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**MANHATTAN BEACH CITY COUNCIL
ADJOURNED REGULAR MEETING
REMOTE BROADCAST CAPTIONING
TUESDAY, FEBRUARY 13, 2024**

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Manhattan Beach City Council

Work Plan Meeting

Tuesday, February, 13, 2024

MAYOR FRANKLIN: Good evening. Welcome to the City Council adjourned regular meeting, the work plan meeting on Tuesday, February 13th, 2024. Let's call the meeting to order, please.

MAYOR PRO TEM HOWORTH: Yeah, that's it. That's you do the pledge next.

MAYOR FRANKLIN: Oh, okay. Okay. I'm sorry. No, no. All right. The pledge to the flag. Let's see who we can have lead us - Public or Parks and Recreation Director Mark Leyman, please.

MARK LEYMAN: Place your right hand over your heart, ready being.

GROUP: I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

MAYOR FRANKLIN: Okay, can we have the roll call, please.

CITY CLERK TAMURA: Councilmember Lesser.

COUNCILMEMBER LESSER: Here.

CITY CLERK TAMURA: Councilmember Napolitano.

COUNCILMEMBER NAPOLITANO: Here.

CITY CLERK TAMURA: Councilmember Montgomery.

COUNCILMEMBER MONTGOMERY: Here.

CITY CLERK TAMURA: Mayor Pro Tem Howorth.

MAYOR PRO TEM HOWORTH: Here.

CITY CLERK TAMURA: Mayor Franklin.

MAYOR FRANKLIN: Here. And approval of the agenda.

MAYOR PRO TEM HOWORTH: So moved.

MAYOR FRANKLIN: So moved by Mayor Pro Tem Amy Howorth and seconded by Councilmember Richard Montgomery. Thank you. And I'll open up public comment.

CITY CLERK TAMURA: Motion passes 5-0.

MAYOR FRANKLIN: Sorry. So, I'd like to open up public comments. Anybody here? Wish to make a public comment? Seeing none in chambers, Martha, how about on Zoom?

ASSISTANT CITY CLERK ALVAREZ: We have Jim Burton.

JIM BURTON: Mr. Mayor, members of Council, how's everybody tonight?

COUNCILMEMBER NAPOLITANO: Good, thank you.

JIM BURTON: Hey, just a couple of questions or a couple of comments just on the work plan. And I know that Director Lee has done a great job in some of the neighborhood traffic planning stuff that we've done. But in downtown, we still have issues with delivery trucks. And I think that if there's any possibility of adding something in the work plan or adding this to the schedule, for us to look at traffic issues

and traffic patterns, circulation issues, we certainly have delivery trucks that are blocking alleys, a lot of traffic congestion that I'm hoping that in this next year can be part of an official effort. I know Joe Lamkin has done a great job trying to get people together, talking about how to fix the issue. I'll present a ton more pictures recently of how many trucks are blocking alleys and stuff. But in terms of traffic calming measures, traffic circulation issues, delivery trucks blocking alleys, and trying to help us in downtown, I think that there's something here. I think there are solutions that are available. I just think everybody needs to get together, sit at a table, and understand what it is. And it's not stopping all delivery trucks at all. And it's not even necessarily the hours that I think sometimes some of the bakeries and stuff, people come in real early, they come in and get out. It's parking in the middle of the street, it's unloading on sidewalks, and it's causing a huge traffic issue in downtown. And it has. You've heard me say this before. I'm not sure where we're going to end up with the outdoor dining stuff, but certainly if there's intensification of use from restaurants, it's going to make it worse. I'm just commenting at this point in terms of the work plan, that I would love to see something in the work plan from Council that would address some of the traffic issues that we've

got in downtown. Thank you very much for your time. I appreciate it. Have a good evening.

MAYOR FRANKLIN: Okay, thank you, Mr. Burton. Moving on to item F, general business. Status of current fiscal year 2023-2024 City Council work plan and development of fiscal year 2024-2025 work plan. City Manager Moe.

CITY MANAGER MOE: Thank you, Mr. Mayor, members of the Council. Tonight is the City Council's annual work plan discussion. So tonight, George Gabriel, Assistant to the City Manager, will step us through that process. All the department heads are here to answer any questions and give input and give their perspectives on any of the existing items or any that may be added. I do want to point out, as the Council knows, that the work plan are items in addition to the day-to-day work that the staff does. And so to the extent that we can keep this list manageable, that'll help us accomplish what you're asking for, but also allow day-to-day operations to continue in a normal manner. So with that, George will go over the existing work plan, talk about some of our accomplishments. The departments will get involved and, as I say, give their input as well. So George.

ASSISTANT TO THE CITY MANAGER GABRIEL: Good evening, Mayor Franklin and members of the City Council. So tonight, we'll go over the work plan and develop next year's. So first, as City Manager Moe indicated, the accomplishments and the departmental review of Council and department work plans will be done on a department basis. Each department will have the opportunity to go over their accomplishments and items. Then, thereafter, we'll go over the development. By way of timeline, tonight, we're just reviewing it and developing the draft City Council work plan for next year. On May 21st, we're going to come back to you with an officially approved document for approval and adoption. Hopefully, by virtue of the direction that we received tonight, we'll incorporate those items in the fiscal year 24-25 year budget, which is slated for approval on the first meeting of June, June 4th, to be exact. One thing you'll notice is that there are City Council work plan items and department items. It's important to note the City Council work plan items are those the City Council has identified with a higher priority and items they specifically assigned and those items are about 23 items ranging across nine departments. What you'll notice is a lot of these items are summarized on a one-pager within your council packet and those items require attention from multiple departments often times. We have a cross-departmental matrix that goes over which items intersect

with other departments and you'll find that many of those do. Second, 63 department items, projects, and initiatives that staff is concurrently dedicating significant time and resources that are not on the City Council work plan items. Some examples are the Coyote Management Response Plan even though City Council directed it's just items that hasn't made it's way on City Council work plan but has been identified by City Council and therefore to make City Council aware of that project we are listing it as a department item. Another one is the Capital Improvement Program as well as sponsored public arts such as the surfboard sculpture that was initiated by the Cultural Arts Commission and the North End BID. So with that being said on a department basis, I'll provide a presentation for the Management Services Department. For the purposes of this presentation, I'll go over three of the five accomplishments listed here as well as the other departments. I wanted to highlight quickly some of those. The first one being the City's investment in our homeless response. As you can tell and as we have come forward before at City Council meetings, the City has invested a great amount of resources, some grant-funded and some general fund resources. We've also reduced expenditures. One thing that we were fortunate enough to receive was funding from the South Bay City's Council of Government's funding, Measure H funding, reducing our expenditures by about \$40,000 on an annual basis.

So enhancing service levels but also using the reliance that we have on general funds. General fund dollars. Secondly, we held eight ribbon-cutting ceremonies. Obviously the council and public works and every department for that matter was very busy with ribbon-cutting, and a lot of time and effort goes into planning those and making sure they are held up to the standards, not only for the council but for the community. Some of those include the Peck Reservoir, Polliwog Park Playground equipment, the Storage and Repair Walk, Fire Station No. 2, Bruce's Beach Plaque, Catalina Classic, and the Sepulveda Bridge widening all within the last in the period from the last work plan update. So a lot of great events. Lastly, we drafted and adopted an e-bike ordinance, and revised the fine schedule associated with that. So that was done over multiple meetings and credit to the Police Department for heading that up, but obviously our City Attorney's Office was instrumental in drafting that ordinance. In terms of department work plan items, we have Municipal Code Transparency Enhancements, enhancing how our Municipal Code is displayed on the City website, and making the Coastal Zone, the Coastal Development Plan of Local Coastal Program, available on the City's website, and the implementation of the Coyote Management and Response Plan. We have an item coming before Council very soon on a potential trapping agreement that's going to be for Council consideration. Ongoing

Homeless Initiatives were marked as complete because the five-year plan was completed by the City Council, and most of those items were completed. Thereafter, we have a Citywide Contract Management System, which we're trying to digitize our processes to increase efficiencies across all departments. We have Employee Engagement Initiatives that we're embarking on in coordination with the Human Resources Department, and then we have our Oversized Vehicle Permit Program Development, which will be coming back to City Council for consideration, I believe at the March 19th meeting. As far as Council Work Plan items, we have four of them on the current Council Work Plan. The City Council Governance Policy and Manual, yes, we know that item has been on the Work Plan for a while, but we're making headway on it. Enhancing the City website, we're refreshing the City's website, the Communications Division is heading that up, working in coordination with the City Council Subcommittee on that. Homeless Court Diversion Program, we're making headway researching how public nuisance laws could potentially be utilized, and we expect a future Council discussion on that fairly soon, as well as the development of guidelines concerning City Advisory Committees, and that actually is scheduled to come back to the City Council at the March 5th meeting, so also relatively soon. And with that being said, I can pass it on to the Finance Department.

FINANCE DIRECTOR CHARELIAN: Thank you, George. So, as far as some of our accomplishments, I'm going to highlight a couple of these for last year. The first one being Prop 218, Special Mail Ballot Election was a Council Work Plan from last February. We had a total of about ten public meetings, including three Finance Subcommittee meetings, a residential survey, engineering report, communication professional, and lots of public outreach. The storm drain measure passed, and City Council adopted a resolution certifying the results and introducing an ordinance to adjust the storm drain fee with the 25 fiscal year. Another one that I wanted to highlight, we obtained our reimbursements from FEMA, a total of \$194,719. This is a huge feat. We started this in September of 2020, when we had the first opportunity to do it. It takes some man hours out of our purchasing, and they're very much on it. As of today, we've had about 12 different project managers over the last two and a half years, and we're fortunate enough to have received this \$194,000, and we have about another \$600,000 pending that we understand that are in final review. Just checking with some of my colleagues around the South Bay, very limited, very minimal money is coming to them, because again, you have to put forth the effort, and staff's done a wonderful job doing that. Moving on to Department Work Plans, I'm going to tie the first

two together, our Technology Implementation for Financial Software Programs, this is called the ERP. We're in our final year of this, this is year four, and we have one last large financial module to implement, which is licensing, and we'll start that in June, and we're hoping to end up by November, to launch our business license renewal season in February of 25. Since it's been about four years, there's some upgrades to financials, our cashiering software as well, as you would with any technology, upgrades come with it, if you have a smartphone, you know how many times you have to upgrade. This is a larger scale, we don't do every single upgrade, we wait for a major upgrade, and doing an upgrade to a financial system, or a cashiering system, develops a lot of mapping and man hours to do, because you just got to make sure it's functioning before you turn it back on, so there's about two to three months of testing that we do. So our next item, a few weeks ago, we released a request for a proposal; it's for a comprehensive user fee study and cost allocation plan. It's best practice to do one of those every about four to five years. The last time we did it was in 2019. It takes about a six-month process and involves every department. We hope to have this to the finance subcommittee in September and to city council by November. The fees would go into effect about 60 days, 30 to 60 days past the public hearing that we have with the city council. At the same

time, we are extending our audit contract, which went through the finance subcommittee on the 6th of February, and it's coming to city council in March. Our citywide grant project tracking program is to create a grant fund going forward with the new fiscal year. Currently, grants are decentralized; each department manages their own grants and any associated audits. The goal is to create a centralized grant review and documentation with a financial focus and assist departments with grant audits. This will enable the city to have better record-keeping as well as grant management. And the last item, this is something very important to us, is ongoing training for department development for employees with the implementation of all these new technologies. There's a lot of training that goes with that. This is something that we continue to do; it's very important to us. It's not just to have the technology but to be able to train the employees on how to use the workflows and how to use the software and whatnot for financials. So with that, I'm going to pass it over to, oh, sorry, city council work plan, revenue enhancements, one part of this was the storm drain fee update. Another item is going to be potentially - we're working through the finance subcommittee right now - is to look at potential sales tax item. We're keeping close tabs on what the L.A. County is going to do, and we're going to have another meeting with the finance subcommittee in the next 30 days or so

until we bring it, potentially bring it back to council for further conversation. And that's it. Thank you.

HUMAN RESOURCES DIRECTOR JENKINS: Good evening, city council. My name is Lisa Jenkins, and I'm your Human Resources Director. For our accomplishments and work plan that I'm presenting this evening, I'm focusing on some issues that council's been involved with, has directed, and have been a priority focus. As you know, we negotiated a multiyear agreement with our fire association at the very end of the last fiscal year, so we have been implementing those terms. We're currently in agreements with all of our bargaining units, the majority of which expire in the middle of 2025, and the fire agreement expires in the middle of 2026. In alignment with council's priorities, we are maintaining a focus on public safety recruitment efforts, which I'm guessing you'll hear more about from my colleagues in the public safety departments. Recently in December, the city council directed various recruitment and retention incentives with an emphasis on public safety, specifically police hiring, recruitment and hiring, as well as retention. So, following that direction from the city council, we've entered into side letter agreements with all of our bargaining units to implement those efforts. Last fiscal year, we recruited and filled 83 full-time positions. We remain at

about three to four times our historical hiring, and that's a function both of employee turnover, as well as newly approved positions which are focused on core city services and public safety. As the city council knows, in the 2022-2023 fiscal year, there were 10 new police positions and three new fire department positions approved, both sworn and non-sworn, for both departments. So, we've been working with our partner departments to fill those positions, which involves creating new classifications, recruitment efforts, backgrounds, maintaining our high-quality standards, as well. I've already talked about the recruitment.

COUNCILMEMBER NAPOLITANO: How did the birthday holiday not make this list?

HUMAN RESOURCES DIRECTOR JENKINS: The development of incentives and strategies to recruit and retain employees, including the birthday holiday, which I was at a conference last week, and other agencies are very envious and impressed by the birthday holiday. So, kudos to the city council.

COUNCILMEMBER LESSER: You're not supposed to share because now they're going to be our competitors.

HUMAN RESOURCES DIRECTOR JENKINS: I know. We wanted to create a little bit of a buzz, though. So, yes, we are continuing to partner not only with our public safety departments but all of our city departments, and just continuing to brainstorm, and we'll be bringing forward any ideas that we have to council for your consideration, as far as how we can remain a competitive edge on our efforts. And I think, for council's purposes, those are the key areas to focus on. And unless there's any questions, I will pass the mic to Director Leyman.

PARKS AND RECREATION DIRECTOR LEYMAN: Thank you. Honorable Mayor, members of the city council, Mark Leyman, your Parks and Recreation Director. We have a lot to celebrate this year. It's been a lot of accomplishments. I'd like to thank the team and also all of the commissioners. They've put in lots of work for many of these projects, bringing them to city council. To highlight a few, of course, the new Marine Avenue turf field replacement looks amazing. The Begg field refurbishment, all regrading new turf, new lights, new fencing, and MBMS as well, regrading and new turf. A lot of new public art. So, we've seen the Bo Bridges mural, John Hammer's Feld Freeze, the C.J. Wrench circles, the art exhibits, lots and lots of wonderful public art. A few other accomplishments. The Begg Pool modernization

study, as you know, that's moving forward. The next community meeting will be in the council chambers in two weeks, February 27th from 6 to 8 p.m. This will also be on Zoom. And this will be discussing all the community engagement findings and conceptual design options. We anticipate returning to city council for consideration in April, on April 16th. Also, I wanted to highlight and thank you, Councilmember Montgomery, for the 5310 grant. It's been some years in the making, but we are excited for the two new Dial-A-Ride vehicles. They'll be a great addition to the fleet. They're 10 passengers, low floor, with room for two wheelchairs. We anticipate getting those vehicles by June of this year.

COUNCILMEMBER MONTGOMERY: Let me ask Mark that question. Did we actually put an order in?

PARKS AND RECREATION DIRECTOR LEYMAN: Yes.

COUNCILMEMBER MONTGOMERY: We actually ordered?

PARKS AND RECREATION DIRECTOR LEYMAN: Months ago, yes.

COUNCILMEMBER MONTGOMERY: Electric or gas? Or what were they?

PARKS AND RECREATION DIRECTOR LEYMAN: Gas. And we looked into this, and the challenge is that electric is just not there yet in terms of range and technology. And we heard that from multiple agencies, and there were a lot of maintenance issues as well. So, hopefully, the next generation, we can consider that the next go-around.

COUNCILMEMBER MONTGOMERY: We used the 400K they gave us grant. The difference is what we paid, 26,000.

PARKS AND RECREATION DIRECTOR LEYMAN: We still have approximately, I believe, \$90,000, and we're looking into potentially, you know, either other transportation or using those funds for maintenance.

COUNCILMEMBER MONTGOMERY: Hey, Bruce, it's a good PR thing for Allen to put out that we actually got the bus that we promised in 2019, that the city has no idea. We didn't know that we'd have it, so we can put it out that we're actually using that grant money we got in 2019 for a good cause.

CITY MANAGER MOE: Yeah, you're right. Good PR. Thank you.

PARKS AND RECREATION DIRECTOR LEYMAN: Okay, just moving on to the department work plan items. So we'll quickly run through these. Senior and Scout House, I know Julie from the Friends will plan to be here next week at the council meeting to provide an update. They are currently in the design phase. Cultural library development with LA County Library, I know that exploration for a cultural center and possible maker space as we receive future council direction on that item. Special event protocols, the enhancements, the Memorial Day celebration options and Memorial for the Fallen. We'll be returning the, hopefully, the Parks and Recreation Commission Ad Hoc Committee will wrap that up this month, and we'll be bringing it to you on March 19th. The public art assessment, they are, RLA is moving forward, they are progressing, they have visited every piece of art, they have photographed it, and so now they are taking time to take a closer look at each of those projects for maintenance and other items just to make sure that we have a complete assessment of what may be deaccessioned or maintained. North End surfboard sculpture, I know we received the update on that, they're still permitting hopefully in the next few months. And the Parks and Recreation Department strategic plan, we're very excited to move forward. I know the police department has a wonderful strategic plan in place, we're also working with Paul

Conner, we had an initial meeting with the management team, we'll be meeting with the entire Parks and Recreation team in the community, and we hope to bring that draft to you by June of this year. So moving on to the City Council work plan items, the donation policy. I know City Council gave direction for staff to work with the LoveMB board. They'll be returning in six months with an update, with a focus on Begg Pool. I know City Council allocated \$50,000 of startup funds for that project.

COUNCILMEMBER LESSER: Mark, I have just one question to follow up. At the last council meeting when we discussed this item, there were two items that were part of that one discussion. One was the donation policy, the other was the non-profit, and I was just curious because it's referenced here as the donation policy. Is there going to be a further discussion of the donation policy in addition to the non-profit?

PARKS AND RECREATION DIRECTOR LEYMAN: Yes, and thank you for that question. Yes, an updated donation policy will be brought forward to City Council, and also the public art master plan will be updated, the language to reflect the art donation process, and really updated its 20-year-old document. Thank you.

MAYOR PRO TEM HOWORTH: Could I follow up, Mr. Mayor? But there's two different things, it's not just art donation, I mean there's a donation program.

PARKS AND RECREATION DIRECTOR LEYMAN: Correct. That's just ancillary, you're correct, it's primarily the donation policy.

MAYOR PRO TEM HOWORTH: Got it. Thank you.

PARKS AND RECREATION DIRECTOR LEYMAN: So, a public art program and future opportunities. We are bringing forward, the Cultural Arts Commission has been extremely busy, the proposed sculptures, 15 sculptures and locations for City Council consideration, as well as LA versus hate mural, and the shark mural, and we will be bringing that on March 19th for your consideration. And then a number of other new art initiatives on their work plan, they've got their work cut out for them, Art Walk, Chalk Art, Surfboards on Parade, Art Vending Machine, Young at Art Therapy for Older Adults, some more to come there. Historic Artifacts and the Red House, it's very collaborative, we've been meeting with the Historical Society leadership and HAI, we just met with them last week, and we plan to bring the HAI Digitization Phase 4 to City Council on March 5th, which

will be digitizing newspapers, photographs, documents, and also a part-time archivist, some hours to assist with that process. And then Sand Dune Park Master Plan, second community meeting, incorporating all the community input will be held on Saturday, March 9th, at 9 to 11 a.m., and of course, we'll be doing all the mailings, all the marketing material for that, as well as the expanded Polliwog Park Dog Run, there's going to be a first community meeting on March 27th, Saturday from 9 to 10 a.m. And then the last item here, exploring the repurposing of pay and play, so the Parks and Recreation Commission discussed this for many, many months, and their recommendation is to demo the building, to build a futsal court, which is basically a small soccer court, it could also be used for multi-use, there's strong user group support for this project, and we will be returning to City Council for consideration during the CIP discussion. Again, to explore the aquatic facility, as mentioned, the deliverables will be presented in the April 16th Council meeting. Library Commission Programs, so the number of updates, so they revised their work plan to include the Story Walk, Library Appreciation Events, and then a One Book, One County Program. So the LA County Library Surplus Recommendations include a speaker series, which would be four times a year, a music series, a number of times throughout the year, again, these would both be facilitated by the county team, the One

County, One Book Program is a county-wide program, and could include an author kickoff in Manhattan Beach, and then of course the historical collection digitization and contract for the archivist, and then the cultural library feasibility, including exploration of a maker space, the Library Commission would love to assist based on City Council direction. For all of these, there are some dollar amounts included with those, we will be returning at the March 5th City Council meeting for consideration and direction. Then the last two items, Bruce's Beach Art Project, as you know, the APPC asked us to revise and reissue with a new budget and new RFP parameters, the city team actually just met today on site to discuss that process, the submittals would be run through the Art and Public Places Committee, then the Cultural Arts Commission, and then City Council, right now we are looking at an October 2024 timeline to return to City Council with all of the new artwork. And then the last item, as you know, City Council approved two events for Juneteenth, a celebration at Bruce's Beach Park on Wednesday, June 19th from 10 to 11 a.m., and then a celebration at Polliwog Park on Saturday, June 22nd from 11 to 3 p.m.

MAYOR FRANKLIN: Mark, could I ask you a question about that please? So in the work plan detail on page 27, when you talk about the Juneteenth events, at the bottom of the second

paragraph, it says that the City Council approved plans for Juneteenth ceremony at Bruce's Beach Park on June 19th, just like you said, and at Polliwog Park on June 22nd, as well as Juneteenth events in 2025 and 2026. Did we specify those next two years in terms of planning, budgeting?

COUNCILMEMBER NAPOLITANO: Because of the donation? For three years.

MAYOR FRANKLIN: Oh, because of the donation? Because that's going to be carried forward?

PARKS AND RECREATION DIRECTOR LEYMAN: And we did receive the check for \$45,000 and enough finances allocated that year to year, parceled that out.

MAYOR FRANKLIN: Okay, great. Thank you.

MAYOR PRO TEM HOWORTH: I just have a question, Mr. Mayor, about something else. Yeah, and I just had a question. You mentioned under library commission programs or ideas, you mentioned a music series, but you said that was through the county, so is that not, like, our library commission's not planning that, like, with the surplus, or like, what's...

PARKS AND RECREATION DIRECTOR LEYMAN: Correct, and so they've had multiple discussions, and so a lot of these programs, they have the team, the county team to program the music series, the speaker series, and so it just, it made sense for them to program it. The library commission is still a part of that, and they still are focused on library appreciation events.

MAYOR PRO TEM HOWORTH: Okay. Thank you.

COUNCILMEMBER NAPOLITANO: Elvis has left the building.

MAYOR FRANKLIN: And one more question about the Scout House. You say it's in the design phase?

PARKS AND RECREATION DIRECTOR LEYMAN: Correct.

MAYOR FRANKLIN: Can you give us some timeline on this, because I've had some older adults ask, and they kind of want to...

PARKS AND RECREATION DIRECTOR LEYMAN: Sure, and I know Director Lee can fill in the blanks, but, so it looks like

design phase is spring 2024, permitting's fall 2024, bid and award would be winter 2024-25, groundbreaking spring 2025, construction summer 2026, and closeout end of 2026.

MAYOR FRANKLIN: 2026 closeout. Okay. Great. Thank you.

PARKS AND RECREATION DIRECTOR LEYMAN: Thank you.

POLICE CHIEF JOHNSON: All right. Good evening, Mayor Franklin, members of the City Council, Rachel Johnson, your Police Chief, and I'm excited to be here with you today to talk about our work plan and also our accomplishments. And I'll just start with the first accomplishment, hiring and recruitment efforts in full swing with 11 full-time employees hired, and I just want to express my gratitude to Director Jenkins and her team, as well as our personnel and training section, to get 11 new full-time employees hired. You know, our full-time complement is about 117 employees, and so that's around 10% of our staff that was hired. So that's quite the accomplishment, quite the feather in our cap, but the credit really goes to our personnel and training team, as well as human resources. As the council knows, getting someone hired to the police department, whether it's a professional staff position or sworn position, is an unwieldy process with the comprehensive background that the

employee, prospective employee, has to go through and things like that. So getting all of these hires to the finish line is truly an accomplishment, and I'm just very grateful. Some of these hires include some positions that were authorized by the City Council at the major budget last year to include our police support supervisor, background investigator, and an administrative assistant. And these hires have allowed us to be more efficient and provide better customer service in several areas. With our background investigator, we have a shorter on-ramp to getting folks hired and getting them through the background process. Some improved customer service with our parking and animal control areas through our police support supervisor, and some improved follow-up and communication from our detective bureau through the hiring of an administrative assistant to service our detectives. Also, last year we were able to promote three sergeants, which is just a position that's vital to the success of our police department. These supervisors mentor and grow our officers, and really without them, what we do would not be done as well as it is. So we're very grateful, not only for the hiring, but also for the internal elevations we were able to do last year. Moving on to number two with our strategic plan, we are now in year two of our strategic leader plan, and I think we're well over the halfway point in terms of accomplishing our action items. Some of the areas that I want to

just highlight for the council where we have made significant progress toward our goals include a community outreach project that will allow us to better identify members of our community who have special needs or memory challenges or other challenges where if we were able to identify that early, such as when we're responding to the call for service or when we see a sticker in their window, our officers could take different precautions and maybe communicate in a different manner that would allow us to rapidly de-escalate situations or provide for more efficient communication with someone who maybe has an auditory processing challenge or things like that. And so I'm excited about that. That's the brainchild of Captain Enriquez and Lieutenant Kitsios, and Lieutenant Kitsios will be coming before the council just to showcase that product at a council meeting soon. Another action item where we've made some significant strides in our strategic plan includes the area of succession planning. Last year, we hosted several lunch and learn sessions and supervisory training sessions designed to not only prepare our team for movement within our organization or promotional opportunities but also to enhance their skill set and their current positions. So some of those topics that we've already covered in that series have included the importance of framing the message to get buy-in from your employees, how to answer interview questions and preparing your interview opener and

closer. Some upcoming presentations we have in the next couple of months include a powerful presentations workshop and also a workshop on improving communication skills when testifying in court. Moving on to number three on our accomplishments, one of the things that I'm really proud of is our community affairs group. They were fully staffed for the first time last year, for the first time in a long time, to have a sergeant and officer and an office assistant in community affairs. And that really allowed us to do a tremendous amount of community outreach. I'm sure the council recalls all of the alliteration that we did last year, cones with a cop, coffee with a cop, cupcakes with a cop. We're very good at alliteration in the police department, but that's really our community affairs team working really hard for community outreach. But part of that was to revamp our weekly and monthly updates with the goal of making them a little more reader friendly for the average reader so that we could increase our outreach to the community. And we've been able to do that. We now post our weekly monthly updates on our social media channels. They're also posted on the city's website and residents can choose to subscribe to them as well. So they don't have to search for them that those updates would come directly to them. So we're very proud of that. We're very grateful to community affairs for all the work they've done and getting the weekly and monthly to where they are now. We continue to make

refinements on a weekly and monthly updates. We get feedback. We try to incorporate it where it makes sense, but we're also looking at some products that we're hoping to launch later in the year that will just increase our outreach and our ability to engage with the community about what's happening in Manhattan Beach. Moving on to our department work plan items, at the very top, it's the top of our mind and it's our top item, is recruiting and hiring to achieve full staffing levels. We talked about the great work that our team has been able to do with human resources to hire over the last year and we continue to work towards hiring full staffing for both our police officers and our professional staff because the work that our police officers do does not make it across the finish line without the work of our professional staff behind the scenes making that happen. So that will continue to be an area of focus for the police department. I'll group the next two, upgrading our video security system and upgrading our access control system. These are projects that have been in the pipeline a long time and we're just moving them forward as we can in the process to replace some end of life video systems that we have around our station as well as improve and streamline our access control system. We will be continuing to work on year two of our strategic plan to make sure that we get all of our goals accomplished in that strategic plan. It's very important, as the

council is aware, to really make sure we get all those action items completed as the strategic plan is not only the things that I think are important as the chief of police but the things our employees think are important and the things our community think are important as well for the police department. So it's really important for us to make sure that we really deliver on all aspects of our strategic plan because of all the stakeholders involved. We are focusing on augmenting our bike patrol team. I am optimistic that this year we will start to be able to have more full-time bicycle patrol as long as our staffing and hiring continues to progress as it is and that's just very exciting for us to have some, it's a fun gig to be on a bicycle so I'm excited to really get that launched for our team members. We continue to work on our computer-aided dispatch and records management system replacement project. This has been in the works for quite a while and as we work through this process we're actually looking at whether or not we need to pivot to a different CAD RMS system based on some troubles we have been having with our RMS and our CAD so this will probably be an ongoing department work plan item as we kind of seek to resolve these issues either through our current vendor or seeking out another vendor. We have our radio replacement project which is simply trying to make sure that all of our police radios and antennas have been replaced and are in optimal

places for our users to get the best coverage. And then our final department work plan item is our FUSIS community camera registration project which is right now in its pilot phase. The FUSIS system is a system that allows us to integrate outside cameras into our system. So, the camera registration project with FUSIS, FUSIS will provide cores to any interested user for a fee. A business owner or resident could purchase a core, and then with that core, they can choose to share cameras with the police department that we could look at on an ongoing basis. We are piloting that right now with a couple of very interested community members to see how the acquisition of the core works, how taking the video works. Once we have a good proof of concept, we will be moving toward a more broad community camera registration project using FUSIS. So we're just really excited about that because we talk a lot in this meeting about cameras around the city, but the fact of the matter is there are a lot of cameras already around the city that belong to our business owners and our residents. So where those folks want to allow us to use our cameras, we want to leverage that. It's just one more tool in our toolbox when we're looking toward crime prevention or evidence gathering after the fact to be able to use these cameras. And that concludes my department work plan items, and I'll turn it over to the Fire Chief.

FIRE CHIEF LANG: Good evening Mayor and Council.

Excuse me. My name is Mike Lang, I have the honor and privilege of being your Fire Chief. For our department, I'm sorry, so for our accomplishments this year we had the completion of our Fire Station 2, which we're very proud about and we're hoping to move in hopefully by the end of this week or early next week. I would really like to show appreciation to our Community Development and our Public Works Department which carried the bulk of that lift on that station completion. We're also proud to say that we are fully staffed with the completion of hiring three firefighter paramedics late last year with the extreme help of our human resource department. So like I said, we're fully staffed for the first time in a long time. We're also awarded our annual \$29,000 Beach Cities grant which covers our nurse educator program, so it's fully funded by that grant. And then this year we implemented a new RMS, records management system, which we just put in place late last month for our first phase and that's going to tie in our incidents with our fire prevention so it gives us a better picture historically of when we show up to an incident to a house. The next phase will be, it's called Community Connect, which it's going to be an interactive with our community that allows you as a resident to enter your personal information in so when we pull up to your house we already have that information, who lives there, if

there's any medical problems or anything, so it's just a better way we can serve our community. So it's something we're proud about of our, so far this year. I apologize, I've still got residual COVID from three weeks ago, so. I don't have COVID, I'm just dealing with the aftermath of it, so sorry. So our work plan items this year continue with our succession plan, really to look towards and bring our leaders up from within and making our department sustainable well into the future. So we're doing in-house training with that, sending people to different training classes throughout the region and just continuing to develop so we grow our leaders within. Continuing with specialized training with kind of reaching into some of the urban search and rescue, swift water rescue out here with the beach rescue and so on. Keeping up with the EMS, it's evolving with new protocols and new procedures and just keeping up with those. And really leaning into, again, how we can better serve our community with public education and partnering with our Fire Prevention Bureau and our Community Risk Reduction Section to do that. And really next year, next fiscal year and begin the last fiscal year, we're looking into a wellness program, looking at how we can better serve our firefighters when they begin their career to the end of their career. Mental health, physical health, and the whole package. And with the end result of taking better care of our firefighters and lowering our work comp

numbers. Some other things we're looking at and hear a little more about next week is our alternate delivery models and just looking bigger and outside the box of how we do things and better serving and serving the community in different alternate models. Much like our partners in PD, we're working with RCC on upgrading our CAD system and how we can assist them in better serving our citizens through quicker responses and a better CAD system. We're still in our local hazard mitigation, excuse me, plan update. It's going really well with very good response from the community on showing up to the meetings and our emergency manager, she's doing a phenomenal job on that. I'm proud to say that last year was our first time ever we completed all of our state mandates with 100% and we're well on track of doing that this year. And also, proud to say that we are on track to complete our annual business inspections with 100% for the first time. We don't currently have any council work plan, but we're more than open to any suggestions and working with our partners in our other divisions. That completes my presentation.

COMMUNITY DEVELOPMENT DIRECTOR MIRZAKHANI: Thank you, Chief. Good evening, Honorable Mayor and Council Members. I'm Talyn Mirzakhani, your Community Development Director, and I am pleased to start by sharing some of our department's major accomplishments over the past year. In this past year, our

department processed over 260 planning entitlement applications. We've overseen over 2,000 building permits, conducted over 16,000 inspections, issued over 1,000 right-of-way permits, and closed over 1,100 code enforcement cases. The department also obtained certification of the six-cycle housing element from the State Department of Housing and Community Development, which was a multi-year and challenging effort. Other noteworthy accomplishments include the completion of the planning entitlement process for the Scout House project and multiple zoning code and local coastal program amendments, two of which were on our City Council work plan last year. One of those was the development of the local ordinance addressing Senate Bill 9, and the other was our historic preservation code amendments. Both of those have been completed since. Alongside the City Council-directed work plan, the department's work plan items and daily work efforts include, but are not limited to, processing planning entitlement applications, reviewing building plans, overseeing major development projects, code enforcement, implementation of all Climate MB efforts, including development of the City's Climate Action and Adaptation Plan, and administration of traffic engineering and parking policies and requests. The department currently has five City Council work plan items, which I will walk you through individually. The first is the effort to modernize parking standards. This is an

inter-divisional effort involving both planning and traffic engineering staff time. The work plan item was derived originally from the Sepulveda Planning Initiative, the review of which spurred City Council's interest in modernizing citywide parking regulations and requirements. Staff is finalizing the municipal code amendments and is aiming to conduct both PPIC and Planning Commission study sessions in the spring. The second is the implementation of new programs outlined in the six-cycle housing element and adjustments to housing-related processes and ordinances required to remain in compliance with state housing legislation. While these efforts are ongoing, as you know, the housing element spurs a planning period of eight years. Staff is currently working on the first set of code amendments outlined in the housing element and will be presenting them to the Planning Commission in the spring as well. The third is the long-term outdoor dining effort. This is a post-COVID interdepartmental effort to evaluate outdoor dining opportunities in the public right-of-way and is intended to be comprehensive, including broad community engagement, evaluation of fiscal implications, study of alternatives, environmental review, and required permitting. The target due date is the third quarter of 2024. Staff will be presenting a detailed status update to the City Council at next week's City Council meeting. To date, staff has conducted nine task force meetings

and has conducted a tremendous amount of community outreach with the goal of balancing the desire for outdoor dining with residential quality of life. The fourth is general zoning code cleanup efforts. Title X of the Manhattan Beach Municipal Code requires regular maintenance to ensure consistency with building code requirements as well as other titles of the Municipal Code. Additionally, many sections in Title X are either outdated and require updating, while other sections are poorly written and unclear, which leads to confusion and miscomprehension among the public as well as the implementers. This effort is ongoing. While staff has compiled a long list, I will say, of necessary amendments, other work plan items and department items have been prioritized ahead of this at this time. The fifth is the neighborhood traffic management plan effort, which provides a comprehensive process for evaluating potential traffic calming measures in particular sections of town. Its purpose is to mitigate non-local traffic intrusion and excessive speeding and to improve alternate transportation modes in these areas. The city currently has three plans in progress, all of which were initiated as part of major development projects, and these include the Manhattan Village Shopping Center, Gelson's Market, and Skechers. The Oak Avenue Traffic Management Study will be revisited by PPIC at next week's meeting. This would be the second meeting we're hosting to discuss the neighborhood traffic

management plan for the Oak Avenue neighborhood. This concludes my presentation, and I will pass it on to Director Lee.

PUBLIC WORKS DIRECTOR LEE: Good evening, Honorable Mayor and members of the City Council. My name is Erick Lee, your Public Works Director. I've got 10 accomplishments for you on the slide. To highlight a few of them, obviously, we completed the Peck Reservoir project, and I'm very excited about that. One thing we haven't talked too much about is number five: poles down in District 4 for our undergrounding project. So that was the seventh district that the city has shepherded with property owner support to get that work done. The other one I wanted to highlight for you is number seven: improved cleanliness in Downtown and North Manhattan Beach. This relates to the insourcing of our pressure washing services starting in the summer and leading into the fall. We continue to receive great feedback from the community about that effort. This next slide highlights some of our work plan items. I will mention that we've got 135 work plan items in Public Works, so this is just a little bit of that. The first one is our Capital Improvement Program implementation. We currently have 84 approved capital improvement projects in the five-year plan, so there's a vast amount of investment that this city continues to do into the community, and our department is really excited

about that effort. Another one I want to highlight for you is the second one, Senate Bill 1383, state-mandated implementation regarding organic waste. This is a bill that was passed many years ago. We're in the middle of implementation, and up to this point, there's been a lot of outreach and training towards municipalities and communities about this. The state is pivoting, and now they're moving towards enforcement, so this is something that is going to be somewhat of a mountain for us to climb over these next few years. We'll be talking more about that with you soon. The last one I want to highlight on this list is in the middle: operation of the new water treatment plant into operation and increase the use of local groundwater supplies. As the council will recall, along with Peck Reservoir proper, we are building a water treatment plant. We are in the final stages of commissioning that, and we're hoping to have a drinking party in March over there. So this is going to be the first time in the city's history that we're treating our own groundwater. It's going to improve water quality throughout our system and help us be more self-reliant and not so dependent on the Colorado River and state water project. Very excited about that.

COUNCILMEMBER NAPOLITANO: Tell me when the distillery is done.

PUBLIC WORKS DIRECTOR LEE: As it relates to council work plan items, we've got three. Downtown and North Manhattan Beach beautification: Last year, we completed the slurry seal project up in the Porto area and received an APWA award for that. We completed tree lighting enhancements, and believe it or not, a lot of those lights are coming to the end of life. We're going to be replacing those and working with the Downtown Association to hopefully expand the footprint of the lights and make sure that they're more weather-resistant. As I mentioned, we include improved cleanliness of the business districts with the insourcing of the pressure washing and porter services. We deployed 20 additional Big Belly trash cans throughout December, so we're seeing good success in helping control trash can overflow or prevent that. We completed our designs for enhancing the planters in Downtown, and there's a handful in North Manhattan Beach also. The work we're doing in the near term as it relates to that is really in preparation for the summer season. We've got some planters that have been completely beaten by the public. They're in high traffic areas, and we're trying to make those more resilient and keep people out of them. So we're working with the Downtown Association, and that work should be done before Memorial Day. This next one, as it relates to parking meter and kiosk exploration. This was an item that the council added last year and involves developing a plan to

update the city's parking payment infrastructure and consider moving away from single space meters in appropriate areas. The first step is we completed a parking operations assessment in the fall, and we have dozens of recommendations that are good recommendations for us to really develop a foundation on which we can bring back a program for the council to consider on how we're going to get out of single space meters where it's strategically acceptable and get into more modern payment methods. So a lot of the work we're going to be focusing on in the very near term is aligning processes interdepartmentally, making sure that our meter repair folks are talking to the finance folks and the parking enforcement, making sure that we've got good metrics to detect problems. The council will recall about a year ago we had an issue with the sensors, and the sensors were resetting, and we were issuing a lot of parking tickets that people had paid. And we now feel like we are connecting the dots, and the people that are monitoring the sensors are also connecting with the parking citation folks. Work like that is foundational before we can really come back with an enterprise-level plan for the council to consider. So that work is upcoming, and our plan is hopefully this time next year we're actually bringing proposals for the council to consider modifying the parking at Metlox to be what's considered a parking access and revenue control system. Right now we've got

kiosks. It's on your honor. You pay for your space, and enforcement is the mechanism that we get people to pay, rather than having an arm when you drive in there that you take your ticket and before you leave you pay your ticket and leave. So that's a big effort that we're going to be looking to get towards and want to make sure we've got a good proposal for the council to consider by the time we get there. And then also non-cash payment methods, modern payment methods for parking, whether it be by text or other phone or app-based methods, and making sure that whatever technology we're going to be adopting is something that we could really spread over all of our parking lots and not just Metlox or strategic areas. And then the last one being lot three. We issued an RFP for consulting services to help us redesign what lot three could and should be as far as the best use. You're looking at this project as probably the last city property in downtown that will be developing for many years and making sure to do that right. So we're working through that now and hope to have a contract for the council to consider in the coming months. We're a little bit farther behind than we wanted to, but we are still working on that project. And that concludes my presentation, and I'll pass it over to Director Guardado.

MAYRO FRANKLIN: So, Director Lee, does it Council, anybody else have a question? Oh wait, with regards to the water treatment plant, what are the tangible benefits that our residents are going to see?

PUBLIC WORKS DIRECTOR LEE: Well, our groundwater has two constituents in it that are problematic for aesthetics and taste, and that's iron and manganese. And so this plant is going to be filtering that out. Right now, the way we use our groundwater is we blend it with water from the Colorado River and state water project. When you blend it with that already treated water, it dilutes those constituents to a level that the customer is happy with. With the treatment plant, we're going to be able to get rid of those constituents on our own. If, for some reason, we got cut off from Metropolitan water that we received through West Basin, we would have more self-reliance here. Also, it's going to allow us to pump more water. Right now, we pay about fifteen hundred dollars an acre-foot for water that we import. When we treat our own, we pay about five hundred dollars, so it's about a thousand dollars savings per acre-foot. It's about rough math; it's about a million dollars a year we can save for the water fund by doing it ourselves. So there are cost savings and community resiliency benefits for that.

MAYOR FRANKLIN: Right. Okay. Thank you.

PUBLIC WORKS DIRECTOR LEE: You're welcome.

INFORMATION TECHNOLOGY DIRECTOR GUARDADO: Good evening, Mayor Franklin, members of council. I'm Miguel Guardado, Information Technology Director. It's an honor to be here with you this evening. I want to highlight some accomplishments from the IT department. Of course, I am new to the department, but I'm super happy about all the work that has been done by my predecessors as I took over. So, one of the first initiatives is enterprise storage expansion. I think that this is one of those initiatives that is super critical for our organization as we continue to grow our infrastructure and as our storage needs continue to grow. We need faster, more robust storage to be able to deliver the content that's being stored. This storage expansion also incorporated our backups and some redundancies for our systems. I'm happy to say that the first phase of that is complete, and we're utilizing that equipment. Upgrading enterprise the permitting application was an initiative. This was done earlier last year, an upgrade of the Energov system and some of the compute and servers on the backend. It's super critical because it ensures that we're able to process permits and perform similar tasks on a 24-hour basis.

This enhancement was also critical because we were able to design a system that's more robust with greater redundancy, ensuring higher uptime on that environment. The last accomplishment I'll discuss this evening is the enhancements to our GIS applications. As we continue to grow as an organization, we want to have a central GIS-centric database that can assist not only with the Energov system but if we ever do computer maintenance system like utilities or meters and things of that nature, we want to have that infrastructure in place so if Director Lee says he is ready for that then I can say our backend is ready for that right and so these implementations set us up for success in the future with other projects and initiatives. The department work plan, technology infrastructure and modernization remain key priorities. This is critical to maintaining our systems up 24/7 without disruptions. Our focus is on improving the compute power of servers, storage, and the network. The network, especially, will be crucial this coming year as we leverage fiber partnerships to achieve faster speeds and create redundancy for critical facilities like fire stations, police departments, and the corporation yard. If a fiber were impacted or cut the data would just route through another path so we are continuing to move forward with those initiatives, and you'll start seeing improvements as we move on. Cybersecurity hardening initiatives are super critical to the

organization. This is an organization that I know is committed to that just by what I have seen that is already invested and continues to be invested. We can't we cannot not keep doing that so its one of the things where you know where the best line of defense is our user, so continued education on cyber security what is good email and things of that nature. We'll continue to do that because our hardware at the perimeter can only do so much. Our best line of defense is our users, and continuous education on identifying phishing emails and malicious links is crucial. In our work plan, we also have the broadcast AV technology replacement RFP. This initiative has been in the works for quite some time, and I'm happy to say that the RFP was released this morning. Bids are expected back in the middle of March. This will help us upgrade not only the equipment in front of you but also the backend equipment, improving the broadcast quality of our meetings with more functionality and high definition capabilities for our channels and stuff. It's where we are looking, and we're hopeful that we're going to get some quick responses from some of the local organizations that do those in this area and happy to move with that. And then last but not least, I think the Microsoft 365 deployment and implementation are critical to this organization as well. And, you know, I think it's more than just email; it's a collaboration tool. And so, you know, I think we have to start.

The IT department is currently in the midst of testing in the back end, as some of you already know. But we're getting really close to that deployment. We're just making sure that everything is in place and that, you know, once we go live, you guys have access to the mailboxes. But then also there's a slate of other productivity tools that we want to introduce to the organization for collaboration, project management, things of that nature. And so just looking at the tools that Microsoft brings, and we already own it, and what could it replace that we're already paying for as well, right? So kind of going through that process, but the team is working on that very, very hard because we know it's something that needs to be done. And then, you know, while IT does not have a council work plan item, you know, I think what we heard is we're here to support, and you know, I want to be a trusted advisor and a partner to all my colleagues here with their projects. And so I just want to, you know, our IT department is going to be here to support all those initiatives as we continue to grow and move on. So thank you for your time.

MAYOR FRANKLIN: So, okay. George.

ASSISTANT TO THE CITY MANAGER GABRIEL: Thank you. And by way of next steps, now we get into the portion of the meeting where it's the development. Now that we reviewed every item

within this year's fiscal year work plan, now it's time for it to develop next year's. And so with that being said, unless otherwise directed, all active work plan items that were just discussed will be carried forward unless directed by the city council. And then is there any consensus for inclusion on next year's city council work plan for any new items potentially?

COUNCILMEMBER MONTGMERY: We've all got comments, I'm sure.

MAYOR FRANKLIN: Okay, so Mayor Pro Tem Howorth.

MAYOR PRO TEM HOWORTH: Well, before I begin my very lengthy list, just kidding, but I wanted to ask if you wanted, like, do you want us to do it, go by department and each of us take a turn, or should we just like, should I go through my six things, six questions, how best should we manage this process? I think, well, George.

ASSISTANT TO THE CITY MANAGER GABRIEL: So we do have last year, if you recall, we had a work plan development document. I can share the screen here, and that document went on a department basis with respect to the city council work plan and the department items work plan. I can share that document

for you if you want to do, if you want to go by it on a department basis, but it's also up to the City Council.

MAYOR PRO TEM HOWORTH: Okay, let me start, and if it gets out of hand or confusing you bring me in or something. Okay. So again, so one was a really quick question for public works, and it is Director Lee, and that would be so I understand your, oh good, you have the microphone, you don't have to, oh, that's great. As we look to replace kind of the parking meter model, you know, and you're trying to develop what is the best replacement, it just hit me, and I'm sure you've already thought of this. Do we then, when we take out poles, the parking meters, does that become scrap metal? Do we get money for that? Do we try to monetize that?

PUBLIC WORKS DIRECTOR LEE: Yeah, oftentimes there's, you know, a nominal salvage value for that type of metal.

MAYOR PRO TEM HOWORTH: Maybe if we put like, put it at a park, they'll take it and like, okay, sorry. And then this is both for community development and public works, I think, but so last night the sustainability, you know, kind of community workshop, it sort of came up about recycling education. And I think it goes along with the state mandates on organic waste.

And so I'm hoping that you're considering, you know, how we are going to educate our residents on both the composting or food waste, organic waste, and I think we need to do a little more with education on recycling. Because I know that even without the, and this I don't think is like direction required, but I just would assume that that's something that you're going to be focusing on a little bit.

PUBLIC WORKS DIRECTOR LEE: Very sensible request.

MAYOR PRO TEM HOWORTH: It's sensible, guys.

COMMUNITY DEVELOPMENT DIRECTOR MIRZAKHANIAN: If I could just add. Council Member Howorth, that I mentioned that we're working on the Climate Action and Adaptation Plan. Which includes strategies that the city will have to deploy essentially to get the community engaged, including education on things like recycling, composting, and a myriad of other issues.

MAYOR PRO TEM HOWORTH: Right. And I mean, the reason I bring it up, and I'm sure my colleagues understand, I mean, this state mandate, like you say, they're going to start enforcing this year. We really have to increase the amount of organic waste we would capture or recover, right? Or keep out of the

stream, if you will. So it is, it's not just a nice to have. It's like something we need to do. And are we going to be using PEG funds for the broadcast equipment? Is that, are we, can we use PEG funds for those? Because we must have a bunch.

INFORMATION TECHNOLOGY DIRECTOR GUARDADO: Yes, we can. Yes.

MAYOR PRO TEM HOWORTH: Okay. Last thing, two last things. I believe the mayor brought it up a while ago about lithium-ion batteries and their ability to, you know, you went to the Mayor's Conference and about how, you know, they can spontaneously, I believe, catch on fire or in different circumstances.

MAYOR FRANKLIN: Yeah, when they're charging.

MAYOR PRO TEM HOWORTH: When they're charging, that's what I mean. And so I know that we have had an incident of that because it was an e-bike being charged. Are we considering doing outreach regarding that potential hazard?

FIRE CHIEF LANG: Yeah, we're actually working with our communications department as of this morning. In fact, I'm

getting, pushing out some information through social media and different aspects of that.

MAYOR PRO TEM HOWORTH: Okay. Then my last, very last thing, and this would require maybe more discussion by council. But for Director Leyman, has anybody, it's more of a question first, and then we can all discuss it if we want. Somebody came to me recently and said, you know, I think more and more people are playing pickleball. And have we ever considered one of those courts at, I believe, Live Oak turning into pickleball because that would become four pickleball courts. Of course, I know none of this since I play no sports. But it was a question they had, and then I wanted to ask my colleagues if that was something worth exploring. I know. I mean, I'm not saying it's a good idea, but somebody asked me. I'm like, oh, I'll ask. I don't know.

PARKS AND RECREATION DIRECTOR LEYMAN: So I think the solution that's been working is those temporary courts. So we have temporary lines, and we have four pickleball courts on that tennis court, so it's multi-use. So it seems to work really well. It's a good balance. You have the MBMS courts as well.

MAYOR PRO TEM HOWORTH: Okay, great. I will tell that person who always accosts me on my morning dog walk. I'm done.

MAYOR FRANKLIN: If I may, on that, it is quite dramatic when you see those temporary lines put on there, a tennis court that at most could serve four people with doubles. It serves, what, 16 people playing pickleball. So, not that I'm advocating Live Oak. Okay, comments? Council Member Napolitano.

COUNCILMEMBER NAPOLITANO: Thank you. Can't wait to hear from the residents about the noise there. Okay, just three things here, and I want to be mindful that it's been a very busy couple of years for staff, and we need to maintain a very workable. So I would like us to focus on big things and not so much little things. A couple of the small things, I'd like to wrap up another. So my three things I would like to bring back as part of the downtown dining effort there and the review and all the plans that we're putting together there. A review of the second story dining rules that we adopted a while back. They were, in my mind, in fact, I think I voted against them, very draconian. And I say that with the thought that, you know, we're opening up all these things, talking about the street, talking about, I've seen some of the plans, outdoor music and things like that, and yet the outdoor dining on the second floor were

just, you know, it was, we made it basically so it would never be done. And I don't think that should be our goal when we pass rules to develop things. I think we should try and strike a balance. I think that went to an extreme. So I'd like to include that in the overall review of outdoor dining. The other is, well, we have an item ongoing that will be carried forward to do the digitization of our historic documents and other items and talk about the, you know, an assessment of the Lower Red House. I just would rather make a more general item there to find new, find or improve new display and storage for our historic collection, for the city's historic collection. It's our history. We need to take care of it. We need to find a place to put it, to store it properly and display it for future generations. So that's one. And then the other last one, I would like us to consider hiring or working with an economist, local economist like we are with some of our other projects, to look at lot three to explore a land lease to develop a hotel or some other commercial use of that site and develop the parking that exists there now elsewhere, downtown adjacent. Thank your honor.

MAYOR FRANKLIN: Great. Council Member Montgomery.

COUNCILMEMBER NAPOLITANO: Oh, I'm sorry. One more thing. Yeah. On page 23 of 86 there, the Library Commission

Programs, number four, it's not a Library Commission book giveaway. It's a city book giveaway. Thank you.

MAYOR FRANKLIN: OK. Sure. Council Member Montgomery.

COUNCILMEMBER MONTGOMERY: Ready? All right. Thank you, sir. Let's go back to the easy ones at first. Let's go back. What was the first one to talk about? The electric chargers. Remember, we talked about this before, Bruce, electric chargers. Not just adding, but moving to a fee-based system. I know we talked about it three times, but we haven't actually talked about it in full, about moving forward now that we're all set and the public works has the staff again to either convert our chargers that are now in free everywhere to a fee-based system.

CITY MANAGER MOE: That's on an upcoming agenda, actually.

COUNCILMEMBER MONTGOMERY: You have it set? Okay, Great. The next one is another Director Lee and I talked about water pumping rights. The mayor asked a good question earlier about what's the difference when you blend the two, three methods of water coming together, not these constituents' word, but the materials they're concerned about. Now that we're

getting ready, the treatment plant's going to open up pretty soon. When it gets approved from the feds or the state, it says we can open in, what, next month? So we're going to hope sometime in March it opens up. And we should notice that means, so the mayor's question, we can pump more water if we acquire rights from El Segundo or Hermosa or Torrance, whoever, pump our own. What's the difference there? We mentioned not only is it better water, the issue is that we have to take care of it, but it lowers our residents' costs, it lowers our costs. By using pumping rights they're not using, we do it ourselves. That's the advantage for us. I would add on to his comments earlier about it. But those things are going to drive forward. Now that we're getting there, we should drive this forward now. Let's see. The rest of my stuff can wait. It's a minor. It's all big boys, big questions first, and we'll follow up later. Thank you, sir.

MAYOR FRANKLIN: Great, thank you.

COUNCILMEMBER LESSER: I didn't push, Councilmember Lesser, button per se, because I think many of the items that I care most about, and actually we all care about, are on upcoming agendas. And as Councilmember Napolitano mentioned, there's been a lot of busy, big projects that staff has been working on. And I look forward to making some policy decisions. My priorities

remain public safety and getting some of these long-term projects going and moving and dedicated, which we've really been doing this last year. But let me just maybe just follow up, if I could, just one thought that I haven't had a chance really to follow up on. With community development, for many years there was a challenge with all of the work, with staffing as well as software. And software was a big problem, where we repeatedly had to go out to bid. You know, what we got wasn't necessarily what we were looking for. And I'm just wondering, it's not just community development, but are we up to date as far as we need to with a public-facing interface for our software? Or is that something we should begin to think about in terms of making sure that our public can check in on building plans and can engage fully with the community development department?

COMMUNITY DEVELOPMENT DIRECTOR MIRZAKHANIAN: I'll start with the response, and then I'll pass it on to Miguel in case he wants to add anything. At this point, we are using Energov, which I personally believe, and I'll have Miguel chime in, is the best software for permitting that's out there and available. We are one of the cities that is using it in the best way possible to make everything available to the public 24 hours a day. They can submit 24 hours a day. They can check on their permit applications. They can see who's reviewing, email that

person directly. It has full access, and people don't have to come in anymore. So we've seen a tremendous decline in the number of people who have to visit the counter and wait in line to get the same service they can get from the comfort of their own homes. We have been attending Energov conferences. The IT staff, as well as community development staff, and constantly learning about new ways to improve the service we are providing, and then we are making those changes, implementing them, and making them available to the public. Of course, with any new software development, there is a transition time and a learning curve, and we started this in 2020 amidst COVID, and it was a learning curve for staff. It was also a learning curve for the public, and that period of the learning curve has now, it's changed, it's morphed into people being more pleased with the system than anything. So there was a lot of confusion in the beginning, a lot of misunderstanding, and just difficulty in navigating, but we have so many resources available for the public online on how to submit, and how to follow through on their permits, and now it's just become an incredibly helpful tool, and we're very happy with, especially with Miguel on board, because he brought with him a lot of experience with Energov, and it's helped us tremendously just to improve, and make sure it's constantly working effectively. We had a lot of issues with GIS over the past few years, and the collaboration

with Energov. We've resolved all of those since Miguel has been here, so kudos to Miguel for helping us through those issues, but we are at a place where we're very comfortable with the system, and it's working the way it's supposed to be working.

COUNCILMEMBER LESSER: Great, thank you. Again, I mentioned many of the issues that I'm most concerned about, they are on our upcoming agenda, so Chief Lang, I look forward to discussion of how we supplement our paramedic program, and going forward, how we continue that program. Chief Johnson, I look forward to discussions about, obviously, policing and coverage, and particularly our downtown area, and how we ensure that there's a presence that's felt, and that's observed, but we'll be talking about that for the upcoming agendas. A quick question for you, Director Leyman, and that has to do with the library surplus. Just to confirm, the Library Commission itself will be making recommendations, and then those recommendations will come to council, including some of the items you just mentioned, which include a speaker series besides the potential cultural library and maker space?

PARKS AND RECREATION DIRECTOR LEYMAN: Yes, correct. They did make recommendations to city council, and we are planning to bring that on March 5th.

COUNCILMEMBER LESSER: Okay, thank you. I think that's it for now. I could continue to cherry pick, but we're focusing on the work plan big picture issues. Thank you.

MAYOR FRANKLIN: Okay, great. So, I've been thinking about these two items I want to talk about, and I think they actually solve each other's problems. So, a while back, I talked about bike corrals in downtown, you know, for parking, and so this is essentially on the street, off the curb, building a specific boundary where e-bikes, bikes, micro transportation, scooters, whatever, can park. It gets them off the sidewalk. There's a lot of congestion. We love the fact that people are using e-bikes to get downtown, but parking is an issue. We've got a lot of complaints from the restaurants and the storekeepers about that, so bike corrals, typically where you have a red curb now, where there's not supposed to be any parking, you can go ahead and put in a bike corral, and then residents and visitors can park their bikes there, and so that eliminates the ability for a delivery truck to stop where it's not supposed to be stopping, okay? So, that takes care of the problem of the truck parking in red zones downtown, and they do it a lot. You know, they seem to be impervious to, you know, parking tickets or whatever. I don't know if they determine it's

a cost of business. I understand you can go ahead and, you know, make it a moving violation, and that goes against their license, and then they pay a little bit more attention because now they got points against their license, but that's really getting into the weeds. So, to look at these bike corrals as a solution to that, solution to allow more parking downtown, reduce congestion, and help, you know, and help the flow of traffic. So, I would really like to see something like that from our traffic study people. The other thing is with the older adults programs at Joslyn, they just did a survey, and they got an amazing reviews. I mean, 90% approval of everything that's going on there, but the number one issue that bubbled to the top is parking, and it's a gating factor of people actually coming to Joslyn Center from everywhere in the city and to be able to find a place to park. So, I would kind of like to see what we could do. There are six dedicated parking spots that require a senior permit, and I believe the hours are limited between nine and five because that's when most of the programming is there. So, if we could find a way to out on Valley, and those are right adjacent to Joslyn on the south side of the building between Joslyn and the post office. So, to see if we can expand the number of permitted spots, similar permitted spots on Valley, on the diagonal parking there. So, because the older adults are using the Joslyn Center for programming during the day, it may

not be. Now, I understand folks are using the Tot Park and things like that, but they're a little bit more flexible in terms of parking than older adults. So, we want to encourage the use of these facilities because, again, at the mayor's conference, there was a whole segment on loneliness, you know, loneliness for older adults and how hard this is on them. And we want to make them to be able to come in and to be with other older adults when we have the Scout House, you know, to interact with the intergenerational aspect of the Scout House. So, I'd like to start looking at that, even if it includes re-stripping the parallel parking on the mostly west side of Valley and then also on the diagonals that are in, you know, that are on, for want of a better word, the Greenbelt area. So, just to see if we could free up more spots. I would also, you know, look at, you know, they're starting to do some weekend programming is maybe provide some spots over here in the Civic Center parking on weekends where there could be hours of just dedicated spots for the older adults because we have the elevator access there. They can simply walk across the street and go to Joslyn. So, just kind of like take a good look at everything there. So, that's what I have on my list. So, Council Member Montgomery.

COUNCILMEMBER MONTGOMERY: Thank you, sir. Those of you that texted are wondering why we're going through this process.

It's not the first time we've done this. No one on this council is new to the process here. We have some newer directors that weren't here at the last time. So, a lot of this process may be new to them. It's not new to anybody here. Now, on the dais, it's definitely not city manager or assistant city manager. We've all gone through it eight, 16 times, each of so many of us. So, it's not a wish list, folks. It's a wish list, not a wish list. It's a work process that we think can make the city better, that can make all of us, our systems work better. Miguel's talking about how to make our systems safe and work better. But the Georges, oh, they jumped on Georges's comments about consensus. There's no consensus on anything, folks. We haven't gotten that far. We're just talking. We're putting ideas up. We'll go through like we always do and vote on which ones get put on the work plan, if any, for next year. We talked about accomplishments last year. We'll worry about next year, next time. We're getting all important texts. You all of you, look at your phones. Amber Alert. Oh, yeah, it's about like that. Yeah, it's about like that. Last time it said in City Hall, it was going to have a fire next to it. So, that's all I want to say. Make sure the expectations aren't where they are, that we're not consensus on anything yet. We go through the process, vote on everything, then we go through it, then we'll talk about it as it goes on. But I'll stop right there. Thank you. Thank you.

MAYOR FRANKLIN: Thank you. OK. Councilmember Napolitano.

COUNCILMEMBER NAPOLITANO: Thank you, Your Honor. I'm going to jump on something that you said, except I'm going to go a step further. And as I see the west side of Valley Drive, I know this is going to upset folks, but again, we're throwing out ideas as to what we could do. I honestly think that with a bit of engineering and, of course, money to do this, we could push the sidewalk and curb farther west because we have space there from the parking lot to the tot lot because the field is not, the baseball, little league field does not, they have a fence that goes short of what the higher fences are now. We'd have to put a higher fence. We'd have to do a lot of things. But you could push it back far enough that you could create angled spots on the west side of Valley from the parking lot to the tot lot that's there now.

MAYOR FRANKLIN: From the top part to the?

COUNCILMEMBER NAPOLITANO: From the parking lot to the tot lot. Yeah. You could have angled spots and probably triple the amount of parking that's there on the west side.

COUNCILMEMBER MONTGOMERY: This reminded all the Johnson-Favreau plan about shoving. It's just about to. 8, 9, exactly what they said.

MAYOR PRO TEM HOWORTH: You know, big dreams and plans.

COUNCILMEMBER NAPOLITANO: Well, but that also included underground parking.

MAYOR PRO TEM HOWORTH: This would not be underground parking. I understand. I think it's creative.

COUNCILMEMBER MONTGOMERY: It's the top part of what they suggested. Yeah.

COUNCILMEMBER LESSER: Let me ask you. Take a look at that. Yeah, so let's. Just a question, if I could, for the Community Development Director. I think there just was an item related to the parking in and around Joslyn Center that was reviewed by the parking public improvements commission. And then

there were some recommendations through our traffic engineer, which is why I'm looking to you. But I'm just wondering, would the item then be for consideration for adding to our work plan, exploration of the feasibility of increasing parking proximate to Joslyn, which would include angled parking space? Might that be a way to add this to our work plan to be able to explore that.

COMMUNITY DEVELOPMENT DIRECTOR MIRZAKHANI: Yes, to answer your question, and I think it ties into something that's already in the works, which is our citywide parking management study. We are in the RFP phase right now, and we're working on the RFP to release it. But I think the results of that study, because it is citywide and it will include that general area, will help us. And then we can take that, and then next step would be developing some plans to see how many more parking spaces we can accommodate. But I will say that in our just very conceptual level analysis during the Scout House project, we do believe that there are opportunities there to capture.

COUNCILMEMBER NAPOLITANO: So we'll see those by 2042?

MAYOR PRO TEM HOWOTH: I know, I mean, can I jump in?

COUNCILMEMBER NAPOLITANO: I don't want to fold things. That's the hazard. We can put it all together. That's great. I don't think it takes a lot to see, but then we're cherry picking. The whole citywide parking plan, all right, I'll wait. But there are hot spots. My concern here is that we've got a bunch of seniors who have to cross the street to get into Joslyn, and it's a dangerous situation. And it's more important than just the idea of parking. The parking is to solve a public safety issue. It isn't just to create more parking. So if the Coastal Commission, then I won't go there.

MAYOR FRANKLIN: And we also discussed to work on a more robust ride-sharing program amongst the older adults so that they would combine in a passenger car, not a Uber or anything like that, but that within their own group, they could go ahead and meet up. And one person could bring another person or two other people and thereby reduce the need for the parking spaces. But yeah, anything we can do there.

MAYOR PRO TEM HOWORTH: And I just, you know, so we do have to, I think, I think we have to come to some consensus in order to give some direction. I liked both of your ideas that you brought up, Mr. Mayor, but also for what Steve, I'm sorry, Council Member Napolitano mentioned, I kind of feel the same

way, like I get that we're looking at citywide parking management, et cetera, but if we don't ask them or give some direction to consider this, they may never consider it because they would say, well, that's not part of our scope. Our scope is there are X number of spots and you need 17 more. But this is an actual idea. And so, that's what I want to be sure gets captured because sometimes, you know, when you, so however that has to happen, but I do think it's possible or a good idea. So I just don't want to lose it.

MAYOR FRANKLIN: Council Member Montgomery?

COUNCILMEMBER MONTGOMERY: Your Honor, maybe we just go the old days method, list everything up that I'll want to do, go through them, put on them, bang, bang, bang, instead of going left, right, center every time, just go one, two, three, four, put them on the boat. If you want to take something off the old work plan, do it, knock it off. If you want to add something to it, do that. Otherwise, you're going to be here all night talking in circles.

COUNCILMEMBER NAPOLITANO: Oh, yeah. No, no. I wouldn't want to do that.

MAYOR PRO TEM HOWORTH: You don't want to do that?

COUNCILMEMBER NAPOLITANO: I wouldn't want to be here all night when, you know, if not, I guess I'm going off the assumption that everyone is supportive of the ideas that have already been thrown out. And I don't remember a couple of them. But if we want to put them up, that's fine, too.

COUNCILMEMBER MONTGOMERY: We can see a list of what we're talking about. I have no idea what everyone else is talking about.

COUNCILMEMBER NAPOLITANO: But should we come back during a council meeting and do that?

COUNCILMEMBER MONTGOMERY: It's your option.

MAYOR PRO TEM HOWORTH: Well, why don't we try to capture the list right now?

COUNCILMEMBER MONTGOMERY: This is key. I don't remember anything you talked about and Joe talked about. Right.

MAYOR PRO TEM HOWORTH: And I talked about it.

CITY MANAGER MOE: Right. And as George mentioned, we'll be coming back with these items for adoption later on after staff has an opportunity to flush them out a little bit. Then you can decide thumbs up or thumbs down.

COUNCILMEMBER NAPOLITANO: Yeah, why don't we do it that way?

COUNCILMEMBER MONTGOMERY: I want to make sure the list is captured, Your Honor. Probably we all should have the same list. Agreed.

COUNCILMEMBER NAPOLITANO: Agreed. Yeah.

MAYOR FRANKLIN: OK. Anything else? Actually, I would. Manager Moe, anything?

COUNCILMEMBER LESSER: I have one follow up. Yes. Because we did hear public comment earlier in regard to one member of the public who was concerned about downtown and parking and driveway truck parking. I presume that might be part of the outdoor dining recommendations. Is that correct? Director?

COMMUNITY DEVELOPMENT DIRECTOR MIRZAKHANIAN: One of the one of the things we will be presenting as a part of our status update next week from the Outdoor Dining Task Force is the recommendation from them that while our long term vision is being designed and implemented, staff take some time to address some of the issues in downtown right now. Those would include noise and noise issues, refuse issues, as well as vehicle loading issues. And so the commitment would be that that once we have the program just generally outlined and our permitting processes going through, we would divert our attention. And again, that would be community development in conjunction with public works in conjunction with the police department, because it is vehicle code at the end of the day as well. So we would collaborate to work on addressing the vehicle loading issues in downtown and in North End as well.

MAYOR PRO TEM HOWORTH: If they can be solved.

COUNCILMEMBER MONTGOMERY: Your Honor, just a question. Do you want to see the list before we all leave? You want to make sure the list is complete before we go anywhere?

CITY MANAGER MOE: Yeah, that that's our suggestion. George will read off what was captured tonight and then we will come back at a future date with those items flushed out, as well as council can then review the existing work plan items to see what you want removed at that point. So, George.

ASSISTANT TO THE CITY MANGER GABRIEL: Yes, council. So some of these items, I should say it was related to existing items, but I'll try to summarize as best as I can. So one item that was brought up was education on recycling, especially as it relates to organic waste. Obviously, we already have an existing council item, but maybe we can integrate that within the existing one. Secondly, was bringing back a review of second story dining rules that could be within the outdoor dining item as well. But I just wanted to highlight that one. The digitization of historic records. I think that sounded like more of a refocusing of it and finding and displaying the storage of the record specifically. Third, or additionally, hiring an economist to look at land lease to develop a hotel at lot three was another item. Bike corrals in downtown, the exploration of opportunities to place those. And lastly, was the exploring the feasibility and options to increase parking availability adjacent to Joslyn Community Center. Does that list sound like capturing it all?

COUNCILMEMBER NAPOLITANO: Yep. Somebody was listening.

MAYOR FRANKLIN: Okay. Thank you.

MAYOR PRO TEM HOWORTH: Thank you, George.

CITY MANAGER MOE: Okay. So we'll get back to you with a date that will bring this back for further consideration and then adoption. And so I think that concludes the process this evening.

MAYOR FRANKLIN: Okay. Great. So if there's not any other matter, we'll adjourn this meeting to Tuesday, February 20th at 5 o'clock.