

## City Council Regular Meeting

### Regular Meeting

**Tuesday, April 16, 2024**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Joe Franklin

**Mayor Pro Tem** Amy Howorth

**Councilmember** David Lesser

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Finance Director** Steve Charelian

**Human Resources** Lisa Jenkins

**Parks and Recreation** Mark Leyman

**Police Chief** Rachel Johnson

**Fire Chief** Michael Lang

**Community Development Director** Talyn Mirzakhanian

**Public Works Director** Erick Lee

**Information Technology Director** Miguel Guardado

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),*

*live streaming via the City's website, and*

*via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).*

*The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, April 16, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, April 10, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Arya Panah, Pennekamp Elementary School*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to Mira Costa High School students Lily Boettcher, Gianna Goodman-Bhyat, Bella Rawitz, and Violette Rice for Receiving the 2024 Circle Award for Excellence in Poetry Composition.

[24-0141](#)

**PRESENT**

Attachments: [Certificates](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, April 16, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

- 1) Join Zoom Meeting via the internet:

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.*

## H. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

2. City Council Minutes: [24-0129](#)  
This Item Contains Minutes of the Following City Council Meeting(s):
  - a) City Council Adjourned Regular Meeting Minutes of April 2, 2024
  - b) City Council Regular Meeting Minutes of April 2, 2024  
(City Clerk Tamura).**APPROVE**  
  

Attachments:    [City Council Adjourned Regular Meeting Minutes of April 2, 2024](#)  
[City Council Regular Meeting Minutes of April 2, 2024](#)
  
3. Financial Reports: [24-0136](#)
  - a) Schedule of Demands for March 8, 2024 through March 29, 2024
  - b) Investment Portfolio for the Month February 29, 2024
  - c) Financial Month End Report for February 29, 2024  
(Finance Director Charelian).**ACCEPT REPORTS AND DEMANDS**  
  

Attachments:    [Schedule of Demands for March 8, March 15, March 22 and March 29, 2024](#)  
[Investment Portfolio February 2024](#)  
[Financial Month End Report February 2024](#)
  
4. Declaration of Proclamations for the Following: [24-0149](#)
  - a) April 22, 2024, as National Earth Day
  - b) April 2024, as National Poetry Month.**PROCLAIM**
  
5. Consideration of Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins). [24-0134](#)  
**ADOPT RESOLUTION NO. 24-0032**  
  

Attachments:    [Resolution No. 24-0032](#)  
[City of Manhattan Beach Salary Schedule](#)

6. Consideration of a Resolution Approving a Four-Year Agreement with Yunex, LLC for On-call Emergency Response Services for Streetlights and Flashing Lights for an Amount Not-to-Exceed \$400,000 (Public Work Director Lee).

[24-0041](#)

- A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING**  
**B) ADOPT RESOLUTION NO. 24-0034**

**Attachments:** [Resolution No. 24-0034](#)  
[Agreement – Yunex, LLC](#)  
[City of Orange Request for Proposal \(RFP\) 190-59](#)  
[City of Orange Contract with Yunex](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

7. Conduct Public Hearing Regarding Proposed Fees to Recover Costs Related to Electric Vehicle Charging at City Facilities (Public Works Director Lee).

[24-0014](#)

**(Estimated Time: 15 Mins.)**

- A) CONDUCT PUBLIC HEARING**  
**B) ADOPT RESOLUTION NO. 24-0037**

**Attachments:** [Resolution No. 24-0037](#)  
[Matrix Electric Vehicle \(EV\) Charging Fee Analysis](#)  
[Location Map](#)  
[PowerPoint Presentation](#)

**K. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

**8.** Consideration of: [24-0125](#)

- a) A Rough Order of Magnitude (ROM) Estimate to Implement the Long-Term Outdoor Dining Program's Preferred Vision;
- b) Recommendations from the Outdoor Dining Task Force; and
- c) Amendment No. 1 to the Professional Services Agreement (PSA) with Moore Iacofano Goltsman, Inc. (MIG), and if Approved, Appropriation of \$91,727 from the General Fund (Community Development Director Mirzakhonian).

*(Estimated Time: 2 Hrs.)*

**A) DISCUSS AND PROVIDE DIRECTION****B) APPROPRIATE FUNDS****C) ADOPT RESOLUTION NO. 24-0038**

**Attachments:** [Resolution No. 24-0038](#)  
[Amendment No. 1 - Moore Iacofano Goltsman, Inc. \(MIG\)](#)  
[Agreement - Moore Iacofano Goltsman, Inc. \(MIG\)](#)  
[ROM Cost Estimate](#)  
[Preferred Program Vision Conceptual Plan](#)  
[PowerPoint Presentation](#)

**9.** Request from Sandpipers for Dedicated Use of a Room at a Discounted Rate at the Senior and Scout Community Center for Ten Years in Exchange for a \$50,000 Donation to Friends of the Senior and Scout Community Center (Parks and Director Leyman). [24-0147](#)

*(Estimated Time: 15 Mins.)*

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [MOU - Friends of the Senior and Scout Community Center and the City of Manhattan Beach](#)  
[Community Center Proposed Rental Rates](#)  
[Agreement - Beach Cities Health District](#)

**10.** Consideration of a Resolution Expressing Support for Actions to Further Strengthen Local Democracy, Authority, and Control as Related to Local Zoning and Housing Issues (City Manager Moe). [24-0172](#)

*(Estimated Time: 10 Min.)*

**ADOPT RESOLUTION NO. 24-0039**

**Attachments:** [Resolution No. 24-0039](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT****O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

11. Agenda Forecast (City Clerk Tamura). [24-0130](#)  
**INFORMATION ITEM ONLY**
12. Commission Minutes: [24-0166](#)  
Parking and Public Improvements Commission Meeting Minutes of  
December 7, 2023 (Community Development Director Mirzakhonian).  
**INFORMATION ITEM ONLY**

**Attachments:** [Parking and Public Improvements Commission Meeting Minutes of December 7, 2023](#)

**Q. CLOSED SESSION****R. ADJOURNMENT**



## S. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

*April 24, 2024 - Tuesday - TBD - Boards and Commissions Interviews*

*May 7, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*

*May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*

*June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

*November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to November 6, 2024 - General Municipal Elections)*

*November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled From November 5, 2024)*

*November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

*December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting*

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

*April 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*April 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*

*April 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*

*May 8, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*

*May 13, 2024 - Monday - 4:00 PM - Library Commission Meeting*

*May 20, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting*

*May 22, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*

*May 23, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*

*May 27, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled to May 29, 2024)*

*May 29, 2024 - Wednesday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled from May 27, 2024)*

*June 10, 2024 - Monday - 4:00 PM - Library Commission Meeting*

*June 12, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*

*June 17, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting*

*June 24, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*

*June 26, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*

*June 27, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*

## T. CITY OFFICES CLOSED

**CITY HOLIDAYS:**

*May 27, 2024 – Monday – Memorial Day*  
*July 4, 2024 - Thursday - Independence Day*  
*September 2, 2024 - Monday - Labor Day*  
*October 14, 2024 – Monday – Columbus Day*  
*November 11, 2024 – Monday – Veterans Day*  
*November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2024 - Wednesday - Christmas Day Observed*  
*January 1, 2025 – Wednesday – New Years Day Observed*  
*January 20, 2025 – Monday – Martin Luther King Day*  
*February 17, 2025 - Monday - Presidents Day*