



**CITY OF MANHATTAN BEACH  
CULTURAL ARTS COMMISSION MEETING**

**Monday, June 17, 2024**

**4:00 PM**

**Location: Manhattan Beach City Hall and  
Hybrid virtual**

**A G E N D A**

**A. CALL TO ORDER**

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Commissioner Patterson

Vice Chair Karger

Commissioner Colmey

Chair Tokashiki

Commissioner Dohner

Commissioner Padnos

**D. APPROVAL OF MINUTES**

May 20, 2024

**E. CEREMONIAL**

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

The public may address the Commission regarding City business not on the agenda.

**G. GENERAL BUSINESS**

1. Work Plan Item Discussion

a. Utility Box Beautification – Phase III (on hold)

b. Murals update

c. Sculpture Garden City Council direction

d. New Art Initiatives

**H. STAFF ITEMS**

Cultural Arts Division updates

PATF Budget update

City Council updates

**I. COMMISSION ITEMS**

**J. ADJOURNMENT**

If unable to attend in person, the Cultural Arts Commission encourages the Cultural Arts Commission encourages the public to participate by submitting comments on agenda items or other subject matter within the jurisdiction of the Cultural Arts Commission via email to both [ebrinkman@manhattanbeach.gov](mailto:ebrinkman@manhattanbeach.gov) and [lrobb@manhattanbeach.gov](mailto:lrobb@manhattanbeach.gov), no later than 3:00 PM, the day of the meeting.

**Zoom Meeting Instructions:** There are multiple ways to join the meeting. Please Note - the Cultural Arts Commissioners and Staff will be visible via video, members of the public may choose to turn on their video during public comment during their turn.

If you plan to speak during the meeting, join via Zoom at 4:00 PM in order to request to be on the speakers list.

1. Join Zoom Meeting via the internet (download app if needed): Direct URL: <https://comb.zoom.us/j/92330757540> , Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
2. Join Zoom Meeting via Phone Application (download app if needed): Download Mobile Apps: <https://zoom.us/download>, Enter Meeting ID: 923 3075 7540  
Please name yourself to include the item(s) you wish to speak on, and your First & Last name. Example: G.1 – Jane Smith.
3. Join Zoom Meeting via Phone Conference (Voice Only): Phone Numbers: +1 669-900-6833 or +1 346-248-7799. Meeting ID: 923 3075 7540.  
Find your local number: <https://comb.zoom.us/j/aByWMMRmYK>. Upon calling in, you will be “muted” until you are prompted by the Host to state which item you wish to comment on. Your mic will be unmuted when it’s your turn to provide Public Comment.

Please Note - All microphones for non-Commissioners or Staff will be muted during the meeting, except during Public Comment periods for which you have requested to speak.

The City strongly advises you of the following:

1. Download the Zoom app to your respective device well ahead of the meeting time. Visit <https://zoom.us/> for the download link. Please make sure you have downloaded the most recent version available.
2. Familiarize yourself with the Zoom application prior to the meeting.
3. Check the condition of all personal electronic equipment, internet and phone connections, and microphone/speaker functionality. The City is unable to support this equipment.
4. Join the meeting prior to the start time. Due to security or technical limitations, admittance to the meeting may not be possible after the meeting begins.
5. Every effort will be made to “rename” participants on Zoom as quickly as possible, so that phone numbers are hidden, however, phone numbers may be partially visible for a brief time.

**CITY OF MANHATTAN BEACH  
MINUTES OF THE CULTURAL ARTS COMMISSION**

May 20, 2024

Hybrid format: by teleconference (Zoom) and in person in accordance with procedures on agenda  
1400 Highland Avenue  
Manhattan Beach, CA 90266

**A. CALL TO ORDER**

Vice Chair Tokashiki called the meeting to order at 4:01 p.m.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present:, Dohner, Erlich-Fein, Karger, Patterson, Vice Chair Tokashiki

Absent: Chair Spackman

Staff present: Parks and Recreation Director Mark Leyman, Senior Management Analyst Linda Robb,  
Recording Secretary Rosemary Lackow

**D. APPROVAL OF MINUTES – March 18, 2024**

It was moved and seconded (Karger/Patterson) to approve the March meeting minutes as submitted.

The motion passed by voice vote: 5-0-1 (Spackman absent)

**E. CEREMONIAL - None**

**F. AUDIENCE PARTICIPATION (3-Minute Limit) - None**

**G. GENERAL BUSINESS**

1. Work Plan Item Discussion

a. Utility Box Beautification (Phase III): Directed Leyman confirmed status on Phase II that it is completed, including repairs; Phase III on hold.

b. Murals – Director Leyman reported: murals are being installed around town; the Dave Titus on Parking structure 2 is now complete; the Charles Bragg sea lion has just been completed on the 34<sup>th</sup> Street beach stairs and his mural on the wall of the pier comfort station will start soon; the Fire Station No. 1 mural is just starting to go in; the Rocket Ship Hall mural at Marine Avenue Park (same artist) will start next month.

c. Sculpture Garden – Director Leyman confirmed that after the Commission forwarded its recommended 15 artists, City Council has indicated its top preferences but has paused this program until the Cultural Arts Manager position is filled or an interim project manager is hired.

d. New Art Initiatives – Commissioner Karger updated on the **Downtown Art Walk**: she has emailed Downtown Manhattan Beach Business and Professional Association (DTMBB&PA) President Jill Lamkin, informing regarding a skateboard focused art exhibit; Commissioner Karger intends to meet with Ms. Lamkin regarding the association’s buy in. Commissioner Karger encouraged the Commissioners to visit the Culture Brewery downtown, that a current exhibit there is a good example of a business/art collaboration as is being envisioned. Vice Chair Tokashiki also requested that Commissioner Erlich-Fein pass on any important information on the new initiatives she had been looking into, before leaving the Commission. Commissioner Erlich-Fein will serve as a volunteer on the skateboard project.

## **H. STAFF ITEMS**

**Cultural Arts Division updates** – Director Leyman reported:

- Cultural Arts Manager Recruitment: hope to open in June; city is interviewing contractors who can assist in moving projects forward; will keep the Commission informed
- City facility tour: the Commission will soon receive a “save the date” email for a tour of the city art and parks and recreation facilities, along with Library and Parks and Recreation Commissions.
- Parks and Rec Strategic Plan: The community outreach portion is complete and staff will now prepare the strategic goals and objectives; he will provide ongoing updates.
- Arts Assessment: City consultant RLA will be wrapping up soon; update at next meeting.
- New kiln: July hope to complete; mid-June classes to return 4-5 per week, starting with Open Lab
- Concerts in the Park: Satin Dollz/Salute the Troops kicks off the 10-week summer program, Sunday 6/30.
- Community Art Exhibit: submittals being received through June 3<sup>rd</sup>; already 50 pieces submitted
- The annual volunteer recognition event is next Thursday at the Comedy and Magic Club in Hermosa Beach.

**PATF (Public Art Trust Fund)** – see (I) Commission Items.

**City Council update** – no additional updates

## **I. COMMISSION ITEMS**

Commissioner Dohner reported on happenings at Mira Costa: Comedy Sports 5/24, , e.g. the school play “Footloose” has been nominated for several prestigious awards; STEAM Night 5/29; “MB Local” show by Derek Billings at Culture Brewing to 6/2; and “Be Our Guest” program tickets available for older adults.

Commissioner Erlich-Fein passed out books compiling art work/graphic design work by Mira Costa students in graphic design

Vice Chair Tokashiki announced that the Home Town Fair board is looking for a graphic designer to design the 2024 Home Town Fair. This opportunity is also open to Mira Costa students.

Vice Chair Tokashiki noted an email was sent by SMA Robb in April as an FYI of background information regarding a possible maker space being explored by City Council.

Director Leyman requested that the Commission proceed to choose a new Chair and Vice Chair. It was moved and seconded (Dohner/Patterson) that Vice Chair Tokashiki be the next Chair, and Commissioner Karger, the next Vice Chair. The vote passed 5-0 -1 (Spackman absent) by voice vote.

PATF balances: Director Leyman reported: a balance of \$1,543,553.48; \$628,714.29 is unallocated; and \$176,000 (approximately) is set to expire at the end of 2024. He is very comfortable that the amount to expire will be used by the RLA assessment work but there are a few projects “in the works” that could be using some of this amount, e.g. sculpture program, concerts in the park, RLA and perhaps a small amount of Utility Box Phase III. For future additions anticipated, staff can ask Community Development for an update.

**J. ADJOURNMENT**

At 4:26 p.m. Vice Chair Tokashiki without opposition, adjourned the meeting to 4:00 pm, June 17.

DRAFT

**DATE:** June 17, 2024

**TO:**

Members of the Cultural Arts Commission

**FROM:**

Mark Leyman, Parks and Recreation Director

**SUBJECT:**

Cultural Arts Commission Work Plan

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**RECOMMENDATION:**

Discuss Cultural Arts Commission (CAC) Work Plan items based on the input received from City Council at the February 13, 2024 City Council work plan meeting.

**FISCAL IMPLICATIONS:**

Fiscal implications, if any, will be developed on a project-by-project basis and presented to the City Council as necessary.

**DISCUSSION:**

Cultural Arts Commission 2024-2025 Work plan items:

- Utility Box Beautification Phase III (on hold)
- Murals update
- Sculpture Garden
- New Art Initiatives