



**CITY OF MANHATTAN BEACH
CULTURAL ARTS COMMISSION MEETING
Monday, December 18, 2023
4:00 PM
Location: Manhattan Beach City Hall and
Hybrid virtual**

A G E N D A

A. CALL TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

Chair Spackman
Commissioner Karger
Commissioner Dohner

Vice Chair Tokashiki
Commissioner Patterson
Commissioner Ehrlich-Fein

D. APPROVAL OF MINUTES

November 20, 2023

E. CEREMONIAL

F. AUDIENCE PARTICIPATION (3-Minute Limit)

The public may address the Commission regarding City business not on the agenda.

G. GENERAL BUSINESS

1. Work Plan Item Discussion
 - a. Utility Box Beautification – Phase III
 - b. Murals
 - c. Sculpture Garden
 - d. New Art Initiatives

H. STAFF ITEMS

Cultural Arts Division updates
PATF Budget update
City Council updates

I. COMMISSION ITEMS

J. ADJOURNMENT

If unable to attend in person, the Cultural Arts Commission encourages the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Cultural Arts Commission via email to both estewart@manhattanbeach.gov and lrobb@manhattanbeach.gov, no later than 3:00 PM, the day of the meeting.

Zoom Meeting Instructions: There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 4:00 PM in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.
Find your local number: <https://comb.zoom.us/j/aByWMMRmYK>. Upon calling in, you will be “muted” until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it’s your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to “rename” participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH
MINUTES OF THE CULTURAL ARTS COMMISSION**

November 20, 2023

Hybrid format: by teleconference (Zoom) and in person in accordance with procedures on agenda
1400 Highland Avenue
Manhattan Beach, CA 90266

A. CALL TO ORDER

Chair Spackman called the meeting to order at 4:00 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Dohner, Erlich-Fein, Karger, Vice Chair Tokashiki, Chair Spackman

Absent: None

Staff present: Cultural Arts Manager (CAM) Eilen Stewart, Ceramics Supervisor Eric Brinkman,
Recording Secretary Rosemary Lackow

D. APPROVAL OF MINUTES – October 16, 2023

It was moved and seconded (Tokashiki/Karger/) to approve as submitted.

The above motion passed by voice vote: 5-0-1 - Ayes: Dohner, Karger, Patterson, Vice Chair Tokashiki,
Chair Spackman; Absent: Erlich-Fein (seated at 4:03).

E. CEREMONIAL - None

F. AUDIENCE PARTICIPATION (3-Minute Limit) (re-opened by Chair at 6:36 pm)

William Victor spoke on the subject of his fire damaged property near the ocean. Upon Chair Spackman informing Mr. Victor that such an issue is not under the purview of the Cultural Arts Commission, Mr. Victor apologized, acknowledging that his intent is to address the Council and he will make his comments before that body.

Chair Spackman closed public comments following Mr. Victor's comments.

G. GENERAL BUSINESS

1. Work Plan Item Discussion

a. Utility Box Beautification - Phase III

CAM Stewart noted more information is being solicited from two city BIDs (Downtown MBB&PA and

North Manhattan Beach). The Commission agreed that each of them will canvass certain areas to find new cabinets for this third round, to report back in December. Chair Spackman will contact Mike Simms for input (North MB BID), Commissioner Karger will contact Jill Lamkin (downtown BID), Commissioner Dohner will check the Tree Section; Commissioner Patterson, the Hill Section, Vice Chair Tokashiki, Liberty Village and Commissioner Erlich-Fein, areas near Mira Costa and MBMS.

CAM Stewart suggested about 5 new utility box locations per Commissioner is desired, added to ones suggested by the BIDs; also, the commissioners can look along major streets (e.g. Sepulveda, Marine, MBB). The commissioners should check the exterior of the cabinets because those that are rusty and not smooth may not be able to be wrapped. This project will go to City Council for appropriation and allocation of funds in January. Chair Spackman requested that at the next meeting staff provide an estimate for the total number of cabinets that would appropriate for this round and have a map ready that will show the locations of cabinets designated for the first two phases. CAM Stewart noted that multiple cabinets at one location that would count as a single location with multiple cabinets and a total of 20-30 cabinets is desired. Vice Chair Tokashiki noted that a map of the utility box locations for prior Phases I and II can be found on page 2 of a PowerPoint attached to the June 19, 2023 CAC meeting agenda.

CAM Stewart reviewed the Phase II RFP with the Commission for possible revisions; it was determined that there should be no changes in the main criteria, including but not limited to parameters for artist location (reside, work or attend classes in Manhattan Beach, Redondo Beach, Hermosa Beach or El Segundo) and stipend (\$600 per box). It was also agreed that it would be ok for an artist to re-submit a wrap graphic previously submitted but not selected. It was discussed but decided against, to have the installation contractor measure the cabinets prior to selection of artwork because the artwork can be moved from one cabinet location (as proposed in the application) to another during the review and approval process.

Staff will plan to have the RFP open for 45 days. A revised draft RFP will be presented at the next meeting.

b. Murals

CAM Stewart informed that tomorrow the City Council will be determining finalists among the Commission recommendations for MBAC (wall facing MBB), the Fire Department (facing 15th Street), and will consider the shark mural as a possible mural and lastly, to clarify the selection of graphics to be installed by artist Armelle Vervialle Ngo at Manhattan Heights. As a separate item, the council will be deciding whether to further discuss the LA vs. Hate mural concept in terms of its viability in the mural program. CAM Stewart also pointed out and it was briefly discussed that the LA vs. Hate mural, as some others on the new initiatives list, is only a potential future project at this time and not fully discussed by the Commission including not having a location. Director Leyman will talk to the City Manager and Fire Chief as to what they would like to see on Fire Station No. 2 on MBB as construction is nearing completion.

c. Sculpture Garden

CAM Stewart recapped prior City Council direction—that the Cultural Arts Commission “go shopping” and assemble a list of 15 sculptures, from which City Council will select a few to purchase for permanent display with no specific direction on a total number, locations or budget. To assist the Commission in assessing the viability of the artworks researched, CAM Stewart referred to a guide of criteria she had emailed.

CAM Stewart proceeded to review using a slide presentation, and the Commission discussed sculptural artworks suggested by the Commission as well as some that were previously suggested in October by staff. The Commission decided on the following as a preliminary list of 15 artists/works including 12 as “Plan A” with higher recommendations, and 3 as “Plan B” alternates. Possible locations also discussed are indicated in the table below.

The Commission discussed the artist Maya Lin (the Vietnam Memorial in D.C.) as a possible candidate for the Sculpture Garden and came to a consensus that, if possible, Maya Lin instead be considered for the Bruce’s Beach memorial; CAM Stewart will look into that suggestion.

It was discussed that additional (8-10 more) candidates would be desirable. Homework for the next meeting: 3-5 new artworks should be suggested by those Commissioners who have not yet made suggestions, and the Commissioners should do additional research as needed (e.g. Commissioner Karger looking into whether the Dale Dunning piece (“wings” with face) might be modified. All commissioners should be able to cite 3-5 pieces that they firmly support. It was confirmed that staff will look into whether City Council’s review can be pushed from January to February, giving the Commission more time to further refine a final list.

	Plan “A”: Artist/Description/Comments	Possible Locations
1.	Jan Hoy - large steel rolling wave	El Porto beach parkette.
2.	Alejandro Vega Beuvrin - large steel succulents/clouds; in color?	Polliwog, water tower park
3.	Pedro Villalta - shells, can be customized	Sand Dune Park, Veterans Parkway, Library terraces
4.	Kevin Barrett - bronze, abstract ribbon; no pointy ends	Marine Ave Park, Waterwise Parkette
5.	Anthony Howe: tall, kinetic	Civic Center (away from residential area)
6.	Jeremy Guy: large granite – heart shaped weight issue?	Civic Center, Veteran’s Parkway, Manhattan Heights Park, Marine Avenue Park
7.	Jorge Blanco: tall metal sports figures (groups or single pieces)	At new scout house
8.	Aristedes Demetrios – stainless steel vertical spiral with cutout shapes	Civic Center (where boat was)
9.	David Boyajian: yellow powder coated steel, California poppy or city flower?	Waterwise parkette
10.	Ania Biczysko: steel strings/ribbons, 14' tall	Civic Center, Library
11.	Shayne Dark; coral-like	MBAC, Civic Center, Botanic Garden
12.	David Hofstedler: “Duo”	MBAC
	Plan “B”: Artist/Description/Comments	
13.	Sopheap Pich: metal mesh flower, possibly one or both city flowers	Marine Park, MBAC
14.	John Randall Nelson: smaller, not a coyote	Veterans Parkway
15.	Paula Hart (LA Fence): include birds?	Sand Dune Park fencing

d. New Art Initiatives

Commissioner Dohner explained and the Commission discussed, an “Additional Projects” table to use for tracking the new project initiatives. Commissioner Dohner will revise: 1) remove Public Art Tour and Instruments in the Park off the table (per council direction); 2) note council direction that “Public Performing Art Space” be incorporated into existing programming at the staff level; and 3) for Art Vending Machine, correct the internet link based on info Commissioner Erlich-Fein will email to her.

Commissioner Erlich-Fein will contact City IT to again resolve a city email problem. CAM Stewart encouraged all commissioners to view council discussion on the City website to understand the direction being given for these items, noting that the most recent discussion was at the October 3rd City Council meeting.

CAM Stewart directed that at this time, no further research needs to be done by the Commission.

At 6:36 p.m. Mr. William Victor requested to speak - see Audience Participation.

H. STAFF ITEMS

Cultural Arts Division updates – Cultural Arts Supervisor Eric Brinkman highlighted:

- The Cultural Arts Division will be changing its delivery of digital communications to be through the city’s “Government Delivery” platform, making class and event signups more user friendly with links now being embedded in newsletters.
- October 27th: MBAC exhibition opening for Homeira Goldstein “Legacy” retrospective was attended by 250 guests. Exhibit has had record weekday attendance; the closing will be on December 29 (Friday, 5:30 to 7:30 p.m.) with jazz entertainment from 6-7 p.m. The actual exhibit funded by Ms. Goldstein, closes December 31st.
- December 2, MBAC succulent wreath workshop.
- December 4, resident class registration opens; December 18 for non-residents.
- During break between classes, a ceramics workshop series to be held in Live Oaks Ceramics studio (basics, image transfer, raku, etc.).
- Wed Dec 20th 10 a.m. to noon: Community input meeting regarding ceramics programming
- Staff participation: ceramics studio open house during the Hometown Fair provided free crafting for 250 people; at Pumpkin races free crafts for 300 persons.
- Dec 9th / Dec 10th: Santa Holiday craft workshop (small fee), at Manhattan Height community center.
- Staff has been assisting History Associates in going through archives; RLA with public art assessment program, and assisting the contract installer in finalizing the last utility box program.
- New payment system started at MBAC for ceramic users to purchase ceramics bucks - allows this to happen on the weekend instead of only M-F at City Hall.

PATF (Public Art Trust Fund) Update - CAM Stewart reported:

Current balance: \$1,759,477.16 with just over \$1 million allocated, \$671,000 unallocated. This could change tomorrow with action taken by the council to fund murals. The earliest expiration of funds will be December 31, 2024 (\$241,000); after that, in 2025 \$46,000 will expire.

City Council meeting updates: CAM Stewart reported:

- November 21 (tomorrow): council to consider CAC recommendations for murals
- December: Public Works will report to Council about funding the digital wall project in City Hall.
- January: Cultural Arts will bring the CAC recommendations for Phase III of utility box beautification.
- February: Cultural Arts will report on Sculpture Garden research and possible allocations.

I. COMMISSION ITEMS

- Chair Spackman commented he understood a notice emailed to the Commissioners regarding upcoming community meetings on the update of the city's Hazard Mitigation Plan was a courtesy invitation to the Commission with no action needed by the Commission. CAM Stewart will double check.
- Commissioner event announcements: Commissioner Dohner announced December Mira Costa events: comedy sports match on 12/1 and holiday benefit 12/12. Commissioner Karger noted the pier to pier Santa Stroll will be 12/9. Commissioner Tokashiki announced a holiday acapella barbershop concert on December 17th. Commissioner Patterson applauded Mira Costa singers at the Christmas Tree lighting. Commissioner Erlich-Fein will be photographing the Santa Stroll.
- Chair Spackman thanked all who worked on the Commission pumpkin for the races in late October and wished all a great Thanksgiving.

J. ADJOURNMENT

Chair Spackman adjourned the meeting, with no objections, at 7:00 p.m. to December 18th at 4:00 p.m.

DATE: December 18, 2023

TO:

Members of the Cultural Arts Commission

FROM:

Eilen R Stewart, Cultural Arts Manager

SUBJECT:

Cultural Arts Commission Work Plan for 2023

RECOMMENDATION:

Discuss Cultural Arts Commission (CAC) Work Plan items based on the input received from City Council at the March 7, 2023 City meeting.

FISCAL IMPLICATIONS:

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

DISCUSSION:

City Council met with the Cultural Arts Commission in a joint meeting on January 9, 2023 to provide direction for the 2023 Cultural Arts Commission Work Plan. Upon discussion, City Council directed the Commission to present a new work plan for consideration. This work plan was presented to and approved by the City Council on March 7, 2023.

The Commission identified the following work plan items:

- **Utility Boxes Phase II:**
 - CAC identified 12 locations with 18 total utility boxes where artwork may be installed
 - RFP was posted and 40 proposals received
 - CAC made recommendations on artists and locations, City Council will review these recommendations and make a final decision on August 1, 2023 (this presentation was slated for the July 18 CC agenda and was moved to August 1 to alleviate overburdening the meeting)
 - City Council has reviewed and approved recommended artwork and locations (18 boxes at 16 locations), staff is routing contracts to begin work
 - In response to request from the Down Town Business Association and other interested parties, staff recommends preparing for Phase III of new utility box artwork.
- **Murals on City Property Phase II:**

- CAC identified 7 locations where murals could be installed
- In this phase murals will be applied using paint only, directly onto the surface in as is condition
- RFP has been developed and posted, closing on August 6, 2023, at 5PM
- Staff received 116 applications and assembled a PowerPoint presentation with 100 viable submissions; incomplete and redundant applications were eliminated
- CAC reviewed submissions on their August 21 meeting and put forth 27 semi-finalists for City Council review on September 19
- City Council reviewed the recommendations and approved artwork for 5 sites at their September 19, 2023 meeting; they asked that the CAC return with additional options for the two remaining sites (PD/Fire wall and MBAC)
- Staff directed artists to adjust and/or resubmit their proposals if they felt it was necessary, 47 revisions were received and added to the remaining 73 submissions not yet reviewed by City Council. The Cultural Arts Commission reviewed all 120 proposals (those remaining from Round I and those newly received) at their October 16, 2023 meeting and recommended 9 artworks for the two remaining locations
- Councilmembers Howorth and Napolitano requested to hold a discussion regarding the Eric Snyder “Shark” mural (proposed for the PD/Fire wall) at the October 17, 2023 City Council meeting.
- City Council will review all recommendations as well as the “Shark” mural at their November 21, 2023 meeting
- **Sculpture Garden:**
 - CAC identified 8 possible locations where sculptural artworks could be installed
 - Staff met with other departments and discovered several challenges to the program as proposed, including the need for permits and engineering specs
 - Staff met to discuss challenges of program and will present possible solutions to the CAC to review, a staff report with CAC recommendations will be drafted and presented to City Council on September 19, 2023
 - City Council reviewed the four proposed recommendations and directed CAC and staff to research and return with 15 options of sculptures to purchase or commission for permanent display in lieu of the four proposed options
- **Velzy Commemorative Plaque:**
 - After extensive feedback from members of the Historical Society and the public as well as discussion by City Council, the final language adopted for the plaque will read as follows:
Dale “Hawk” Velzy opened one of the world’s first known surfboard shops on this site in the early 1950s; Photo Credit: Don Guild

- Plaque installation is slated to coincide with the August 27, 2023 Catalina Classic Paddleboard Race
- Plaque has been completed and will be unveiled at a celebratory event at the Hermosa Beach Historical Society on August 24, 2023
- Public Works will install plaque after the Catalina Classic Race on August 27, 2023
- **Proactive Research of Additional Arts Opportunities:**
 - The CAC will keep an active list of arts opportunities and research the most viable options as time and schedules permit
 - The current list of possible arts initiatives includes:
 - Art Walk/Art Exhibition
 - Digital Art/Performance (removed 09.18.23)
 - Instruments in the Park
 - Performing Arts at MBAC (removed 09.18.23)
 - Art Nights/MB Chamber
 - Intersection Decorations (removed 09.18.23)
 - Designated Street Art Area (removed 09.18.23)
 - Mural at Dorsey Field (removed 09.18.23)
 - Decommission Mosaic Artwork at Pier (removed 09.18.23, defer to RLA assessment)
 - Small Downtown Performance Space
 - Polliwog Park Landscape Art (removed 09.18.23)
 - The Cultural Arts Commission reviewed the running list of art opportunities at their September 18, 2023 meeting, removed/renamed as needed and added several new items; the current list of projects is as follows:
 - Public Art Tour (formerly Art Walk/Art Exhibition)
 - Instruments in the Park
 - Art Nights/MB Chamber
 - Small Downtown Performance Space
 - Chalk Art Festival
 - Surfboards on Parade
 - Art Vending Machine
 - Young at Art for Older Adults
 - Art Therapy at Joslyn Center
 - LA/South Bay Coalition vs Hate Community Mural
 - Alley Arts Murals
- **Bruce's Beach Artwork Recommendations:**
 - Following the closing of the RFP, staff received 26 submissions for the Bruce's Beach Commemorative artwork
 - The Art in Public Places Committee (APPC), reviewed all proposals and recommended that the following be moved forward for review and recommendation by the Cultural Arts Commission
 - [Austen Brantley](#)
 - [Amie Jacobsen](#)
 - [James Dinh](#)

- [Forma Studio](#)
 - [Muna Malik and Tre Borden](#)
 - [Masud Ashley Olufani 2](#)
 - [James Moore](#)
 - [Rachel and Rigel Hunter](#)
 - [Joseph O'Connell](#)
- The CAC reviewed the 9 applicants at their August 21 meeting and recommended 5 candidates for City Council Review. The CAC concurred with the APPC that more outreach to the community and development of projects is needed. The recommended candidates are:
 - James Dinh
 - Forma Studio
 - Muna Malik and Tre Borden
 - Austen Brantley
 - Joseph O'Connell (I Was Here Project & Creative Machines)