

**CITY OF MANHATTAN BEACH
DRAFT ACTION MINUTES OF THE
AD HOC OPEN GOVERNMENT SUBCOMMITTEE MEETING
NOVEMBER 29, 2011
6:30 p.m.**

The Ad Hoc Open Government Subcommittee Meeting of the City Council of the City of Manhattan Beach, California, was held the 29th day of November, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this Ad Hoc Open Government Subcommittee Meeting can be accessed online at www.citymb.info.

A. Call Meeting to Order

B. Roll Call

Present: Councilmembers Lesser and Howorth.
Absent: None.
Staff: David N. Carmany, City Manager
Liza Tamura, City Clerk
Roxanne Diaz, City Attorney
Bruce Moe, Finance Director
Leilani Emnace, Information Systems Manager
Clay Curtin, Management Analyst

C. Audience Participation

Gerry O'Connor
Ed Caprielian
Gary McAulay
Esther Besbris
Bill Victor

D. General Business

11/29/11-1 Approval of the Minutes of the October 25, 2011, Ad Hoc Open Government Subcommittee Meeting

The following individuals spoke:
Gerry O'Connor

Motion by Councilmember Howorth to approve the minutes. Approved. (2-0)

11/29/11-2 Review and Approval of the Proposed Open Government Goal Statement

The following individuals spoke:
Gerry O'Connor
Gary McAulay
Bill Victor
Ed Caprielian

Councilmembers Lesser and Howorth directed staff to incorporate public comments which were received and to bring back a revised goal statement.

11/29/11-3 ***Approval of the Proposed Open Government Topics from the October 25, 2011, Ad Hoc Open Government Subcommittee Meeting***

The following individuals spoke:

Esther Besbris
Bill Victor
Gary McAulay
Gerry O'Connor
Ed Caprielian
Jacque May

Councilmembers Lesser and Howorth held a discussion of the list of proposed Open Government topics and directed staff to update the list to include additional items as discussed.

Motion by Councilmember Howorth to approve the list of topics as amended. Approved. (2-0)

11/29/11-4 ***Prioritize List of Open Government Topics***

The following individuals spoke:

Gerry O'Connor
Ed Caprielian
Gary McAulay
Esther Besbris
Jacque May

Councilmembers Lesser and Howorth held a discussion with staff of the potential challenges to implementing each of the proposed Open Government topics and directed staff to create a matrix that will be used to track and report on progress toward completion of the topics.

11/29/11-5 ***Discussion of Live Streaming and Minutes of the Ad Hoc Open Government Subcommittee Meetings***

The following individuals spoke:

Gerry O'Connor

The Subcommittee discussed the reasoning behind recording and live streaming the subcommittee, the costs of broadcasting, and the low viewership thus far. The Councilmembers also questioned the City Clerk about the format of the minutes and staffing required.

Councilmembers Lesser and Howorth directed staff to live stream the next subcommittee meeting and complete the minutes of this meeting in the form of action minutes.

E. Adjournment to the December 13, 2011, Ad Hoc Open Government Subcommittee meeting.