



## Committee Meeting #4- Meeting Minutes

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Date: Tuesday, January 30, 2024  
 Time PST: 9:30 AM – 11:15 AM  
 Location: Zoom and City Hall Council Chambers

Table 1: Action Items

#	Action Item	Responsible	Due Date
<b>City of Manhattan Beach</b>			
1	Post meeting minutes and materials.	MB	2/16/24
<b>Committee Members</b>			
3	Provide feedback on the first draft when available	Committee Members	March-April
<b>Members of the Public</b>			
4	Provide feedback on the first draft when available	Members of the Public	March-April

- I. Welcome and Administration
- II. Public Comment
  - a. No comment
- III. Project List and Method
  - a. Dylan Yates introduced himself and highlighted projects previously discussed by the committee/community. He informed the members that the projects are still being reviewed for feasibility and eligibility and, therefore, not all that were recommended at meeting #3 would be included on the list provided for meeting #4 discussion.
  - b. Dylan explained the STAPLE-E survey and provided the link: <https://www.surveymonkey.com/r/RHH9FPG>
  - c. Members completed the survey, following along with Dylan.
- IV. Risk Analysis of the Hazards of Prime Concern Overview
  - a. Dylan discussed the purpose of the risk analysis.
  - b. Members were prompted to continue the survey from the link above to accomplish the Risk Analysis Survey
- V. Plan Maintenance and Next Steps



- a. Dylan discussed Ongoing-continued outreach that will be disseminated to the Committee/Community, and continued engagement throughout this process.
- b. February- City Leadership Review of Projects
  - i. Projects will continue to be reviewed into the month of February for eligibility.
- c. March- Public/Committee Review Period
  - i. Two weeks in March the plan will be available for members to provide feedback.
- d. April- Cal OES/FEMA Review Process
  - i. Plan will be sent to Cal OES and then to FEMA pending review.
- e. City of Manhattan Beach Adoption/Resolution of the Plan
- f. Post-Adoption Outreach and Activities
  - i. Plan is updated every 5 years. There will be additional engagement even beyond the adoption of the plan.
  - ii. As a note from Dylan, this plan is a “living document.”

VI. Action Items

- a. Constant
  - i. Develop the first draft of the 2024 Local Hazard Mitigation Plan (LHMP).
- b. City of Manhattan Beach
  - i. Post meeting minutes and materials.
- c. Committee Members and Members of the Public:
  - i. Provide feedback on the draft plan when it becomes available for public/committee review in March.
  - ii. Review the Manhattan Beach LHMP website for plan status and action items.
  - iii. Respond to any requests for information or engagement via email.

City of Manhattan Beach  
**Local Hazard Mitigation Plan (LHMP)**  
 Committee Meeting #4 Meeting Minutes



Table 2: MB LHMP Committee Members Attendance

<b>Name</b>	<b>Organization</b>
<b>Amanda MacLennan</b>	Fire Department
<b>Bonnie Shrewsbury</b>	Information Technology - GIS
<b>Brandy Villanueva</b>	Disaster Management Area G
<b>Briza Morales</b>	Human Resources
<b>Charlotte Barnett</b>	BCHD
<b>Daniel Pankau</b>	Community Development
<b>David Archer</b>	Chamber of Commerce
<b>Division Chief Brian Regan</b>	RB Fire Division Chief
<b>Douglas Barclay</b>	Trinity Lutheran
<b>Erik Zandvliet</b>	Community Development
<b>Frank Chiella</b>	Map Your Neighborhood & CERT Association
<b>Gilbert Gamboa</b>	MB Principal Civil Engineer
<b>Issac Yang</b>	Redondo Beach
<b>Jacob Kamsvaag</b>	
<b>Jason Sandoval</b>	Community Development
<b>Jeffrey Jacobs</b>	American Red Cross
<b>Jesus Sandoval</b>	Parks & Recreation
<b>Joseph Franklin</b>	MB City Mayor
<b>Kevin Bass</b>	Fire Department
<b>Lectern</b>	
<b>Leobardo Barrera</b>	El Camino College
<b>Lisa Jenkins</b>	Human Resources
<b>Liza Tamura</b>	Management Services
<b>Marcelo Serrano</b>	Finance Department
<b>Mark Doddy</b>	
<b>Matt Sabosky</b>	Police Department
<b>Mindy Balgrosky</b>	MB CERT Association
<b>Paul Curry</b>	MBPD Volunteer - HAM Radio for the City
<b>Robert (Bob) Hodges</b>	American Martyrs
<b>Samuel English</b>	City of Hawthorne
<b>Tammy Hierlihy</b>	West Basin Municipal Water District
<b>Tatyana Roujenova-Peltekova</b>	Information Technology
<b>Todd DeVoe</b>	El Segundo Emergency Management
<b>Wayne Powell</b>	Los Angeles County West Vector Control Board Trustee