmental Quality Act (CEQA) that this Activity is Categorically Exempt Pursuant to the State CEQA Guidelines (Public Works Director Lee). [23-0228](#)
- ADOPT RESOLUTION NO. 23-0088**
- Attachments:** [Resolution No. 23-0088](#)
[Agreement – Sprinturf, LLC.](#)
[Bid Proposal](#)
[Plans and Specifications](#)
[Budget and Expenditures Summary](#)
[Location Map](#)
11. Consideration of a Resolution Approving an Agreement with the County of Los Angeles to Continue Participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program (Public Works Director Lee). [23-0215](#)
- ADOPT RESOLUTION NO. 23-0078**
- Attachments:** [Resolution No. 23-0078](#)
[Agreement – County of Los Angeles \(CDBG\)](#)
12. Enterprise Project Implementation Update of Enterprise Resource Planning (ERP) and Enterprise Permitting & Licensing (EPL) Systems; Consideration of Adopting a Resolution Approving Amendment No. 7 for a Two-Year Term Extension of the ERP and Tyler System Management (TSM) Agreements with Tyler Technologies with a Not-To-Exceed Amount of \$508,976; and Consideration of Adopting a Resolution Approving Amendment No. 2 for a Two-Year Term Extension of the EPL Agreement with Tyler Technologies with a Not-To-Exceed Amount of \$124,022 (Interim Information Technology Director Griffin). [23-0140](#)
- A) RECEIVE REPORT**
- B) ADOPT RESOLUTIONS NOS. 23-0089 AND 23-0090**
- Attachments:** [Resolution No. 23-0089](#)
[Amendment No. 7 - Tyler Technologies](#)
[Resolution No. 23-0090](#)
[Amendment No. 2 - Tyler Technologies](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Consideration of Recommendations from the Parking and Public Improvements Commission for Traffic Calming Measures on Valley Drive Between 27th Street and Sepulveda Boulevard; Consideration of a Resolution for Stop Signs in All Directions at the Intersection of Valley Drive and Pine Avenue; and Adoption of a Determination of Exemption Pursuant to Section 15301(c) of the California Environmental Quality Act (CEQA) (Community Development Director Mirzakhonian). [23-0218](#)
(Estimated Time: 45 Mins.)
A) APPROVE
B) ADOPT RESOLUTION NO. 23-0091

Attachments: [Resolution No. 23-0091](#)
[PPIC Staff Report with Exhibits – April 27, 2023](#)
[PPIC Minutes - April 27, 2023](#)
[Recommended Valley Drive Traffic Calming Measures](#)
[Correspondence Received After Commission Meeting Posting for April 27, 2023](#)

14. Update on the City's Coyote Management Approach and Consideration of a Resolution Approving an Agreement with Michael Baker International to Provide Environmental Consulting Services for the Coyote Management and Response Plan with a Not-to-Exceed Amount of \$35,970 (City Manager Moe). [23-0255](#)
(Estimated Time: 30 Mins.)
A) RECEIVE UPADTE
B) ADOPT RESOLUTION NO. 23-0093
C) APPROPRIATE FUNDS

Attachments: [Resolution No. 23-0093](#)
[Agreement - Michael Baker](#)
[Conceptual Coyote Management and Response Plan](#)
[Coyote Observations Data](#)
[Coyote Observations Map](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council AB 1234 Reports. [23-0284](#)
RECEIVE AND FILE
16. Consider Request by Mayor Pro Tem Franklin and Councilmember Lesser to Discuss the Logos on Police Vehicles (City Manager Moe). [23-0281](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Picture of MBPD Police Vehicle Logo](#)
17. Consider Request by Councilmember Lesser and Councilmember Howorth to Discuss Trademarking the Manhattan Beach Pier (City Manager Moe). [23-0282](#)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). [23-0257](#)
INFORMATION ITEM ONLY

19. Commission Minutes:[23-0271](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Cultural Arts Commission Meeting Minutes of November 21, 2022 (Parks and Recreation Director Leyman)
- b) Cultural Arts Commission Meeting Minutes of December 19, 2022 (Parks and Recreation Director Leyman)
- c) Cultural Arts Commission Meeting Minutes of January 16, 2023 (Rescheduled) (Parks and Recreation Director Leyman)
- d) Cultural Arts Commission Meeting Minutes of January 30, 2023 (Parks and Recreation Director Leyman)
- e) Cultural Arts Commission Meeting Minutes of February 8, 2023 (Parks and Recreation Director Leyman)
- f) Cultural Arts Commission Meeting Minutes of February 20, 2023 (Rescheduled) (Parks and Recreation Director Leyman)
- g) Cultural Arts Commission Meeting Minutes of March 20, 2023 (Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes of November 21, 2022](#)
[Cultural Arts Commission Meeting Minutes of December 19, 2022](#)
[Cultural Arts Commission Meeting Minutes of January 16, 2023 \(Rescheduled\)](#)
[Cultural Arts Commission Meeting Minutes of January 30, 2023](#)
[Cultural Arts Commission Meeting Minutes of February 8, 2023](#)
[Cultural Arts Commission Meeting Minutes of February 20, 2023 \(Rescheduled\)](#)
[Cultural Arts Commission Meeting Minutes of March 20, 2023](#)

Q. CLOSED SESSION**R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

July 18, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 1, 2023 - Tuesday -- 6:00 PM - City Council Meeting
August 15, 2023 - Tuesday -- 6:00 PM - City Council Meeting (Canceled)
September 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
September 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 3, 2023 - Tuesday -- 6:00 PM - City Council Meeting
October 17, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 7, 2023 - Tuesday -- 6:00 PM - City Council Meeting
November 21, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 5, 2023 - Tuesday -- 6:00 PM - City Council Meeting
December 19, 2023 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

July 10, 2023 - Monday - 4:00 PM - Library Commission Meeting
July 12, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
July 17, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
July 24, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
July 26, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
July 27, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
August 9, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
August 14, 2023 - Monday - 4:00 PM - Library Commission Meeting
August 21, 2023 - Monday - 4:00 PM - Cultural Arts Commission Meeting
August 23, 2023 - Wednesday - 3:00 PM - Planning Commission Meeting
August 24, 2023 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
August 28, 2023 - Monday - 4:00 PM - Parks and Recreation Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

September 4, 2023 - Monday - Labor Day
October 9, 2023 – Monday – Columbus Day
November 10, 2023 – Friday – Veterans Day (Observance of November 11, 2023)
November 23-24, 2023 - Thursday & Friday - Thanksgiving Holiday
December 25, 2023 - Monday - Christmas Day Observed
January 1, 2024 – Monday – New Years Day Observed
January 15, 2024 – Monday – Martin Luther King Day
February 19, 2024 - Monday - Presidents Day
May 27, 2024 – Monday – Memorial Day
July 4, 2024 - Thursday - Independence Day