

# **Manhattan Beach Centennial Committee Agenda July 25, 2011**

**Police/Fire Conference Room  
420 15<sup>th</sup> Street  
Manhattan Beach  
5:00 p.m.**

## **Discussion Topics:**

- Call Meeting to Order
- Audience Participation
- Review and Adopt July 11, 2011 Meeting Notes
- Committee Reports
  - Joe Franklin – Update on Volunteer Recruitment List
  - Grace Leung – Budget Report and Purchasing Policy
  - Jan Dennis – Update on Parade Efforts
  - Trish Pietrzak – Update on Community Outreach and Sponsorships
  - Trish Pietrzak and Irene Cotter – Update on Beach Reporter, Easy Reader and Daily Breeze
  - Annie Walker – Update on Manhattan Village Event/Review Chair Assignments
  - Oliver Schulster and Annie Walker – Presentation of Final Sponsorship Guide
  - Oliver Schulster – Presentation of Letterhead Template with Honorary Committee Members
  - Oliver Schulster, Irene Cotter and Larry Lemoine – Update on Merchandise Sales
  - Oliver Schulster and Jeanna Harkenrider – Update on Certificate Template for Special Events
  - Jeanna Harkenrider – Update on Community Event Registration
  - Joe Franklin – Update on Volunteer Recruitment List
  - Zack Gill – Update on High School Efforts/List of Mira Costa High School Volunteers
- Other Business
- Wrap-Up and Calendar Review
  - August 8, 2011 next Centennial Committee Meeting