

# Manhattan Beach Centennial Committee Agenda

## October 24, 2011

Police/Fire Conference Room  
400/420 15<sup>th</sup> Street  
Manhattan Beach, CA 90266  
5:00 p.m.

### Discussion Topics:

- Call Meeting to Order
- Audience Participation
- Review and Adopt September 26, 2011 Meeting Notes
- Committee Reports
  - Grace Leung
    - A. Budget Report
    - B. Purchasing Policy (including expenditures and reimbursement procedures)
    - C. Report of New Donations
  - Jan Dennis
    - A. Parade Efforts
  - Trish Pietrzak
    - A. Community Outreach Update
    - B. Sponsorships
  - Trish Pietrzak and Larry Lemoine
    - A. *Beach Reporter, Easy Reader, Daily Breeze, L.A. Times, Patch.com, and KTLA*
  - Annie Walker
    - A. 2011 Holiday Fireworks
    - B. Manhattan Village Event
    - C. School Art Contest
    - D. Taste of Manhattan
    - E. Historic Picnic at Polliwog Park
    - F. MB100 Festival, Downtown Open House and Pier Event
    - G. Centennial Ball
    - H. 2012 Holiday Fireworks
  - Annie Walker, Irene Cotter and Oliver Schulster
    - A. Hometown Fair - Merchandise Sales Report on Caps and Water
    - B. Holiday Fireworks - Seating, Merchandise Sales and Schedule of Events
  - Oliver Schulster
    - A. Video and Image Content Project/Mira Costa
    - B. Magnetic Emblems for City Vehicles
  - Jeanna Harkenrider
    - A. Community Event Registration
    - B. Recent Website Updates
  - Joe Franklin
    - A. Volunteer Recruitment List for Each Event to Include:
      - i. Number of Volunteers
      - ii. Volunteer Responsibilities
  - Zack Gill Update
    - A. High School Efforts/List of Mira Costa High School Volunteers
- Staff Reports
  - Update regarding Kate Nelson's (Senior Advisory Committee) Request for a \$600 Donation to Purchase 36 Books (*A Walk Beside the Sea* by Jan Dennis) for Mira Costa High School Oral History Project.
  - Merchandise Discussion to Consider the Purchase of Various Centennial Merchandise.
  - Request by the Parks and Recreation Commission to Sell Centennial Merchandise.
- Other Business
- Wrap-Up and Calendar Review
  - Monday, November 14, 2011, 5:00 p.m. Centennial Committee Meeting