

City Council Regular Meeting

Regular Meeting

Tuesday, November 19, 2024

6:00 PM

City Council Chambers and Zoom



ELECTED OFFICIALS

Mayor Amy Howorth

Mayor Pro Tem David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

Councilmember Joe Franklin

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Talyn Mirzakhonian

City Attorney Quinn Barrow

City Clerk Liza Tamura

Interim Finance Director Onyx Jones

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Acting Community Development Director Ryan Heise

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), live streaming via the City's website, and via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, November 19, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, November 13, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

Wesley Volkou

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, November 19, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom web

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [24-0356](#)
This Item Contains Minutes of the Following City Council Meeting(s):
 - a) City Council Adjourned Regular Meeting Minutes of November 6, 2024
 - b) City Council Adjourned Regular Meeting Minutes (Regular Meeting) of November 6, 2024 (City Clerk Tamura).**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of November 6, 2024](#)
[City Council Adjourned Regular Meeting Minutes \(Regular Meeting\) of November 6, 2024](#)

2. Financial Report: [24-0386](#)
 - a) Schedule of Demands: October 2024
 - b) Investment Portfolio Report: September 2024 (Interim Finance Director Jones).**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedule of Demands for October 2024](#)
[Investment Portfolio September 2024](#)

3. Consideration of Awarding RFP No. 1328-25 and Adopting a Resolution Approving an Agreement with Harbor Interfaith Services Inc. for Homeless Outreach and Housing Navigation Services (City Manager Mirzakhania). [24-0270](#)
ADOPT RESOLUTION NO. 24-0126

Attachments: [Resolution No. 24-0126](#)
[Agreement - Harbor Interfaith Inc.](#)

4. Consideration of Accepting the Resignation from Parking and Public Improvements Commissioner Becker, Declaring Vacant the Parking and Public Improvements Commission Seat No. 2 (Business Community Seat), and Directing the City Clerk to Conduct Public Outreach for the Vacant Parking and Public Improvements Commission Seat No. 2 (Business Community Seat) (City Clerk Tamura). [24-0408](#)
A) ACCEPT RESIGNATION
B) DECLARE VACANCY
C) DIRECT THE CITY CLERK TO CONDUCT PUBLIC OUTREACH

Attachments: [Resignation Letter - Commissioner Becker](#)

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5. Consideration of a Resolution Approving a Three-Year Agreement with Hinderliter de Llamas & Associates for Business Licensing Software and Related Services, with Two Optional One-Year Extensions (Interim Finance Director Jones). [24-0399](#)
- A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING**
- B) ADOPT RESOLUTION NO. 24-0127**
- C) AUTHORIZE THE CITY MANAGER TO EXECUTE TWO OPTIONAL ONE-YEAR EXTENSIONS**
- Attachments:** [Resolution No. 24-0127](#)
[Agreement - Hinderliter de Llamas & Associates](#)
6. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions (Human Resources Director Jenkins). [24-0323](#)
- ADOPT RESOLUTION NO. 24-0111**
- Attachments:** [Resolution No. 24-0111](#)
[City of Manhattan Beach Salary Schedule](#)
7. Second Reading and Adoption of an Ordinance to Establish Applicable Regulations Regarding Drinking Water System Cross-Connection Controls (Public Works Director Lee). [24-0035](#)
- ADOPT ORDINANCE NO. 24-0004**
- Attachments:** [Ordinance No. 24-0004](#)
8. Consideration of a Resolution Authorizing a Memorandum of Understanding (MOU) Between the Cities of Manhattan Beach, Hermosa Beach, Redondo Beach, and Torrance, Regarding the Implementation of the Beach Cities Green Streets Project (Public Works Director Lee). [24-0255](#)
- ADOPT RESOLUTION 24-0128**
- Attachments:** [Resolution No. 24-0128](#)
[Memorandum of Understanding](#)
[Location Map](#)

9. Lot 3 Parking Structure Local Emergency Update (Public Works Director Lee). [24-0344](#)
- A) DETERMINE THAT THERE IS A NEED TO CONTINUE THE EMERGENCY ACTION
- B) ADOPT RESOLUTION NO. 24-0130
- C) APPROPRIATE FUNDS

Attachments: [Resolution No. 24-0105](#)
[Resolution No. 24-0130](#)
[Agreement - Charter Up](#)
[Lot 3 Location Map](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

10. Fiscal Year 2024-2025 First Quarter Budget Update (Interim Finance Director Jones). [24-0395](#)
(Estimated Time: 15 Mins.)
- A) RECEIVE REPORT
- B) APPROPRIATE FUNDS

Attachments: [FY 2025 First Quarter Comparison to Prior Year - By Category](#)
[FY 2025 First Quarter Comparison to Prior Year - By Dept](#)
[FY 2025 Q1 Statement of Revenues and Expenditures - All Funds](#)
[FY 2025 Q1 General Fund Revenue Trends](#)
[PowerPoint Presentation](#)

11. Consideration of a Request from Sunrise Senior Living to Utilize Tax-Exempt Bond Financing for the Approved Project at 250, 350, and 400 North Sepulveda Boulevard (Interim Finance Director Jones). [24-0424](#)
(Estimated Time: 30 Mins.)
A) DISCUSS AND PROVIDE DIRECTION
B) CONSIDER ADOPTING RESOLUTION NO. 24-0129
- Attachments:** [Resolution No. 24-0129](#)
[TEFRA Hearing Report to City of Manhattan Beach 4153-7787-6820](#)
[TEFRA Proof of Publication for Manhattan Beach - Sunrise MB](#)
[Stradling Memo TEFRA Approval Request](#)
[CalPFA November 5, 2024 Staff Report](#)
[CalPFA November 5, 2024 Resolution of Approval](#)
12. Discussion of Options to Upgrade an American with Disabilities Act (ADA) Parking Space Near the Catalina Classic Sculpture and a Potential Fiscal Appropriation Needed for the Project (Public Works Director Lee). [24-0230](#)
(Estimated Time: 15 Mins.)
A) DISCUSS AND PROVIDE DIRECTION
B) APPROPRIATE FUNDS IF APPROVED
- Attachments:** [MOU - South Bay Boardriders Club](#)
[Location Map](#)
[PowerPoint Presentation](#)
13. Consideration of a Moratorium on Enforcement of the Refuse Enclosure Ordinance (Public Works Director Lee). [24-0366](#)
(Estimated Time: 1 Hr.)
DISCUSS AND PROVIDE DIRECTION
- Attachments:** [Solid Waste Law Summary](#)
[NPDES and Refuse Enclosures](#)
[Potential Changes to Refuse Enclosure Ordinance - MBMC Section 5.24.030](#)
[PowerPoint Presentation](#)
14. Downtown Business Professionals Association's Request to Change the Start Time of the Manhattan Avenue Closures for the Holiday Fireworks Event (Police Chief Johnson). [24-0428](#)
(Estimated Time: 15 Mins.)
DISCUSS AND PROVIDE DIRECTION

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

15. City Council AB 1234 Reports. [24-0404](#)
RECEIVE AND FILE
16. Consideration of a Request by Councilmember Napolitano and Councilmember Montgomery to Discuss a White Paper Providing Facts Regarding Staff Salaries in Comparison to Other Cities (City Manager Mirzakhonian). [24-0425](#)
DISCUSS AND PROVIDE DIRECTION
17. Consideration of a Request by Councilmember Franklin and Councilmember Montgomery to Consider Options regarding Title 7 Encroachment Standards, Specifically the 42-inch Maximum Landscaping Height Requirement on the Walk Street connecting 26th Street to Grandview Avenue (City Manager Mirzakhonian). [24-0427](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Manhattan Beach Municipal Code Section 7.36.150 - Encroachment Standards](#)

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT

O. CITY ATTORNEY REPORT

P. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

18. Agenda Forecast (City Clerk Tamura). [24-0163](#)
INFORMATION ITEM ONLY

- 19.** Recent Planning Commission Quasi-Judicial Decisions: [24-0426](#)
- a) Consideration of a Master Use Permit to Replace an Existing Use Permit and Variance for an Existing Commercial Property Located at 1129 N. Sepulveda Boulevard (Wells Fargo) and 1039 Manhattan Beach Boulevard (Vacant Pad). The Request is to Modify Conditions of Approval Related to Permitted Land Uses on the Property to Allow Medical Office Uses and Restaurant Uses with Beer and Wine Service; and
 - b) Consideration of a Coastal Development Permit, Use Permit, and Vesting Tentative Parcel Map for Construction of a New 3,826 Square-Foot Multi-Family Residential Condominium Structure with Three Units Located at 1315 Manhattan Avenue (Acting Community Development Director Heise).

INFORMATION ITEM ONLY

Q. CLOSED SESSION

R. ADJOURNMENT

S. FUTURE MEETINGS

CITY COUNCIL MEETINGS

December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization and General Municipal Election Results)
January 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
January 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
February 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
February 11, 2025 - Tuesday -- 6:00 PM - Work Plan Meeting
February 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
March 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
March 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
April 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 6, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 13, 2025 - Tuesday -- 6:00 PM - Budget Study Session
May 20, 2025 - Tuesday -- 6:00 PM - City Council Meeting
May 27, 2025 - Tuesday -- 6:00 PM - Budget Study Session
June 3, 2025 - Tuesday -- 6:00 PM - City Council Meeting
June 17, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 1, 2025 - Tuesday -- 6:00 PM - City Council Meeting
July 15, 2025 - Tuesday -- 6:00 PM - City Council Meeting
August 5, 2025 - Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
August 19, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
September 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 7, 2025 - Tuesday -- 6:00 PM - City Council Meeting
October 21, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 4, 2025 - Tuesday -- 6:00 PM - City Council Meeting
November 18, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 2, 2025 - Tuesday -- 6:00 PM - City Council Meeting
December 16, 2025 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 25, 2024, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
November 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
November 28, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
December 5, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
December 9, 2024 - Monday - 4:00 PM - Library Commission Meeting
December 11, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
December 16, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
December 23, 2024, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
December 25, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday

December 25, 2024 - Wednesday - Christmas Day Observed

January 1, 2025 – Wednesday – New Years Day Observed

January 20, 2025 – Monday – Martin Luther King Day

February 17, 2025 - Monday - Presidents Day

May 26, 2025 – Monday – Memorial Day

July 4, 2024 - Thursday - Independence Day

September 1, 2025 - Monday - Labor Day

October 13, 2025 – Monday – Columbus Day

November 11, 2025 – Tuesday – Veterans Day