

**CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION**

January 14, 2008
6:30 p.m.
Manhattan Beach City Hall

ROLL CALL

Present: Commissioners Adams, Hook, Popovich and Rhees

Absent: Commissioner Gembica

Others Present: Assistant to the City Manager Lindy Coe-Juell, Parks and Recreation Director Richard Gill, Recreation Services Manager Mark Leyman, Manhattan Beach Library Manager Don Gould, and Friends of the Library President Jean Klaren

APPROVAL OF MINUTES

The Minutes of the December 10, 2007 Library Commission were approved as written.

CEREMONIAL

None

NEW BUSINESS

08/0114.1 – Library Commission Comments on the Facility Strategic Plan

Lindy Coe-Juell gave an overview of the Facilities Strategic Plan and gave the Commissioners the opportunity to pass along additional general comments that may not have been brought up at the previous Facilities Strategic Plan (FSP) joint meeting with Cultural Arts. Lindy stated that the information at this point is at the summary level and that the Commission did not need to discuss a high level of detail.

Chair Popovich asked the Commission if there were any additional comments or statements for the three sections of summary comments from the joint commission meeting. No additional comments were given, so the notes from the joint meeting were recommended as written.

Commissioner Rhees stated that she felt unsure making recommendations based upon lack of experience as a Library Commissioner and research data.

Ms. Coe-Juell stated that the Commission's recommendations at the FSP joint meeting were meaningful as residents of Manhattan Beach and users of the library, even without extensive experience as a Commissioner. She also stated that the current recommendations were outlines, not details of a specific design or recommendation of locations, and simply a reaction to the statements that were made during the recommendation process.

Ms. Coe-Juell stated that the City Council will be meeting in February to discuss the polling results of the FSP. Before moving forward, City Council wants to review the statistically relevant polling data about what people have a strong desire to see move forward. At the February meeting, City Council will share the polling results and determine where the strongest interest lies. The FSP lays out a long term vision and the City Council wants to start the process in a fiscally prudent manner. If the Library is selected as a top priority, the Library Commission will have an opportunity to meet with the Lew Edwards Group, the education and outreach firm hired by the City, to discuss a strategy for an exchange of information with the community to

determine the aspects, programs and space elements for a library that are most desired by the community.

Commissioner Adams stated that from her perspective as a member of the FSP Committee and a Commissioner, there is real information that there is a need for a new library and that the data collected from the community shows a high degree of consistency for need. She also mentioned her struggle in wanting to dive into details, but looks forward to the next step in the process.

Commissioner Popovich stated as a general comment that was unanimously supported by all Commissioners, that a library is definitely needed for this community, regardless of location.

08/0114.2 - Discussion of programs for the Manhattan Beach Library

Don Gould passed out flyers of upcoming programs and made a commitment to send the flyers to the Commissioners so they can share the information to other community members. He also mentioned that the library is sharing program information with the Manhattan Beach School District and press releases are sent to the local newspapers.

A major item that may impact programming in the spring will be the implementation of the Integrated Library System, which is the new information systems program which is the backbone of the library system. Staff time will be primarily focused on training beginning in March, with the hope of full implementation by sometime in June or July. Don stated that this program will greatly enhance library services.

AUDIENCE PARTICIPATION

Friends of the Library President Jean Klaren mentioned that the Friends will be holding their monthly book sale on February 9th and that their next meeting will be held January 31st (meetings are usually held the Thursday before the book sale).

OLD BUSINESS

07/1210.2 - Request of Items to be Purchased for FY2007-08

The itemized list was discussed and the items to be purchased for FY2007-8 were unanimously approved by the Commission.

OTHER COMMISSION BUSINESS

Commissioner Rhees asked if and when the Library Consultant Linda Demmers would be attending the Library Commission meetings. Richard Gill stated that the City will plan to contract with Linda after the February City Council meeting if the City Council determines that the Library is a priority based upon the polling results.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Jane A. Grace
Recording Secretary

Lisa Popovich
Commissioner Chairperson