



**CITY OF MANHATTAN BEACH
DEPARTMENT OF COMMUNITY DEVELOPMENT**

TO: Parking and Public Improvements Commission

THROUGH: Laurie B. Jester, Acting Director of Community Development 

FROM: Nhung Madrid, Management Analyst 

DATE: April 22, 2010

SUBJECT: Parking Meter and Violation Revenue Report

In September 2006, the City Council initiated and approved the Downtown Parking Management Plan study. The purpose of the plan was to evaluate the overall parking situation in the downtown area and develop strategies for optimizing usage of the public parking lots and on-street parking spaces. During the review and implementation process of the plan, the Commission requested that staff provide additional reports including the monthly parking meter revenue and traffic violation revenue report, and the month ending financial reports (monthly expenditures reports by department, year-to-date statement of revenues and expenditures, and the general fund major revenue funds).

In order for staff to provide the parking meter and violation revenue report, two separate reports are required to be created by the Finance Department and the Police Department, and then transferred to a third report by Community Development Department staff for the Commission. With the completion of the Downtown Parking Management Plan, staff feels that it is no longer necessary to provide the parking meter revenue and traffic violation revenue report on a monthly basis. With limited staff resources, eliminating this report will allow staff to focus on other important ongoing and new PPIC matters. Staff will instead provide the parking meter revenue and traffic violation revenue report on an annual basis to the Commission.

Staff will continue to provide the expenditures reports by department, year-to-date statement of revenues and expenditures, and the general fund major revenue funds as these reports are already provided to the City Council, and are readily available for staff to access.

Data Date 02/26/2010

**City of Manhattan Beach
Month End Financial Report
General Fund Expenditures By Department**

Percent Year 58.33
Fiscal Year 2010
Month January
Period 7

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	3,304,023	471,864	1,327,765	0	1,976,258	40.19
12 Finance	2,731,087	281,838	1,624,579	31,129	1,075,379	60.62
13 Human Resources	879,247	88,231	451,491	11,500	416,257	52.66
14 Parks and Recreation	5,674,122	431,883	3,193,006	35,800	2,445,315	56.90
15 Police	19,682,799	2,069,948	11,298,845	16,902	8,367,052	57.49
16 Fire	10,567,221	1,004,854	6,093,773	102,296	4,371,151	58.63
17 Community Development	3,283,745	303,522	1,674,890	131,813	1,477,042	55.02
18 Public Works	5,293,074	502,841	2,662,492	9,833	2,620,749	50.49
100 General Fund	<u>51,415,317</u>	<u>5,154,980</u>	<u>28,326,841</u>	<u>339,273</u>	<u>22,749,203</u>	<u>55.75</u>

City of Manhattan Beach
Fiscal Year 2010 Statement of Revenues & Expenditures
 January 31, 2010

% of Year
58.333%

Current Year Activity

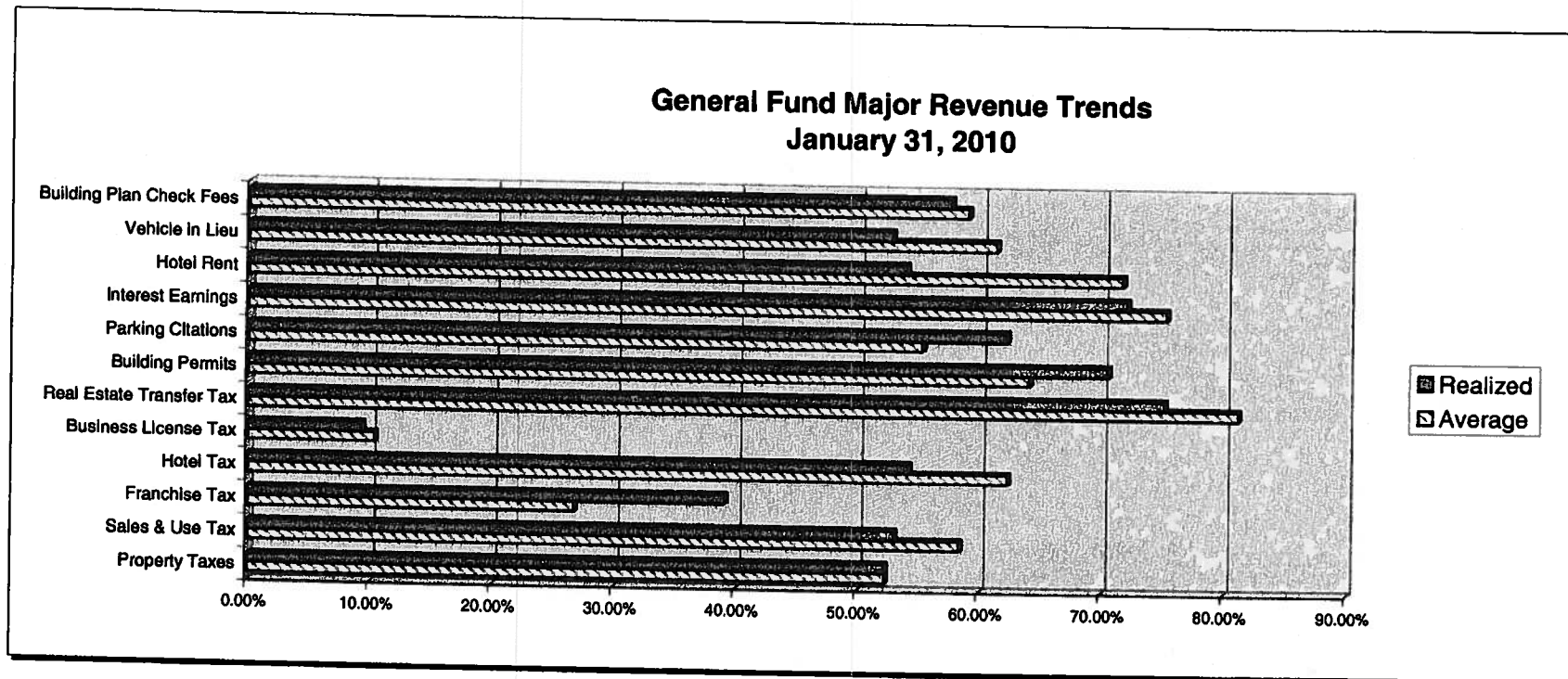
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>	<u>Avg Expended</u>
General Fund	100	\$ 49,551,050	\$ 26,124,806	52.72%	53.80%	\$ 51,415,317	\$ 28,326,841	55.09%	55.32%
Street Lighting & Landscaping Fund	201	394,445	189,350	48.00%		569,591	297,441	52.22%	
Gas Tax Fund	205	1,640,086	292,333	17.82%		2,557,164	710,676	27.79%	
Asset Forfeiture	210	12,643	26,608	210.46%		47,661	12,610	26.46%	
Police Safety Grants	211	1,931	40,324	2088.24%		-	-	na	
Federal & State Grants	220	2,674,000	-	0.00%		3,903,318	39,691	1.02%	
Prop A Fund	230	531,361	273,233	51.42%		687,560	434,231	63.16%	
Prop C Fund	231	479,590	242,391	50.54%		1,631,125	14,867	0.91%	
AB 2766 Fund	232	47,827	12,791	26.74%		102,000	-	0.00%	
Measure R	233		105,970						
Capital Improvements Fund	401	1,154,200	623,921	54.06%		2,971,134	613,212	20.64%	
Underground Assessment District Construction	403	-	399	na		-	-	na	
Water Fund	501	7,679,788	4,637,436	60.38%		11,682,619	4,424,955	37.88%	
Storm Drain Fund	502	361,184	183,054	50.68%		583,396	107,673	18.46%	
Wastewater Fund	503	1,309,500	898,482	68.61%		2,666,359	982,540	36.85%	
Refuse Fund	510	4,057,403	2,463,623	60.72%		4,364,790	2,205,349	50.53%	
Parking Fund	520	1,532,659	978,163	63.82%		2,137,513	1,013,671	47.42%	
County Parking Lots Fund	521	438,000	349,995	79.91%		339,661	100,224	29.51%	
State Pier & Parking Lot Fund	522	366,923	238,507	65.00%		928,605	130,915	14.10%	
Insurance Reserve Fund	601	4,636,340	2,864,176	61.78%		4,203,288	2,628,201	62.53%	
Information Systems Reserve Fund	605	1,078,084	628,887	58.33%		1,545,974	629,105	40.69%	
Fleet Management Fund	610	1,018,362	503,975	49.49%		1,366,337	662,897	48.52%	
Building Maintenance & Operation Fund	615	1,360,840	674,439	49.56%		1,231,081	688,353	55.91%	
Special Assessment Debt Service	710	973,887	525,767	53.99%		970,387	720,877	74.29%	
City Pension Fund	801	95,434	17,856	18.71%		124,806	69,161	55.41%	
UAD Loan Program Fund	803								
		\$ 81,395,537	\$ 42,896,486	52.70%		\$ 96,029,686	\$ 44,813,490	46.67%	

**City of Manhattan Beach
Fiscal Year 2010 General Fund Major Revenue Trends
Jan-31-2010**

**Percent of Year
58.33%**

2010

<u>Major Revenue Accounts</u>	<u>Fund No.</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008- 2009</u>	<u>Avg</u>	<u>Budgeted</u>	<u>YTD</u>	
							<u>Avg</u>	<u>Realized</u>	<u>Revenue</u>	<u>Revenues</u>	<u>Realized</u>
Property Taxes	100	6,868,701	7,789,405	8,843,556	9,656,722	10,464,028	10,060,375	52.26%	20,043,000.00	10,468,826	52.23%
Sales & Use Tax	100	4,451,631	4,309,555	4,568,087	4,585,522	4,580,459	4,582,991	58.34%	7,452,500.00	3,949,813	53.00%
Franchise Tax	100	266,573	513,615	489,811	367,544	260,768	314,156	26.69%	1,200,500.00	468,879	39.06%
Hotel Tax	100	1,145,987	1,455,055	1,759,962	2,015,893	1,934,562	1,975,228	62.29%	2,940,000.00	1,592,555	54.17%
Business License Tax	100	190,495	225,648	232,685	323,045	249,172	286,109	10.00%	2,550,000.00	237,154	9.30%
Real Estate Transfer Tax	100	428,502	386,493	326,788	403,688	225,460	314,574	8.15%	275,000.00	206,552	75.11%
Building Permits	100	571,162	548,183	539,999	503,027	421,121	462,074	0.05%	600,000.00	423,189	70.53%
Parking Citations	1E+06	956,327	947,408	960,236	1,038,852	1,119,049	1,078,951	55.23%	2,393,455.00	1,488,579	62.19%
Interest Earnings	100	441,795	397,388	547,158	967,635	1,095,811	1,031,723	75.24%	450,000.00	324,195	72.04%
Hotel Rent	100	664,179	742,275	617,650	878,632	837,752	858,192	71.65%	1,200,000.00	647,328	53.94%
Vehicle in Lieu	100	332,851	737,652	158,027	95,410	65,835	80,623	61.30%	100,000.00	52,724	52.72%
Building Plan Check Fees	100	602,825	596,108	477,067	438,856	368,367	403,612	58.97%	550,000.00	316,518	57.55%
		16,921,028	18,648,785	19,521,026	21,274,826	21,622,384	21,448,605	52.76%	39,754,455.00	20,176,312	50.75%
Over(Under) Prior Year			1,727,757	872,241	1,753,800	347,558			ytd vs prior year	(1,446,072)	-6.69%
Percent Change Ffrom Prior Year			10.21%	4.68%	8.98%	1.63%					



Data Date 04/01/2010

**City of Manhattan Beach
Month End Financial Report
General Fund Expenditures By Department**

Percent Year 66.67
Fiscal Year 2010
Month February
Period 8

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	3,297,173	1,416,306	2,744,070	0	553,103	83.22
12 Finance	2,731,087	185,062	1,809,850	31,129	890,108	67.41
13 Human Resources	879,247	61,687	513,177	11,500	354,570	59.67
14 Parks and Recreation	5,674,122	325,517	3,518,523	38,572	2,117,027	62.69
15 Police	19,682,799	1,404,469	12,704,557	21,105	6,957,136	64.65
16 Fire	10,567,221	771,568	6,866,384	62,403	3,638,433	65.57
17 Community Development	3,283,745	235,562	1,910,452	129,894	1,243,399	62.13
18 Public Works	5,293,074	354,189	3,017,453	19,247	2,256,374	57.37
100 General Fund	<u>51,408,467</u>	<u>4,754,359</u>	<u>33,084,467</u>	<u>313,850</u>	<u>18,010,151</u>	<u>64.97</u>

City of Manhattan Beach
Fiscal Year 2010 Statement of Revenues & Expenditures
 February 28, 2010

% of Year
66.667%

Current Year Activity									
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>	<u>Avg Expended</u>
General Fund	100	\$ 49,551,050	\$ 28,939,010	58.40%	59.46%	\$ 51,408,467	\$ 33,084,467	64.36%	62.88%
Street Lighting & Landscaping Fund	201	394,445	238,765	60.53%		569,591	337,077	59.18%	
Gas Tax Fund	205	1,640,086	294,243	17.94%		2,557,164	716,280	28.01%	
Asset Forfeiture	210	12,643	40,879	323.33%		47,661	20,612	43.25%	
Police Safety Grants	211	1,931	68,596	3552.36%		-	-	na	
Federal & State Grants	220	2,674,000	-	0.00%		3,903,318	318,615	8.16%	
Prop A Fund	230	531,361	274,081	51.58%		687,560	482,862	70.23%	
Prop C Fund	231	479,590	246,223	51.34%		1,631,125	16,718	1.02%	
AB 2766 Fund	232	47,827	22,642	47.34%		102,000	-	0.00%	
Measure R	233		106,113						
Capital Improvements Fund	401	1,890,134	704,410	37.27%		3,795,688	616,787	16.25%	
Underground Assessment District Construction	403	-	448	na		-		na	
Water Fund	501	7,679,788	5,149,565	67.05%		11,682,619	5,036,332	43.11%	
Storm Drain Fund	502	361,184	214,610	59.42%		583,396	121,278	20.79%	
Wastewater Fund	503	1,309,500	1,054,607	80.54%		2,666,359	1,114,229	41.79%	
Refuse Fund	510	4,057,403	2,804,793	69.13%		4,364,790	2,470,147	56.59%	
Parking Fund	520	1,532,659	1,070,281	69.83%		2,137,513	1,039,465	48.63%	
County Parking Lots Fund	521	438,000	368,576	84.15%		339,661	105,076	30.94%	
State Pier & Parking Lot Fund	522	366,923	274,687	74.86%		928,605	145,743	15.69%	
Insurance Reserve Fund	601	4,636,340	3,246,980	70.03%		4,203,288	2,764,474	65.77%	
Information Systems Reserve Fund	605	1,078,084	718,728	66.67%		1,545,974	693,203	44.84%	
Fleet Management Fund	610	1,018,362	575,409	56.50%		1,366,337	788,396	57.70%	
Building Maintenance & Operation Fund	615	1,360,840	746,115	54.83%		1,231,081	760,651	61.79%	
Special Assessment Debt Service	710	973,887	625,774	64.26%		970,387	969,981	99.96%	
City Pension Fund	801	95,434	20,798	21.79%		124,806	79,540	63.73%	
UAD Loan Program Fund	803								
		\$ 82,131,471	\$ 47,806,333	58.21%		\$ 96,847,390	\$ 51,681,933	53.36%	

**City of Manhattan Beach
Fiscal Year 2010 General Fund Major Revenue Trends
Feb-28-2010**

**Percent of Year
66.67%**

2010

Major Revenue Accounts	Fund No.	2008- 2009						Avg Realized	Budgeted Revenue	YTD	
		2005	2006	2007	2008	2009	Avg			Revenues	Realized
Property Taxes	100	7,591,266	8,736,098	9,437,371	10,385,469	11,173,568	10,779,519	56.00%	20,043,000.00	11,249,282	56.13%
Sales & Use Tax	100	5,025,431	4,893,291	5,185,787	5,177,335	5,177,559	5,177,447	65.91%	7,452,500.00	4,472,883	60.02%
Franchise Tax	100	266,573	513,615	496,118	481,236	399,585	440,411	37.42%	1,200,500.00	532,752	44.38%
Hotel Tax	100	1,301,185	1,680,146	2,019,722	2,287,538	2,159,494	2,223,516	70.12%	2,940,000.00	1,816,166	61.77%
Business License Tax	100	227,165	250,072	253,336	345,481	287,045	316,263	11.47%	2,550,000.00	372,934	14.62%
Real Estate Transfer Tax	100	464,584	434,671	373,868	403,688	225,460	314,574	81.15%	275,000.00	232,362	84.50%
Building Permits	100	640,256	661,504	619,977	576,463	452,599	514,531	71.32%	600,000.00	467,546	77.92%
Parking Citations	100	1,056,188	1,060,668	1,109,890	1,184,902	1,353,381	1,269,142	64.97%	2,393,455.00	1,670,583	69.82%
Interest Earnings	100	472,159	501,554	943,910	1,162,035	1,172,962	1,167,499	85.14%	450,000.00	327,484	72.77%
Hotel Rent	100	697,513	775,809	828,205	911,965	871,086	891,526	74.44%	1,200,000.00	680,662	56.72%
Vehicle in Lieu	100	344,796	758,301	181,256	117,801	76,583	97,192	73.90%	100,000.00	63,246	63.25%
Building Plan Check Fees	100	659,769	655,227	523,328	499,122	399,654	449,388	65.68%	550,000.00	356,687	64.85%
		18,746,885	20,920,756	21,972,766	23,533,035	23,748,976	23,641,006	68.15%	39,754,455.00	22,242,587	55.95%
Over(Under) Prior Year			2,173,871	1,052,012	1,560,267	215,941			ytd vs prior year	(1,506,389)	-6.34%
Percent Change From Prior Year			11.60%	5.03%	7.10%	0.92%					

