

Amended

City Council Regular Meeting

Regular Meeting

Tuesday, January 16, 2024

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Joe Franklin

Mayor Pro Tem Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Community Development Director Talyn Mirzakhonian

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, January 16, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this amended notice/agenda was posted on Saturday, January 13, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

*Annie Efthimiou
Makenzie Efthimiou
Katie Efthimiou*

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of a Certificate of Commendation Recognizing the Retirement of K9 Koa and K9 Handler Officer David Gibbons for Their Years of Dedicated Service and Introducing the New Manhattan Beach Police Department K9 Troy and K9 Handler Officer Brian Cobian.

[24-0069](#)

PRESENT

2. Presentation of 2023 Recognition Awards for Longstanding Local Businesses (Finance Director Charelian).

[24-0006](#)

PRESENT

Attachments: [2023 Longstanding Local Business Award Presentation](#)

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;
(b) remove items from the consent calendar for individual consideration; or
(c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, January 16, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to cityclerk@manhattanbeach.gov*

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

If you wish to speak on any item on the agenda, please register in advance by clicking the following link: <https://citymb.seamlessdocs.com/f/publiccomment>, even when submitting this request you will need to use the "raise hand" feature via Zoom during the presentation of that Agenda Item in order to confirm with the City Clerk's Office that you wish to provide comments.

- 1) Join Zoom Meeting via the internet:*

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

3. City Council Minutes: [24-0002](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of September 6, 2023
- b) City Council Regular Meeting Minutes of December 5, 2023
- c) City Council Adjourned Regular Meeting Minutes of December 19, 2023
- d) City Council Regular Meeting Minutes of December 19, 2023
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of September 6, 2023](#)
[City Council Regular Meeting Minutes of December 5, 2023](#)
[City Council Adjourned Regular Meeting Minutes of December 19, 2023](#)
[City Council Regular Meeting Minutes of December 19, 2023](#)

4. Financial Reports: [24-0007](#)

- a) Schedule of Demands for December 1, 2023, December 8, 2023, December 15, 2023, and December 22, 2023
- b) Investment Portfolio for the Month Ending November 30, 2023
- c) Financial Month End Report for November 30, 2023 (Finance Director Charelian).

ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for December 1, December 8, December 15, and December 22, 2023](#)
[Investment Portfolio for the Month Ending November 30, 2023](#)
[Financial Month End Report for November 2023](#)

5. Consideration of the Approval of City Council Assignments (City Clerk Tamura). [24-0003](#)

APPROVE

Attachments: [Proposed City Council Assignments](#)
[Councilmember Assignments & Committee Descriptions](#)

6. Consideration of an Extension to the Application Period to Increase the Applicant Pool to the Vacant Parking and Public Improvements Business Community Seat No. 4 (City Clerk Tamura). [24-0004](#)

EXTEND APPLICATION PERIOD

-
7. Consideration of a Resolution Declaring the Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 20, 2024, for a Public Hearing (City Manager Moe). [24-0046](#)
ADOPT RESOLUTION NO. 24-0001
Attachments: [Resolution No. 24-0001](#)
[Proposed 2024 Annual Budget and Activity Plan](#)
8. Consideration of a Resolution Revising and Reducing the Required Deposit for Appeals of Administrative Citations (City Manager Moe). [24-0070](#)
ADOPT RESOLUTION NO. 24-0004
Attachments: [Resolution No. 24-0004](#)
[Ordinances No. 16-0018](#)
[Resolution No. 16-0057](#)
9. Consideration of Adopting an Urgency Ordinance Adjusting the Campaign Contribution Limit to \$250 (City Manager Moe). [24-0063](#)
ADOPT URGENCY ORDINANCE NO. 24-0002-U
Attachments: [Urgency Ordinance No. 24-0002-U](#)
10. Consideration of a Resolution Delegating to the City Manager the Authority to Execute Ballots for the Storm Drain Measure for Parcels owned by the City (Finance Director Charelian). [24-0055](#)
ADOPT RESOLUTION NO. 24-0005
Attachments: [Resolution No. 24-0005](#)
11. Consideration of a Resolution Accepting the Los Angeles County Regional Park and Open Space District Measure A grant funds in the Amount of \$400,000 (Parks and Recreation Director Leyman). [24-0053](#)
ADOPT RESOLUTION NO. 24-0003
Attachments: [Resolution No. 24-0003](#)
[Grant Agreement No. 10157](#)
12. Consideration of the Cultural Arts Commission Recommendations for Utility Box Beautification Project Phase III Locations (Parks and Recreation Director Leyman). [24-0011](#)
APPROVE
Attachments: [Utility Box Beautification RFP Phase III \(2024\)](#)

13. Consideration of a Resolution Awarding a Construction Agreement to RAMCO General Engineering Contractors, Inc. for the Ceramic Studios Renovation Kiln Installation Project for \$301,150.30 Including Contingency, Re-Appropriating \$160,000.00 in the CIP Fund to the Project, and Determining that the Project Qualifies for a Categorical Exemption Pursuant to Section 15303 of the State CEQA Guidelines (Public Works Director Lee). [24-0013](#)
- A) ADOPT RESOLUTION NO. 24-0002**
B) APPROVE RE-APPROPRIATION OF FUNDS
C) MAKE DETERMINATION OF EXEMPTION PURSUANT TO CEQA

Attachments: [Resolution No. 24-0002](#)
[Agreement - RAMCO General Engineering Contractors Inc](#)
[Bid Proposal](#)
[Plans and Specifications](#)
[Budget and Expenditures Summary](#)
[Local Coastal Permit](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

14. Conduct Public Hearing to Consider Introducing an Ordinance Renewing the City's Military Equipment Policy (Police Chief Johnson). [24-0068](#)
(Estimated Time: 5 Mins.)
- A) CONDUCT PUBLIC HEARING**
B) RECEIVE AND FILE THE 2023 ANNUAL MILITARY EQUIPMENT REPORT
C) CONSIDER RENEWING ORDINANCE NO. 22-0006 ESTABLISHING A MILITARY EQUIPMENT POLICY
D) CONSIDER INTRODUCING ORDINANCE NO. 24-0001 TO RENEW ORDINANCE NO. 22-0006

Attachments: [Ordinance No. 24-0001](#)
[Ordinance No. 22-0006](#)
[Military Equipment Policy](#)
[Military Equipment Inventory List \(Revised\)](#)
[Military Equipment Usage Log](#)

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

15. Consideration of Options to Address Overnight Parking of Oversized Vehicles (City Manager Moe). [24-0015](#)

(Estimated Time: 45 Min.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Municipal Code Chapter 14.46 - On-Street Parking of Oversized Vehicles and Trailers](#)
[Municipal Code Sections 14.36.060 and 14.36.180](#)
[Map - Oversized Vehicle and Detached Trailer Parking Sign Locations](#)
[Neighboring Cities Oversized Vehicle Regulations Comparison](#)
[PowerPoint Presentation](#)

16. Consideration of Field Reservation and Per-Player Fee Adjustments and Creation of a Turf Replacement Plan (Parks and Recreation Director Leyman). [24-0010](#)

(Estimated Time: 30 Mins.)

APPROVE

Attachments: [Field Allocation and Use Policy \(2018\)](#)
[PowerPoint Presentation](#)

17. Consideration of Juneteenth Community Events in 2024 (Parks and Recreation Director Leyman). [24-0016](#)

(Estimated Time: 60 Mins.)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Juneteenth Survey Results \(All\)](#)
[Juneteenth Survey Results \(18 and Over\)](#)
[Juneteenth Survey Results \(17 and Under\)](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

18. City Council AB 1234 Reports. [24-0051](#)
RECEIVE AND FILE

19. Consideration of a Request by Mayor Franklin and Councilmember Montgomery to Discuss Exploring Art Opportunities that Commemorate the Police or Fire Departments within the Scope of the Crosswalk Improvement Project at Valley Drive and 17th/18th Street (City Manager Moe). [24-0052](#)
- DISCUSS AND PROVIDE DIRECTION**

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

20. Agenda Forecast (City Clerk Tamura). [24-0005](#)
INFORMATION ITEM ONLY
21. Commission Minutes: [24-0054](#)
This Item Contains Minutes of the following City Commission Meetings:
a) Library Commission Meeting Minutes of October 10, 2023 (Parks and Recreation Director Leyman)
b) Cultural Arts Commission Meeting Minutes of October 16, 2023 (Parks and Recreation Director Leyman)
c) Parks and Recreation Commission Meeting Minutes of October 23, 2023 (Parks and Recreation Director Leyman)
d) Cultural Arts Commission Meeting Minutes of November 20, 2023 (Parks and Recreation Director Leyman)
e) Finance Subcommittee Action Meeting Minutes of December 12, 2023 (Finance Director Charelian).
INFORMATION ITEM ONLY

Attachments: [Library Commission Meeting Minutes of October 10, 2023](#)
[Cultural Arts Commission Meeting Minutes of October 16, 2023](#)
[Cultural Arts Commission Meeting Minutes of November 20, 2023](#)
[Parks and Recreation Commission Meeting Minutes of October 23, 2023](#)
[Finance Subcommittee Action Meeting Minutes of December 12, 2023](#)

Q. CLOSED SESSION

R. ADJOURNMENT

Adjourning in memory of Manhattan Beach Resident Madelyn Harter.

S. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

February 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting
February 13, 2024 - Tuesday -- 6:00 PM - Work Plan
February 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting
March 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting
March 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 24 - Tuesday - TBD - Boards and Commissions Interviews
May 7, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting
June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled Due to General Municipal Elections)
November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting
November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

January 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
January 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
January 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
February 12, 2024 - Monday - 4:00 PM - Library Commission Meeting
February 14, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
February 19, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting (Rescheduled to February 21, 2024)
February 21, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting (Rescheduled from February 19, 2024)
February 22, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
February 26, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
February 28, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
March 11, 2024 - Monday - 4:00 PM - Library Commission Meeting
March 13, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
March 18, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
March 25, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
March 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 8, 2024 - Monday - 4:00 PM - Library Commission Meeting
April 10, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 15, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED**CITY HOLIDAYS:**

February 19, 2024 - Monday - Presidents Day
May 27, 2024 – Monday – Memorial Day
July 4, 2024 - Thursday - Independence Day
September 2, 2024 - Monday - Labor Day
October 14, 2024 – Monday – Columbus Day
November 11, 2024 – Monday – Veterans Day
November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday
December 25, 2024 - Wednesday - Christmas Day Observed
January 1, 2025 – Wednesday – New Years Day Observed
January 20, 2025 – Monday – Martin Luther King Day