

**CITY OF MANHATTAN BEACH  
MINUTES OF THE PARKS AND RECREATION COMMISSION**

December 13, 2011  
6:30 p.m.  
Joslyn Center

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CONTENTS

Page

2011/1213.1 – Parks & Recreation Commission Staff Event.....	1
2011/1213.2 – Parks & Recreation Commission Candidacy for the 2011 CAPRCBM “Outstanding Commission Award.....	2

**ROLL CALL**

Present: Commissioners Cajka, Rothans, Nicholson, Hersman, Manna and Taylor.

Others Present: Director of Parks and Recreation Richard Gill and Recording Secretary Mary Kirchwehm.

**APPROVAL OF MINUTES**

The Minutes of the October 24, 2011 Parks and Recreation Commission minutes were approved as written.

**CEREMONIAL**

None

**AUDIENCE PARTICIPATION**

None

**GENERAL BUSINESS**

2011/1213.1 – Parks & Recreation Commission Staff Event

The Commissioners confirmed the date, time, and place for the Parks & Recreation Staff Appreciation event. It will be at the Belamar Hotel on Thursday, January 19, 2012 from 5:30 – 7:30 p.m. The Commissioners requested that it should be noted on the invitation to staff to valet park their car at the hotel to avoid parking on the streets in the residential neighborhood.

2011/1213.2 – Parks & Recreation Commission Candidacy for the 2011 CAPRCBM “Outstanding Commission Award

The Commissioners reviewed the application and discussed the required criteria. Director Richard Gill informed the Commissioners that he and his staff have prepared information in response to each criteria listed on the application, as it is applicable, and will email it to Commissioner Murray. The Commissioners discussed what can be added to the response.

Commissioner Rothans suggested nominating Commissioner Murray for the Outstanding Commissioner CAPRCBM award. The Commission was in agreement that Commissioner Murray should be nominated for the Outstanding Commissioner award. The Commission discussed the criteria for this nomination.

#### **COMMISSION ITEMS**

Commissioner Manna inquired about the progress of the Commemorative Wall project. Director Gill reported that the Commemorative Wall is almost complete and plans for the dedication ceremony are underway. The Commission will be notified of the date and time of the dedication ceremony.

Commissioner Cajka reported that City Council has directed Staff to hold two public meetings regarding the new features of the Sand Dune and then present a report to the Parks & Recreation Commission on January 23, 2012.

#### **STAFF ITEMS**

None.

#### **ADJOURNMENT**

The meeting was adjourned to the next Parks and Recreation Commission meeting on Monday, January 23, 2012.