

City Council Adjourned Regular Meeting

Regular Meeting

Wednesday, November 6, 2024

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Howorth

Mayor Pro Tem David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

City Treasurer Tim Lilligren

EXECUTIVE TEAM

Acting City Manager Talyn Mirzakhanian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Interim Finance Director Onyx Jones

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Acting Community Development Director Ryan Heise

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, November 6, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/eComment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, October 31, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER**B. PLEDGE TO THE FLAG**

Nicholas Bellinaso, Meadows Elementary School

C. ROLL CALL

D. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition to the 2024 Fire Department Annual "Home Escape Plan" Contest Winners. [24-0389](#)
(Estimated Time: 10 Mins.)
PRESENT

Attachments: [Home Escape Plan Winners 2024](#)
2. Presentation of Certificates of Recognition to the Hometown Fair Board for their Time and Commitment to the Success of the 52nd Annual Hometown. [24-0390](#)
(Estimated Time: 10 Mins.)
PRESENT
3. Presentation of a Proclamation Declaring November 30, 2024, as Small Business Saturday. [24-0411](#)
(Estimated Time: 5 Mins.)
PRESENT
4. Presentation of a Proclamation Declaring November 4 -11, 2024, as Veterans Appreciation Week. [24-0410](#)
(Estimated Time: 5 Mins.)
PRESENT

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, November 6, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

5. City Council Minutes: [24-0391](#)
This Item Contains Minutes of the Following City Council Meeting(s):
a) City Council Adjourned Regular Meeting Minutes of October 7, 2024
b) City Council Adjourned Regular Meeting Minutes of October 14, 2024
c) City Council Adjourned Regular Meeting Minutes of October 15, 2024
d) City Council Regular Meeting Minutes of October 15, 2024
e) City Council Adjourned Regular Meeting Minutes of October 24, 2024
(City Clerk Tamura).
APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes of October 7, 2024](#)
[City Council Adjourned Regular Meeting Minutes of October 14, 2024](#)
[City Council Adjourned Regular Meeting Minutes of October 15, 2024](#)
[City Council Regular Meeting Minutes of October 15, 2024](#)
[City Council Adjourned Regular Meeting Minutes of October 24, 2024](#)
6. Declaration of Proclamations for the Following: [24-0392](#)
a) November 16, 2024, as International Day for Tolerance
b) November 2024, as National Family Caregivers Month
c) November 2024, as National Native American Heritage Month
d) November 2024, as Family Court Awareness Month
PROCLAIM
7. Update on the Revised North Manhattan Beach Business Improvement District Advisory Board Bylaws (Acting City Manager Mirzakhaniyan). [24-0382](#)
RECEIVE AND FILE

Attachments: [Approved North MB BID Bylaws \(Tracked Changes\)](#)
[Approved North MB BID Bylaws \(Clean Version\)](#)
8. Consideration of a Resolution Awarding Canon Solutions America, Inc., Approving Five-Year Lease and Maintenance/Support Services Agreements for Multifunction (Copy, Scan, Print, Fax) Machines with an Estimated Value of \$155,000 Annually (Interim Finance Director Jones). [24-0397](#)
A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING
B) ADOPT RESOLUTION NO. 24-0116

Attachments: [Resolution No. 24-0116](#)
[Agreement - Canon Solutions America, Inc.](#)

9. Consideration of Increasing the Fee Waiver Amount Associated with Legacy Event, "North Manhattan Beach Business Improvement District Holiday Stroll," Scheduled for December 5, 2024, by \$5,707 (Parks and Recreation Director Leyman). [24-0359](#)

APPROVE

Attachments: [2024 Holiday Stroll Event Costs](#)

10. Consideration of Resolutions Awarding a Construction Agreement to Myers & Sons Construction, LLC for the Voorhees Sewer Lift Station Improvements Project for \$4,391,992, Including Contingency; Approving the Professional Services Agreement with Butier Engineering, Inc. for \$548,140 for Construction Management and Inspection Services; Re-Appropriating \$710,000 in the Sewer Fund to the Project; Approving Plans and Specifications; and Making a Determination that the Project Qualifies for a Categorical Exemption Pursuant to Section 15302 Class 2 of the State CEQA Guidelines (Public Works Director Lee). [24-0065](#)

A) ADOPT RESOLUTION NOS. 24-0119 AND 24-0120

B) APPROVE RE-APPROPRIATION OF FUNDS

C) MAKE DETERMINATION OF EXEMPTION PURSUANT TO CEQA

Attachments: [Resolution No. 24-0119](#)
[Agreement - Myers & Sons Construction, LLC](#)
[Resolution No. 24-0120](#)
[Agreement - Butier Engineering, Inc.](#)
[Plans and Specifications \(Web Link Provided\)](#)
[Budget and Expenditure Summary Report](#)
[Location Map](#)

11. Consideration of a Resolution Approving a Transfer Agreement with the Los Angeles County Flood Control District for the Disbursement of Local Return Funds from the Safe Clean Water Municipal Program, Also Known as Measure W (Public Works Director Lee). [24-0318](#)

ADOPT RESOLUTION NO. 24-0121

Attachments: [Resolution No. 24-0121](#)
[Transfer Agreement No. 2024MP50](#)
[Resolution No. 20-0097](#)
[Original Transfer Agreement](#)

12. Consideration of Resolutions Approving Amendment No. 3 to the Funding Agreement Between the Los Angeles County Metropolitan Transportation Authority and the City of Manhattan Beach for Additional Measure M Grant Funds for the Manhattan Beach Advanced Traffic Signal System Project in the Amount of \$4,963,000 and Amendment No. 2 to the Design Services Agreement with DKS Associates, Inc. for Engineering Services During Construction of the Project in the Amount of \$279,615, and Finding the Project Categorically Exempt from CEQA (Public Works Director Lee). [24-0357](#)
- A) ADOPT RESOLUTION NOS. 24-0122 AND 24-0123**
- B) FIND THE PROJECT EXEMPT FROM CEQA**

Attachments: [Resolution No 24-0122](#)
[Amendment No. 3 – Metro Measure M](#)
[Agreement and Amendment No. 1 and 2 – Metro Measure M](#)
[Resolution 24-0123](#)
[Amendment No 2 - DKS Associates](#)
[Agreement and Amendment No 1 - DKS Associates Inc.](#)
[Budget & Expenditures Summary](#)
[Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

13. Consideration of a Resolution Appointing Talyn Mirzakhian as City Manager and Approving an Employment Agreement (City Attorney Quinn Barrow and Human Resources Director Jenkins). [24-0409](#)
- (Estimated Time: 5 Mins.)**
- ADOPT RESOLUTION NO. 24-0125**

Attachments: [Resolution No. 24-0125](#)
[Employment Agreement - Talyn Mirzakhian](#)

14. Discussion of Options for Changing the Start Time of the Street Closures for the Holiday Fireworks Event (Police Chief Johnson). [24-0387](#)
- (Estimated Time: 10 Min.)**
- DISCUSS AND PROVIDE DIRECTION**

15. Consideration of Introducing and First Reading of an Ordinance to Establish Applicable Regulations Regarding Drinking Water System Cross-Connection Controls (Public Works Director Lee). [24-0278](#)
(Estimated Time: 30 Mins.)
INTRODUCE ORDINANCE NO. 24-0004
Attachments: [Ordinance No. 24-0004](#)
[PowerPoint Presentation](#)
16. Discussion on the City's Neighborhood Watch Program (Police Chief Johnson). [24-0361](#)
(Estimated Time: 30 Mins.)
DISCUSS AND PROVIDE DIRECTION
17. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee). [24-0343](#)
(Estimated Time: 30 Mins.)
A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
B) ADOPT RESOLUTION NO. 24-0124
C) DISCUSS AND PROVIDE DIRECTION
D) APPROPRIATE FUNDS IN ACCORDANCE WITH DIRECTION RECEIVED
Attachments: [Resolution No. 24-0124](#)
[Resolution No. 24-0105](#)
[Agreement Between City of Manhattan Beach and American Wrecking](#)
[CharterUP Proposal for Shuttle Service](#)
[Location Map](#)
[PowerPoint Presentation](#)
- L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**
- In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*
18. City Council AB 1234 Reports. [24-0385](#)
RECEIVE AND FILE
19. Consideration of a Request by Councilmember Montgomery and Councilmember Franklin to Discuss Recruitment Incentives for Police Officers, Specifically, Providing Medical Insurance Contributions Upon Retirement After a Minimum of 10 Years of Service with the City (Human Resources Director Jenkins). [24-0402](#)
DISCUSS AND PROVIDE DIRECTION

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

- 20. Agenda Forecast (City Clerk Tamura).
INFORMATION ITEM ONLY**

[24-0393](#)

21. Commission Minutes:[24-0394](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parks and Recreation Commission Meeting of September 23, 2024
(Parks and Recreation Director Leyman)
- b) Planning Commission Meeting of October 25, 2023
(Acting Community Development Director Heise)
- c) Planning Commission Meeting of November 8, 2023
(Acting Community Development Director Heise)
- d) Planning Commission Meeting of November 22, 2023
(Acting Community Development Director Heise)
- e) Planning Commission Meeting of December 13, 2023
(Acting Community Development Director Heise)
- f) Planning Commission Meeting of December 27, 2023 (Acting
Community Development Director Heise)
- g) Planning Commission Meeting of July 10, 2024
(Acting Community Development Director Heise)
- h) Planning Commission Meeting of July 24, 2024
(Acting Community Development Director Heise)
- i) Planning Commission Meeting of August 28, 2024
(Acting Community Development Director Heise)
- j) Planning Commission Meeting of September 11, 2024
(Acting Community Development Director Heise)
- k) Planning Commission Meeting of September 25, 2024
(Acting Community Development Director Heise).

INFORMATION ITEM ONLY

- Attachments:** 1) [Parks and Recreation Commission Minutes of September 23, 2024](#)
[Planning Commission Meeting Minutes of October 25, 2023](#)
[Planning Commission Meeting Minutes of November 8, 2023](#)
[Planning Commission Meeting Minutes of November 22, 2023](#)
[Planning Commission Meeting Minutes of December 13, 2023](#)
[Planning Commission Meeting Minutes of December 27, 2023](#)
[Planning Commission Meeting Minutes of July 10, 2024](#)
[Planning Commission Meeting Minutes of July 24, 2024](#)
[Planning Commission Meeting Minutes of August 28, 2024](#)
[Planning Commission Meeting Minutes of September 11, 2024](#)
[Planning Commission Meeting Minutes of September 25, 2024](#)

Q. CLOSED SESSION**R. ADJOURNMENT**

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting

December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting

December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization and General Municipal Election Results)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 11, 2024 - Monday - 4:00 PM - Library Commission Meeting (Rescheduled to November 12, 2024)

November 12, 2024 - Monday - 4:00 PM - Library Commission Meeting (Reschedule from November 11, 2024)

November 13, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting

November 18, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting

November 25, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting

November 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting

November 28, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting (Cancelled)

December 5, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

December 9, 2024 - Monday - 4:00 PM - Library Commission Meeting

December 11, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting

December 16, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting

December 23, 2024, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting

December 25, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting (Cancelled)

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

November 11, 2024 – Monday – Veterans Day

November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday

December 24, 2024 - Tuesday - Christmas Eve (City Hall Closes at 12:00 PM)

December 25, 2024 - Wednesday - Christmas Day Observed

December 31, 2024 - Tuesday - New Year's Eve (City Hall Closes at 12:00 PM)

January 1, 2025 – Wednesday – New Years Day Observed

January 20, 2025 – Monday – Martin Luther King Day

February 17, 2025 - Monday - Presidents Day

May 26, 2025 – Monday – Memorial Day

July 4, 2024 - Thursday - Independence Day

September 1, 2025 - Monday - Labor Day

October 13, 2025 – Monday – Columbus Day