

## City Council Regular Meeting

### Regular Meeting

**Tuesday, May 7, 2024**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Joe Franklin

**Mayor Pro Tem** Amy Howorth

**Councilmember** David Lesser

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Finance Director** Steve Charelian

**Human Resources** Lisa Jenkins

**Parks and Recreation** Mark Leyman

**Police Chief** Rachel Johnson

**Fire Chief** Michael Lang

**Community Development Director** Talyn Mirzakhianian

**Public Works Director** Erick Lee

**Information Technology Director** Miguel Guardado

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),*

*live streaming via the City's website, and*

*via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).*

*The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, May 7, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, May 1, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Samantha Russell, Grand View Elementary School*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

*(a) notify the public of any changes to the agenda;*

*(b) remove items from the consent calendar for individual consideration; or*

*(c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**E. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, May 7, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

- 1) Join Zoom Meeting via the internet:

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.*

**H. CONSENT CALENDAR (APPROVE)**

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

**1. City Council Minutes:**[24-0139](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of April 8, 2024
- b) City Council Adjourned Regular Meeting Minutes of April 16, 2024
- c) City Council Regular Meeting Minutes of April 16, 2024
- d) City Council Adjourned Regular Meeting Minutes of April 23, 2024
- e) City Council Adjourned Regular Meeting (Boards and Commissions Interviews) Minutes of April 23, 2024  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes of April 8, 2024](#)  
[City Council Adjourned Regular Meeting Minutes of April 16, 2024](#)  
[City Council Regular Meeting Minutes of April 16, 2024](#)  
[City Council Adjourned Regular Meeting Minutes of April 23, 2024](#)  
[City Council Adjourned Regular Meeting \(Boards and Commissions Interviews\) Minutes of April 23, 2024](#)

2. Declaration of Proclamations for the Following: [24-0178](#)
- a) May 4, 2024, as International Firefighters' Day
  - b) May 15, 2024, as National Peace Officers Memorial Day
  - c) May 5, 2024-May 11, 2024, as Public Service Recognition Week
  - d) May 5, 2024-May 11, 2024, as Professional Municipal Clerks Week
  - e) May 12, 2024-May 18, 2024, as National Police Week
  - f) May 18-24, 2024, as National Safe Boating Week
  - g) May 19, 2024-May 25, 2024, as National Public Works Week
  - h) May 2024, as Building Safety Month
  - i) May 2024, as Older Americans Month
  - j) May 2024, as Mental Health Awareness Month
  - k) May 2024, as Asian American and Pacific Islander Heritage Month
  - l) May 2024, as National Bicycle Safety Month
  - m) May 2024, as National Cities, Towns, and Villages Month

**PROCLAIM**

**Attachments:** [International Firefighters' Day 2024](#)  
[National Peace Officers Memorial Day 2024](#)  
[Public Service Recognition Week 2024](#)  
[Professional Municipal Clerks Week 2024](#)  
[National Police Week 2024](#)  
[National Boating Safety Week 2024](#)  
[National Public Works Week 2024](#)  
[Building Safety Month 2024](#)  
[Older Americans Month 2024](#)  
[Mental Health Awareness Month 2024](#)  
[Asian American and Pacific Islander Heritage Month 2024](#)  
[National Bicycle Safety Month 2024](#)  
[National Cities, Towns, and Villages Month 2024](#)

3. Consideration of a Resolution Approving Amendments to the Compensation Plan for Full-Time Unrepresented Employees (Human Resources Director Jenkins). [24-0171](#)
- ADOPT RESOLUTION NO. 24-0046**

**Attachments:** [Resolution No. 24-0046](#)  
[Compensation Plan - Full-Time Unrepresented Employees \(Tracked Changes\)](#)  
[Compensation Plan - Full-Time Unrepresented Employees \(Final\)](#)

4. Consideration of a Resolution Approving Amendment No. 1 to the Professional Services Agreement with the Law Offices of Angel Ho, Inc. to Conduct Independent Investigations of Confidential Matters at a Cost Not-to-Exceed \$250,000 (Human Resources Director Jenkins). [24-0186](#)  
**ADOPT RESOLUTION NO. 24-0047**  
**Attachments:** [Resolution No. 24-0047](#)  
[Amendment No. 1 - Law Offices of Angel Ho, Inc.](#)  
[Agreement - Law Offices of Angel Ho, Inc.](#)
5. Consideration of the Revised Senior Advisory Committee By-Laws (Parks and Recreation Director Leyman). [24-0165](#)  
**APPROVE**  
**Attachments:** [Original 2022 By-Laws](#)  
[Redlined By-Laws](#)  
[Updated By-Laws](#)
6. Consideration of a Resolution Awarding a Construction Agreement to EBS General Engineering, Inc. for the Community Development Block Grant (CDBG) Cycle 3 Americans with Disabilities Act (ADA) Curb Ramp Project for \$175,666, Including Contingency; and Adoption of a Determination of Exemption Pursuant to Section 15301(c) of the State CEQA Guidelines (Public Works Director Lee). [24-0142](#)  
**ADOPT RESOLUTION NO. 24-0041**  
**Attachments:** [Resolution No. 24-0041](#)  
[Agreement - EBS General Engineering, Inc.](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditures Summary Report](#)  
[Location Map](#)
7. Consideration of Accepting as Complete Work Performed by Sprinturf, LLC for the Marine Avenue Park Synthetic Field Turf Replacement Project, Funded in Part with County Regional Park and Open Space District Measure A Funding (Public Works Director Lee). [24-0092](#)  
**A) ACCEPT**  
**B) AUTHORIZE**  
**Attachments:** [Location Map](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

8. Annual Appointments to City Boards and Commissions (City Clerk Tamura). [24-0177](#)  
(Estimated Time: 45 Mins.)  
**APPOINT**  
  
**Attachments:** [Boards and Commissions Advertisement](#)
9. Consideration of Begg Pool Modernization Study Findings and Conceptual Design Options (Parks and Recreation Director Leyman). [24-0089](#)  
(Estimated Time: 1 Hr.)  
**DISCUSS AND PROVIDE DIRECTION**  
  
**Attachments:** [Begg Pool Modernization Study \(HMC Group, 2024\)](#)  
[Conceptual Cost Plan \(Marcene Taylor Inc., 2024\)](#)  
[Aquatics Center Survey Summary Report \(True North Research, 2022\)](#)  
[PowerPoint Presentation](#)
10. Parks and Recreation Commission Recommendations for a Memorial for the Fallen and Options for a Memorial Day Event (Parks and Recreation Director Leyman). [24-0116](#)  
(Estimated Time: 30 Mins.)  
**DISCUSS AND PROVIDE DIRECTION**  
  
**Attachments:** [Memorial for the Fallen Locations](#)  
[Memorial for the Fallen Obelisk Samples](#)
11. Presentation of the Fiscal Year 2024-2025 Proposed Operating Budget (Finance Director Charelian). [24-0117](#)  
(Estimated Time: 45 Mins.)  
**DISCUSS AND PROVIDE DIRECTION**  
  
**Attachments:** [Fiscal Year 2024-2025 Proposed Budget \(Web-Link Provided\)](#)  
[PowerPoint Presentation](#)

## L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

## M. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*



**N. CITY MANAGER REPORT****O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**12.** Agenda Forecast (City Clerk Tamura). [24-0169](#)  
**INFORMATION ITEM ONLY**

**13.** Commission Minutes: [24-0191](#)  
 This Item Includes the Parking and Public Improvements Commission  
 Minutes of March 28, 2024 (Community Development Director  
 Mirzakhonian).  
**INFORMATION ITEM ONLY**

**Attachments:** [Parking and Public Improvements Commission Minutes of March 28, 2024](#)

**Q. CLOSED SESSION****R. ADJOURNMENT**

*Adjourning in Memory of City of Industry, Mayor Pro Tem Cathy Marcucci.*

**S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*  
*May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*  
*June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled Due to General Municipal Elections)*  
*November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled From November 5, 2024)*  
*November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization and General Municipal Election Certification)*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*May 8, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*May 13, 2024 - Monday - 4:00 PM - Library Commission Meeting*  
*May 20, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting*  
*May 22, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*May 23, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*  
*May 27, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled to May 29, 2024)*  
*May 29, 2024 - Wednesday - 4:00 PM - Parks and Recreation Commission Meeting (Reschedule from May 27, 2024)*  
*June 10, 2024 - Monday - 4:00 PM - Library Commission Meeting*  
*June 12, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*June 17, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting*  
*June 24, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting*  
*June 26, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting*  
*June 27, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting*

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*May 27, 2024 – Monday – Memorial Day*  
*July 4, 2024 - Thursday - Independence Day*  
*September 2, 2024 - Monday - Labor Day*  
*October 14, 2024 – Monday – Columbus Day*  
*November 11, 2024 – Monday – Veterans Day*  
*November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2024 - Wednesday - Christmas Day Observed*  
*January 1, 2025 – Wednesday – New Years Day Observed*  
*January 20, 2025 – Monday – Martin Luther King Day*  
*February 17, 2025 - Monday - Presidents Day*