

**CITY OF MANHATTAN BEACH  
PARKING AND PUBLIC IMPROVEMENTS COMMISSION  
DRAFT MINUTES OF A REGULAR MEETING  
May 23, 2024**

**A. CALL TO ORDER:**

The regular meeting of the Parking and Public Improvements Commission (Commission) of the City of Manhattan Beach, California was held in hybrid format (Zoom Call and in person at City Hall, 1400 Highland Avenue, Manhattan Beach, CA 90266) on May 23, 2024 at the hour of 4:00pm.

**B. PLEDGE TO FLAG**

**C. ROLL CALL**

Present: Commissioners Marcy, Becker, Vice-Chair DaGiau, Chair Kirschenbaum  
Absent: None  
Staff Present: Talyn Mirzakhanian, Community Development Director  
Katherine Doherty, City Engineer  
Justin Murray, Engineering Technician II  
Clerks: Carianne Chavez, Agenda Host

**D. APPROVAL OF MINUTES**

05/23/24-1 Regular Meeting – April 25, 2024

**MOTION:** It was moved and seconded (**Marcy/DaGiau**) to approve the minutes without corrections.

**AYES:** Marcy, Becker, Vice-Chair DaGiau  
**NOES:** None  
**ABSTAIN:** Chair Kirschenbaum  
**ABSENT:** None

**E. AUDIENCE PARTICIPATION (3-minute Limit)**

**Chair Kirschenbaum** opened Audience Participation.

There were no speakers.

**Chair Kirschenbaum** closed Audience Participation.

**F. GENERAL BUSINESS**

05/23/24-2 Status update on the Cycle 3 Sewer Infrastructure Improvement Project (Project No. S-267)

**Engineering Technician Murray** summarized the staff report. He explained that the scope of work for this project is to repair existing sewer mains, laterals, and manholes. The existing sidewalks will be replaced once the work is complete. This project will help reduce the potential for sanitary sewer overflows.

The project site locations include:

- Easement between 36<sup>th</sup> Place and Rosecrans Avenue;
- Highview Avenue between 12<sup>th</sup> Street and Manhattan Beach Boulevard;
- 18<sup>th</sup> Street between Highland Avenue and Valley Drive;
- 17<sup>th</sup> Street between Highland Avenue and Valley Drive;
- 19<sup>th</sup> Street between Ocean Drive and Highland Avenue;
- 17<sup>th</sup> Street between Ocean Drive to Highland Ave;
- Polliwog Park – West Lake; and

- Manhattan Village at Sepulveda Boulevard and 27<sup>th</sup> Street.

**Engineering Technician Murray** explained that will be minimal construction impacts. Notices will be sent to any affected residents at least one week prior to work. There will be a temporary lane closure on Highview Avenue and 36<sup>th</sup> Place. Construction is expected to take place from Summer 2024 to Summer 2025.

**Vice-Chair DaGiau** asked how the project site locations were chosen. **Engineering Technician Murray** explained that the locations were identified through the 2010 Wastewater Master Plan.

**Commissioner Marcy** asked what the impact will be on Polliwog Park. **Engineering Technician Murray** explained that there will be two spot repairs that should not impact pedestrian ingress or egress.

**Commissioner Becker** asked about the potential impact of service loss for residents. **Engineering Technician Murray** stated that only their sewer service will be impacted.

**Chair Kirschenbaum** asked how many locations are remaining. **Engineering Technician Murray** stated that there are about 100 locations yet to be done.

Discussion followed.

**Chair Kirschenbaum** opened public comment.

There were no speakers.

**Chair Kirschenbaum** closed public comment.

## **OTHER ITEMS**

05/23/24-3 Staff Updates

**Director Mirzakhania** provided the following staff update on the following items:

- On May 21, 2024, City Council:
  - Offered conceptual approval for the design, adopted the mitigated negative declaration, and approved the coastal development permit for the 28<sup>th</sup> Street Stormwater Infiltration Project;
  - Considered the CIP and will formally adopt the CIP on June 4, 2024;
  - Approved the PPIC's recommendations for the Oak Avenue Neighborhood Traffic Management Plan initial measures; and
  - Approved a \$250,00 contract with Walker Consultants for a city parking study.
- The Outdoor Dining Task Force is working on solidifying the regulations for the program while the consultant's civil engineer is preparing civil drawings for the widened sidewalk design.

05/23/24-4 Commissioner Items

**Chair Kirschenbaum** asked for clarification on commissioners being able to attend remotely. **Director Mirzakhania** stated that since March 2023, we have been operating under standard Brown Act procedures. If there is a commissioner that needs to attend remotely, this can be accommodated if there is a quorum already scheduled to attend in person.

## **G. ADJOURNMENT**

The meeting was adjourned at 4:28 p.m. to the Parking and Public Improvements Commission Regular Meeting on June 27, 2024 at 4:00 p.m. at the City Hall Council Chambers (1400 Highland Ave. Manhattan Beach, CA 90266) and via ZOOM Call.

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**ALLEN KIRSCHENBAUM**  
Chair

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**CARIANNE CHAVEZ**  
Recording Secretary

ATTEST:

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**TALYN MIRZAKHANIAN**  
Community Development Director