

City Council Adjourned Regular Meeting

City Council Reorganization

Tuesday, January 9, 2024

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Richard Montgomery

Mayor Pro Tem Joe Franklin

Councilmember Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Community Development Director Talyn Mirzakhanian

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, January 9, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 3, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG**

Juliette Ross

C. ROLL CALL

D. APPROVAL OF THE AGENDA

This is the time for the City Council to:

(a) notify the public of any changes to the agenda; or

(b) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

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1) eComment at <http://www.manhattanbeach.gov/ecomment> or

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IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

1) *Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

2) *Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

G. REORGANIZATION

1. City Council Reorganization:
 - a) Recognition of Outgoing Mayor Montgomery
 - b) Selection of Mayor
 - c) Selection of Mayor Pro Tem
(City Clerk Tamura).**APPROVE**

[24-0001](#)**H. RECESS AND RECONVENE****I. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION****I. CALL MEETING TO ORDER****II. ROLL CALL****III. PUBLIC COMMENT ON CAPITAL IMPROVEMENTS CORPORATION****IV. GENERAL BUSINESS**

2. Reorganization of the Manhattan Beach Capital Improvements Corporation
(CFO Charelian).
ELECT A NEW PRESIDENT AND VICE PRESIDENT

[CIC-15](#)**J. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING****K. ADJOURNMENT**



CITY OF MANHATTAN BEACH

1400 Highland Avenue Manhattan Beach, CA 90266
www.manhattanbeach.gov • (310) 802-5000

STAFF REPORT

Agenda Date: 1/9/2024

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Assistant City Clerk

SUBJECT:

City Council Reorganization:

- a) Recognition of Outgoing Mayor Montgomery
- b) Selection of Mayor
- c) Selection of Mayor Pro Tem
(City Clerk Tamura).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council recognize outgoing Mayor Montgomery and proceed with the selection of the new Mayor and Mayor Pro Tem.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

The City of Manhattan Beach is a General Law city incorporated under the laws of the State of California on December 2, 1912. The City has a “Council-Manager” form of government where the City Manager is appointed by the City Council and is the Chief Executive Officer of the municipal corporation. The City Council acts as the board of directors of the municipal corporation and meets in a public forum where citizens may participate in the governmental process. The City Council consists of five members elected at-large on a non-partisan basis who serve staggered four-year terms with a two-consecutive term limit. The Mayor serves as the chairperson of the City Council and the Mayoral rotation occurs every nine and a half months.

DISCUSSION:

The Mayor is a member of the City Council and is selected by a majority of the City Council every nine and a half months. As a member of the City Council, the Mayor shall have all the powers of a member, in addition to attending public events on behalf of the City Council in a ceremonial capacity.

The Mayor Pro Tem is also a member of the City Council and is selected by a majority of the City Council every nine and a half months. The Mayor Pro Tem serves as a backup to the Mayor, presides over the City Council meeting in the Mayor's absence, and attends events when the Mayor is unavailable.

For reference, upcoming mayoral terms are scheduled to begin and end on the following dates with the accompanying term lengths:

- January 9, 2024 - October 15, 2024 (9 ½ Months)
- October 15, 2024 - August 5, 2025 (9 ½ Months)
- August 5, 2025 - May 19, 2026 (9 ½ Months)

PUBLIC OUTREACH:

After analysis, staff determined that public outreach was not required for this issue.

ENVIRONMENTAL REVIEW:

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW:

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.



CITY OF MANHATTAN BEACH

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STAFF REPORT

Agenda Date: 1/9/2024

TO:

Board of Directors of the Manhattan Beach Capital Improvements Corporation

THROUGH:

Bruce Moe, Chief Administrative Officer

FROM:

Steve S. Charelian, Chief Financial Officer

SUBJECT:

Reorganization of the Manhattan Beach Capital Improvements Corporation (CFO Charelian).

ELECT A NEW PRESIDENT AND VICE PRESIDENT

RECOMMENDATION:

Staff recommends that the Board of Directors of the Manhattan Beach Capital Improvements Corporation elect a new President and a new Vice President.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

The Manhattan Beach Capital Improvements Corporation (CIC) was formed in 1996 to facilitate issuance of debt for improvements to the water and wastewater system. It has been used since then as the conduit for a number of debt issues including the Police/Fire Facility, Metlox improvements, Marine Sports Fields, and Fire Station No. 2.

DISCUSSION:

The bylaws of the Corporation state that the President and Vice President of the Corporation must be elected from the members of the City Council. Typically, the current Mayor serves as the President, with the Mayor Pro Tem serving as the Vice President. Appointed positions include the City Manager serving as the CIC's Chief Administrative Officer, and the City's Finance Director serving as the Chief Financial Officer. With the change of Mayor and Mayor Pro Tem on the agenda for the January 9, 2024, City Council meeting, staff recommends that the CIC Board of Directors elect a new President and a new Vice President.

PUBLIC OUTREACH:

After analysis, staff determined that public outreach was not required for this issue.

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