

General Plan Implementation Guide

December, 2003

The General Plan Implementation Guide identifies specific actions to be pursued to implement the adopted General Plan policies and plans. The Implementation Guide ensures the overall direction provided in the General Plan that is translated from general terms to specific actions.

Each implementation measure is a program, procedure, or technique that requires additional City action. This action may either occur on a citywide basis or in individual subareas of Manhattan Beach. Some of the implementation measures are processes or procedures the City currently administers on a day-to-day basis (such as development project review), while others identify new programs or projects that will become routine activities in Manhattan Beach. The City Council, by relating the Implementation Guide to the General Plan, recognizes the importance of long-range planning considerations and budgeting to such day-to-day activities. Implementation of the specific programs will be subject to funding constraints.

The Implementation Guide is organized into General Plan elements. Programs or actions may relate to one or more goal or policy in the same or different elements.

Use of the General Plan Implementation Guide

The Implementation Guide provides a basis for preparing the Annual Report to the City Council on the status of the City's progress in implementing the General Plan, as described in Section 65400 of the California Government Code. The Guide also allows City decision-makers to prioritize programs and actions during the annual budgeting process. This Implementation Guide should be updated annually with the budget process and whenever the City's General Plan is amended or updated to ensure continued consistency and usefulness.

Land Use Element

IMPLEMENTATION GUIDE to the MANHATTAN BEACH GENERAL PLAN

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Small-Town Character					
LU-1.1 LU-1.2	<p>Implement the standards of the Zoning Ordinance (Title 10) of the Manhattan Beach Municipal Code including density, floor-area factor (FAF), height limitations, and setbacks standards to ensure new development proposals preserve the low-profile image of the community.</p> <p>Implement the Bulk and Volume Ordinance (Ordinance 2032) as it applies to Area Districts I and II.</p> <p>Require the design of all new construction to utilize notches, balconies, rooflines, open space, setbacks, landscaping, or other architectural details to reduce the bulk of buildings and to add visual interest to the streetscape.</p>	Community Development	General Fund	<p>Ongoing</p> <p>Minor Exception Remodels Ord. 2068 1/05</p> <p>Lot Mergers-CC Work Plan 2004/05-to PC 2005</p> <p>Revised Ord. 2050 12/03 & Ord. 2061 10/04</p>	LU-2.2
Private Open Space					
LU-2.1 LU-3.1 LU-3.2	Continue to implement the Downtown Design Guidelines and Sepulveda Boulevard Design Guidelines.	Community Development	General Fund	Ongoing	
LU-2.2	Implement the Bulk and Volume Ordinance (Ordinance 2032) as it applies to Area Districts I and II.	Community Development	General Fund	Revised Ord. 2050 12/03 & Ord. 2061 10/04	LU-1.1 LU-1.2
LU-2.3	Expand and Implement the Tree Preservation Ordinance (MBMC 10.52.120).	Community Development, Public Works	General Fund	Expanded Ord. 2045 5/03	LU-1.1 LU-1.2 CR-4.1 CR-4.4

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LU-2.4	To reduce pollutants in urban runoff, require new development projects and substantial rehabilitation projects to incorporate Best Management Practices pursuant to the National Pollutant System Discharge Elimination System Permit (NPDES), Los Angeles Regional Water Quality Control Board, and the Los Angeles County Department of Public Works to ensure that the City complies with applicable State and federal regulations.	Public Works	General Fund and possibly Development fees	Ongoing	I-9.3 I-9.4 I-9.5 CR-4.3
Community Aesthetics					
LU-3.3	Modify the existing ordinance to further address design standards for telecommunication antenna and related facilities. Such facilities should include use of a “stealth” design, careful project design, and careful placement of the antennas to blend in with the existing architecture and surroundings.	Community Development	General Fund	CC 2004/05 Work Plan-June 2005 to CC	
LU-3.4 LU-3.5	Revise the Sign Ordinance to address development and design standards for public signage, including City street signs. Insure that the Sign Ordinance provides for commercial signage that is attractive, non-intrusive, safe, and consistent with overall City aesthetic goals.	Public Works and Community Development	General Fund	Schedule TBD by CC	
LU-3.6 LU-4.2 LU-4.3	Continue to implement the Encroachment Permit Standards to regulate encroachments in the public right-of-way and walkstreets.	Community Development and Public Works	General Fund	Ongoing	
Neighborhood Character					
LU-4.1	Protect the walkstreets as important pedestrian access to the beach. Continue to allow pedestrian access through walkstreets and “The Strand” which allows immediate access to the beach, but at the same time ensuring privacy of beach residents.	Community Development	General Fund	Ongoing	I-6.2
LU-4.4 LU-4.5 LU-4.6	Investigate the development of measures that recognize and work to protect buildings, landscaping, distinctive neighborhood characteristics, and other features important and unique to the City’s history. Require all public improvements to preserve and maintain distinctive neighborhood characteristics.	Community Development Public Works	General Fund	Initiated CC 2004/05 Work Plan Ongoing	
Protecting Residential Neighborhoods					
LU-5.1	Continue to use overlay districts that encourages the reduction or elimination of incompatible uses, particularly between residential commercial/industrial uses.	Community Development	General Fund	Ongoing	

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LU-5.2	Review all proposed development to ensure adequate measures have been taken to buffer and adequately screen residential property from other non-residential uses. Through code enforcement, ensure that existing commercial properties mitigate any negative impacts made to adjoining residential areas.	Community Development	General Fund	Ongoing	I-4.1 I-4.2 I-4.3 CR-1.7
LU-5.3 LU-5.6	Review applications for any large public gathering proposed within or adjacent to a residential neighborhood. This should include special activities within public parks adjacent to residential neighborhoods. Review complaints by residents to ensure that parks do not adversely impact adjoining residential properties.	Community Development, Recreation and Parks	General Fund On-going	Ongoing As warranted by complaints	
LU-5.4	New development proposals and commercial business licenses that provide outdoor commercial and industrial uses are discouraged adjacent to residential uses.	Community Development	General Fund	Ongoing	
LU-5.5	The City shall deny any proposals of commercial use of walkstreet encroachment areas.	Community Development, Public Works	General Fund	Ongoing	
LU-5.7 LU-6.4 LU-7.6 LU-5.7	Require new development proposals to include appropriate and adequate measures to reduce any negative impacts between commercial and residential uses.	Community Development	General Fund	Ongoing	I-4.1 I-4.2 I-4.3
Vibrant and Diverse Commercial Areas					
LU-6.1 LU-6.2 LU-6.3	Encourage the City and various departments, along with the Manhattan Beach Chamber of Commerce, to solicit and retain small businesses, as well as a diverse mix of businesses that expand local tax base, at various commercial areas throughout the City.	Community Development, Finance, Management Services, Chamber of Commerce	General Fund	Ongoing	
A Vibrant Downtown					
LU-7.1	Encourage and support business viability in the Downtown area.	Community Development, Management Services, Chamber of Commerce	General Fund	Ongoing	LU-6.1 LU-6.2
LU-7.2	Use the Downtown Design Guidelines to improve the Downtown's visual identification as a unique commercial area.	Community Development	General Fund	Ongoing	

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LU-7.3	Support the development and implementation of projects within the Downtown that will increase pedestrian accessibility.	Public Works, Community Development	General Fund, Capital Improvement Plan (CIP) Fund	Ongoing	I-6.1
LU-7.4 LU-9.2	Promote pedestrian activity in the first-floor street frontage of buildings in Downtown through the development application process and through business licensing, encourage retail, restaurants, service/commercial and similar uses.	Community Development	General Fund, Fees	Ongoing	
LU-7.5	Continue to support business improvement districts (BIDs) in Downtown.	Management Services, Finance	General Fund	Ongoing	LU-6.3
Regional-Serving Commercial Districts					
LU-8.1	Review the Zoning Ordinance to ensure it allows for commercial uses in appropriate locations that serve a broad market area, including visitor-serving uses, and revise as appropriate.	Community Development	General Fund	TBD by CC	
LU-8.2	Provide incentives to support remodeling and upgrading needs to serve regional-serving commercial districts.	Community Development, Chamber of Commerce	General Fund, Grants	Ongoing	LU-6.3
LU-8.3	Recognize that shallow-depth commercial lots along Sepulveda Boulevard may be difficult to develop and that in limited circumstances, allowing parking facilities to be established on adjacent residential properties may be appropriate, provided such use does not result in significant adverse impact on abutting residential neighborhoods and further provided that access to residential streets located at the rear of the commercial uses is discouraged.	Community Development	General Fund	Ongoing	LU-5.2
North End / El Porto					
LU-9.1	Review the Zoning Ordinance regulations to ensure it encourages neighborhood-oriented businesses within the North End/El Porto commercial districts, and revise as appropriate.	Community Development	General Fund	TBD by CC	LU-6.1 LU-6.2 LU-6.3
LU-9.3 LU-9.6	Support the development of a comprehensive streetscape improvement plan in the North End.	Community Development	Improvement District (BID) Funds	Ongoing	
LU-9.4	Support the development and implementation of projects within the North End/El Porto that will increase pedestrian accessibility, including traffic enhancements that accommodate safe pedestrian movement.	Community Development, Public Works, Finance	Capital Improvement Plan (CIP) Funds, BID	Ongoing	

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
LU-9.5	Evaluate the North End Business Improvement District (BID) study on parking and loading, when completed, and propose a comprehensive plan to address the parking problems the Study identifies.	Community Development	Capital Improvement Plan (CIP) Funds	TBD by CC	I-3.2 I-3.3 I-3.4 I-3.5 I-3.6 I-6.5
LU-9.8	Continue to support the North End Business Improvement Districts (BID).	Community Development, Public Works, Finance	General Fund, Business Improvement District (BID) Funds	Ongoing	

Infrastructure Element

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Circulation					
I-1.1 I-2.3	Review annually the functioning of the street system to identify problems and development solutions. Establish a capital improvement program to address phasing and construction of traffic improvements and capital facilities throughout the City. Utilize the Capital Improvement Plan (CIP) process to finance and complete the roadway improvements. Update the Capital Improvement Plan annually to respond to changes in local priorities and available Funding sources.	Community Development, Public Works	Gas tax revenues, Federal Transportation Funds, Capital Improvement Plan (CIP) Funds	Ongoing, Annually	
I-1.13	Consider implementing a development impact fee program to collect Funds from developers for building new projects that would be directed solely to supporting traffic improvements to improve traffic flow.	Community Development, Public Works	General Fund	TBD by CC	
I-1.2	Improve street signage citywide, and ensure that street signs are not obscured or obstructed by vegetation or structures.	Community Development, Public Works	General Fund	Ongoing	CS-3.4
I-1.3	Continue to implement the Transportation Demand Management (TDM) Ordinance, which requires facilities to alternate transportations mode such as ridesharing, transit, walking, and biking, in large non-residential development.	Community Development, Public Works	General Fund Capital Improvement Plan (CIP) Funds, Gas tax revenues, Federal Transportation Funds	Ongoing	I-2.1 I-2.2 I-2.4 I-2.6 I-2.7 I-3.1 CR-6.1
I-1.4 I-2.5	Work with other neighboring cities, South Bay Council of Governments, MTA, and Caltrans to develop solutions to regional traffic problems and to mitigate proposed projects in other jurisdictions that may impact areas of Manhattan Beach and to widen and upgrade all major intersections associated street segments within the City and adjacent jurisdictions to optimize traffic flow.	Community Development, Public Works	General Fund Capital Improvement Plan (CIP) Funds, Gas tax revenues, Federal Transportation Funds	Ongoing CC Work Plan 2004/05- Plaza El Segundo Rosecrans Improvements- CC approved 2/05	

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I-1.5	Investigate the potential of an intra/inter-city shuttle or trolley system in Manhattan Beach.	Community Development, Public Works, Recreation and Parks	General Fund, Grants	By 2010	
I-1.6	Continue to operate the City's Dial-A-Ride (DAR) program, and consider expansion if feasible.	Parks and Recreation	Proposition A Funds	Ongoing	
I-1.7	Require the Suppression Division of the Fire Department to continue identifying all roadways that impede emergency vehicle access and develop alternative routes. Require all public right-of-way development standards and Neighborhood Traffic Management Program measures to be reviewed by the Fire Department.	Fire Department, Police Department, Community Department	General Fund	Ongoing	CS-3.3 CS-3.4
I-1.8 I-1.9 I-1.10 I-1.11 I-6.3	Continue to implement the Encroachment and Right-of-way Ordinance (No. 2039 and 2042) that establishes standards for development on vehicular and walkstreets.	Community Development, Public Works	General Fund	Ongoing	LU-4.6
I-1.12 I-2.7 I-3.8	Continue the use of the Construction Site ACTION Committee to help resolve and mitigate against traffic issues and parking impacts from construction activities within the City to adjoining residential areas.	Police (Traffic Division), Community Development (Building Division), South Bay Council of Governments	General Fund	Complete by 2006, Ongoing	

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I-2.1 I-2.2	Encourage the use of the Neighborhood Traffic Management Program and utilize traffic management tools to mitigate neighborhood intrusion by commuter traffic. Establish priorities and determine Funding available for implementing program.	Community Development, Public Works	General Fund, Capital Improvement Plan (CIP) Funds, Gas tax revenues, Federal Transportation Funds	Ongoing Conducted as prioritized by CC-1- SE Area-Summer 2005 complete 2- NE Area-initiated 1/05 3- School Areas-Initiate Fall 2005	
I-2.4	Require development proposals to include additional traffic lanes and/or other traffic improvements for ingress and egress along arterials where necessary and for traffic and safety reasons.	Community Development, Public Works, Fire, Police	General Fund, Impact fees, In-lieu fees	Ongoing	
I-2.6	Encourage the use of Intelligent Transportation Systems (ITS) to improve the efficiency of through traffic on Manhattan Beach arterial streets.	Public Works	General Fund Capital Improvement Plan (CIP) Funds, Gas tax revenues, Federal Transportation Funds	Ongoing 2005-Staff collecting background info-Schedule TBD by CC	

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I-3.1	Evaluate the Downtown Parking Management Program and parking requirements and determine if updating is needed to reflect land use changes in Downtown, particularly with the development Metlox and Public Safety Facility properties. Create and implement a comprehensive program with revised regulations to address parking issues, as appropriate.	Community Development	General Fund	CC Work Plan 2004/05- Issue paper Downtown Parking- CC 2/05 Initiate after the development of Metlox- Public Safety Facility (2006)	
I-3.2	Explore opportunities for creating peripheral parking lots to serve the Downtown and North End.	Community Development, Public Works, Finance	Parking Fund, In-lieu Parking Payments, Capital Improvement Plan (CIP) Fund	Ongoing	LU-9.5

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I-3.3	Evaluate and update, when deemed necessary, parking requirement standards to ensure they adequately meet demand fluctuations for parking.	Community Development	General Fund	Evaluate, when deemed necessary CC Work Plan- Downtown Valet parking revisions- CC approved 4/04 CC Work Plan- Downtown Parking Education- CC reviewed 4/04	
I-3.4	Review all development proposals for potential adverse parking impacts pursuant to the California Environmental Quality Act (CEQA) requirements.	Community Development	Development fees	Ongoing	
I-3.5	Actively pursue opportunities, when feasible, that encourages joint use and off-site parking. Ensure the joint use parking agreements meet the minimum standards as provided in Section 10.64.020 E of the Zoning Code.	Community Development	In-lieu parking payments	Ongoing	
I-3.6	Evaluate the North End Business Improvement District (BID) study on parking and loading.	Community Development, Public Works	General Fund	Evaluate when study is complete	LU-9.5
I-3.7 I-3.9	Review development proposals to ensure they provide public on-street parking in the public right-of-way according to Public Works standards within certain areas of the City.	Public Works	Development fees	Ongoing	
I-3.10	Continue to actively work with businesses and public agencies to coordinate parking strategies within all areas of the City, particularly Downtown and North End/EI Porto.	Community Development, Public Works, Finance	Parking Fund	Ongoing	

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I-4.1	Review on-street parking in neighborhoods adjacent to commercial areas where neighbors have requested such review, and develop parking and traffic control plans for those neighborhoods which are or which could potentially be adversely impacted by spillover parking and traffic.	Community Development, Public Works	General Fund	Ongoing 2005- No requests submitted to date	
I-4.2	Review commercial development proposals with regard to planned ingress/egress, and enforce restrictions as approved. Ensure they meet Public Work's standards.	Community Development, Public Works	Development fees, General Fund	Ongoing	
I-4.3	Encourage provision of on-site parking for employees through Use Permits.	Community Development	General Fund	Ongoing	
I-4.4	Use code enforcement as a method to ensure non-residential parking and loading spaces are not being used as something other than parking and loading, such as storage space or area for trash bins.	Community Development	General Fund	Ongoing	
I-5.1	Work with the school district and private schools to provide busing or other alternative transportation modes to the schools as a means of reducing peak-hour traffic.	Management Services, Police (Traffic Division), MBUSD	General Fund	Schedule TBD by CC	
I-5.2	Coordinate with the school district and other entities to develop "Suggested Route to School Plans" for all public and private schools in the City and for schools serving students living in Manhattan Beach. Plans shall identify all pedestrians and bicycle facilities, and traffic control devices for residents to determine the most appropriate travel route.	Community Development, MBUSD, Police (Traffic Division), Public Works	General Fund, Grants	Per CC priority-Initiate with next NTMP Study-Fall 2005	
I-5.3	Coordinate after-school, weekend, and community activities on school grounds with consideration of potential traffic and parking impacts on neighborhoods.	Police (Traffic Division), Public Works, Recreation and Parks, MBUSD	General Fund	Ongoing	
I-5.4	Increase parking enforcement in residential areas adjacent to schools during school hours. Investigate implementing a residential parking permit program, particularly in neighborhoods surrounding Mira Costa High School.	Police (Traffic Division) Community Development, Public Works, MBUSD	General Fund	Ongoing Currently under consideration, complete by 2005	

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I-5.5	Work with the school district and private schools to address high traffic volumes during the morning and afternoon peak school hours, and improve drop-off and pick-up circulation.	Public Works, Police (Traffic Division), Community Development, MBUSD	General Fund	Ongoing Per CC priority-Initiate with next NTMP Study-Fall 2005	
I-6.1	Implement those components of the Downtown Design Guidelines that will enhance the pedestrian-oriented environment.	Community Development, Public Works	General Fund	Ongoing	LU-7.3
I-6.2	Protect the walkstreets as important pedestrian access to the beach.	Community Development, Public Works	General Fund	Ongoing	LU-4.1
I-6.4	Design and construct new sidewalks and driveway approaches, as well as other pedestrian improvements, that recognize the distinct character of the different neighborhoods in the City, where ordinances allow deviations from the standards.	Public Works	Capital Improvement Plan(CIP) Fund	Ongoing	
I-6.5	Develop standards to encourage pedestrian-oriented design in the North End.	Community Development, Public Works	General Fund	TBD by CC	LU-9.5

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I-6.6 I-6.7	<p>Implement the Pedestrian and Bikeways section to ensure development of bicycles facilities and amenities as follows:</p> <ol style="list-style-type: none"> 1) Upgrade existing bikeways and develop new bicycle facilities wherever feasible and safe to do so; 2) Require the provision of secure bicycle parking (e.g., racks, lockers) as part of all future development projects for non-single family residential development; 3) Encourage non-residential development projects to include amenities such as showers and/or lockers for employees to further bicycling as an alternative to automobile travel; and 4) Prohibit motorized vehicular traffic on trails, pathways, parks, and dedicated open space areas except for maintenance and emergency purposes. <p>For a possible bikeway on Valley/Ardmore, explore options that look specifically at what might be done to better accommodate bikes.</p>	Public Works, Community Development	Capital Improvement Plan(CIP) Fund, General Fund	Ongoing	
I-6.8	Explore the feasibility of recreational bicycle routes to link residential, school, and recreational areas east of Sepulveda with the Strand bike path.			CC Work Plan 2004/05-CC approved concept 2/05, incorporate into MTA Regional Plan	
Water, Sewer, and Storm Drain Systems					
I-7.1	<p>Implement the City's Water Master Plan recommendations for replacement, maintenance and improvement of water services. Continue to provide annually the Water Quality Report.</p> <p>Regularly review the water rate structure to ensure that it encourages efficiency and is competitive.</p>	Public Works	Water Fund	Ongoing	
		Public Works, Finance		Annually	
I-7.2 I-8.2 I-9.2	<p>Review development proposals for consistency with water, power, and solid waste disposal infrastructure requirements.</p> <p>Continue to balance infrastructure fees with the costs of providing infrastructure services to new development.</p>	Public Works	General Fund, Development fees	Ongoing	
		Public Works, Finance		Review fee structure annually	
I-7.3	Support the West Basin Municipal Water District and other agencies in the study of the feasibility of development of a desalination plant in South Bay.	Public Works	General Fund, Federal grants	Ongoing	

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I-8.1	Continue to work with the Los Angeles County Department of Public Works to operate and maintain the City's storm drain facilities. Implement the City's Wastewater System Master Plan recommendations for replacement, maintenance and improvement of sewer services.	Public Works	Proposition C Fund Wastewater Fund	Ongoing	
I-9.1	Implement the capital improvements identified in the City's Storm Drain Master Plan.	Public Works	Stormwater Fund, Capital Improvement Plan (CIP) Fund	Ongoing	
I-9.3 I-9.5	Continue to provide information on storm water hazards, correct disposal techniques and waste water reduction techniques to residents on an integrated public outreach program. Continue to implement the City's storm water pollution prevention program including inspection of sewer and storm drain lines, inspections of local businesses, street sweeping, public education, and employee training. Continue to implement the County of Los Angeles Storm Water Quality Management Plan. To reduce pollutants in urban runoff, require new development projects and substantial rehabilitation projects to incorporate Best Management Practices pursuant to the National Pollutant System Discharge Elimination System Permit (NPDES), Los Angeles Regional Water Quality Control Board, and the Los Angeles County Department of Public Works to ensure that the City complies with applicable State and federal regulations. Adopt and enforce regulations and continue educational efforts to eliminate pollution from urban runoff.	Community Development, Public Works	Stormwater Fund Stormwater Fund General Fund Development fees General Fund	Annually Ongoing Ongoing Ongoing By 2006, Ongoing	
I-9.4	Develop an inventory of landscape designs and preferred site materials that minimize surface runoff. Encourage developers to utilize this inventory for proposed development.	Community Development, Public Works	General Fund	By 2005	

Energy and Communications

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I-10.1	Continue to underground utilities in commercial streets using Rule 20A and other available Funds. Prioritize districts for undergrounding depending on impact, location and concentration of wires.	Public Works	Capital Improvement Plan (CIP) Fund, Assessment districts	Ongoing CC Work Plan 2004/05-Financing and construction proceeding	
I-10.2	Require new commercial and industrial development to underground utility lines or pay an in-lieu fee.	Public Works	General Fund, Assessment District	By 2005	
I-10.3	Develop residential utility undergrounding districts initiated by neighborhoods.	Public Works	General Fund, Assessment district	Ongoing CC Work Plan 2004/05-Financing and construction proceeding	
I-10.4	In neighborhoods where an underground utilities system assessment district formation has been approved but not yet implemented, ensure that new utilities are undergrounded or that the responsible parties Fund the cost of the system.	Public Works	Responsible parties, Assessment district	Ongoing	
I-10.5	Facilitate requests for streetlights, including the establishment of lighting districts.	Public Works	Street Lighting and Landscaping Fund	Ongoing	
I-11.1	Examine the feasibility of developing an on-line network for on-line building permits, registration, or payment of bills.	Finance, Community Development	General Fund, Enterprise funds	End of 2006	
I-11.2	Encourage proposed multi-family and businesses to include broadband connections and/or high speed internet access as a component of new development.	Community Development Department	Development fees, General Fund	By 2005	
Solid Waste and Recycling					
I-12.2	Continue to provide, promote and improve commercial recycling throughout the City. Continue to offer recycling collection, free of charge to commercial entities.	Community Development, Public Works	General Fund	Ongoing	

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I-12.3	Develop a Construction and Demolition Debris Recycling Ordinance. This Ordinance would promote construction and demolition recycling and assists with tracking. The City will also develop the Ordinance's resource guide. The guide will be made available at the Manhattan Beach Community Development Department and on the City website.	Community Development, Public Works	General Fund	Ord. 2053 adopted 1/04	
I-12.4	Request that the City's hauler of recycled materials accurately tracks recycled materials for accurate diversion calculation.	Public Works	General Fund	Ongoing	

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Parks and Recreation					
CR-1.1 CR-1.2 CR-1.3 CR-1.4 CR-1.5	Assess the existing park and recreation system to ensure there is adequate parks to meet the needs of Manhattan Beach residents. Require dedication of park facilities, a fee in lieu thereof, or a combination of both, as a condition of new development pursuant to the Quimby Act. Also encourage the development of parks and recreational facilities by the private sector, but available for use by the public. Annually review park facility dedication and development fee requirements to ensure they reflect changing needs of the community, population growth, and current land and construction costs.	Parks and Recreation, Community Development	Development fees, General Fund, Park dedication Funds (Quimby Act)	Annually	
CR-1.6 CR-3.1	Continue to engage in joint-use agreements with the Manhattan Beach Unified School District to continue and further expand recreational facilities.	Parks and Recreation, Community Development, Manhattan Beach Unified School District	General Fund	Ongoing	CR-3.1
CR-1.7	Properly maintain and upgrade the grounds and facilities of existing parks to minimize vandalism and crime, affirm safe and pleasant environments, and optimize public use and enjoyment.	Parks and Recreation, Public Works	Capital Improvement Plan (CIP) Fund	Ongoing	LU-5.2 N-2.1 N-2.5 N-3.6
CR-1.8 CR-1.9 CR-1.10	Continue to provide a range of recreational activities for the youth of Manhattan Beach. Insure the City meets the recreation needs of Manhattan Beach residents in part by continuing to run the Parks and Recreation Commission. Continue to schedule all programs and events to maximize use of available recreational programs, events, and facilities.	Parks and Recreation	General Fund	Ongoing CC Work Plan 2004/05-Dog Park-Live Oak approved CC 11/04	
Cultural Arts					
CR-2.1 CR-2.2 CR-2.3 CR-2.5 CR-2.6	Continue to implement the Public Art and Cultural Arts Education Master Plans to coordinate the creation, funding, establishment, promotion, and maintenance of all art in public places, as well as Cultural Art events and programs. Continue to implement the one percent Art Fee to Fund new public art throughout the City. Ensure the plans include a provision that encourages the continuation and expansion of non-profit charitable organizations which could accept and disburse donations, funds, and gifts from the community for the support of cultural arts.	Parks and Recreation – Cultural Arts	General Fund One-percent Art Fee Other Funding sources	Ongoing Ongoing Ongoing	LU-7.2

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CR-2.4	Encourage the inclusion of artwork into the City's capital improvement projects.	Parks and Recreation, Public Works	Capital Improvement Plan (CIP) Fund	Ongoing CC Work Plan 2004/05-1)-9-11 Memorial approved 2-05 2)- Outdoor Sculpture Garden TBD after 9-11 project	
Educational Institutions					
CR-3.2	Incorporate crime prevention programs in local public and private schools curriculum, as well as City events and functions.	Police Department, Parks and Recreation, Manhattan Beach Unified School District	General Fund	Ongoing CC Work Plan 2004/05-Citizen Involvement in Public Safety	CS-4.2

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Landscape Resources					
CR-4.1 CR-4.4	Review the tree ordinance to consider its application citywide and to determine the need to strengthen tree preservation criteria. Include a provision that protects existing mature trees throughout the City, and encourages their replacement with specimen trees whenever they are lost or removed.	Community Development, Public Works	General Fund	Expanded Ord. 2045 5/03	LU-2.3
CR-4.3	Explore the feasibility of a citywide street tree maintenance district.	Public Works	General Fund	CC Work Plan 2004/05-Lighting and Landscape District-to CC late 2005	
CR-4.1 CR-4.2 CR-4.5 CR-4.6	Investigate the potential of creating a landscape and tree master plan. The plan should include the following: <ul style="list-style-type: none"> ▪ Investigate methods to improve the quality and maintenance of street trees and public landscape improvements ▪ Promotion of trees and plants as a valuable resource ▪ Include a plant palette for street trees, trees on public property, and trees on private parking lots that emphasizes use of trees suitable to the climate, capable of providing shade, and appropriate for their location on a property. Include the City Council list of recommended street trees. ▪ Encourages the protection of existing mature trees and extensive landscaping. 	Community Development, Public Works	General Fund	CC Work Plan 2004/05-Lighting and Landscape District-to CC late 2005	LU-2.3 CR-5.3 CR-5.5
Conservation of Energy and Water Resources					
CR-5.1	Investigate methods that will employ principles of a sustainable environment in the development, operation, and maintenance of the community, emphasizing the importance of respecting and conserving the natural resources.	Public Works, Community Development, Parks and Recreation	General Fund	End of 2005	
CR-5.2	Use the City's website, pamphlets and brochures, and other City marketing approaches to educate residents and businesses regarding resource conservation current techniques and technologies.	Public Works,	General Fund	Ongoing	
CR-5.3	Encourage water conservation throughout Manhattan Beach through a variety of creative methods and programs, where cost effective and feasible.	Public Works, Community Development	General Fund	Ongoing	I-7.2

Community Resources Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
CR-5.5	<p>Encourage water conservation throughout Manhattan Beach in the following ways:</p> <ul style="list-style-type: none"> ▪ Encourage additional use of recycled water; ▪ Require new projects to install and maintain a dual system when reclaimed water is available, and where cost effective and feasible; ▪ Require the use of drought resistant plant species (native species where possible) in landscaping for private and public areas, including parks, where appropriate; ▪ Support cost effective new water supplies through desalination; ▪ Work with the Manhattan Beach Unified School District to establish water conservation programs; ▪ Require the incorporation of water conservation devices (including low-flush toilets, flow restriction devices and water conserving appliances) in new residential and non-residential development, public projects and rehabilitation projects; and ▪ Continue to implement where applicable, the regulations and requirements in the Water-Conserving Landscape Ordinance. 	Public Works, Community Development	General Fund	Ongoing	
CR-5.4	Where practical, incorporate Federal, State, and other agency policies and standards for water efficiency (e.g.: reclaimed and recycled water for landscape irrigation) into City codes, regulations , and procedures.	Public Works	General Fund	Ongoing	I-7.3
CR-5.6	Encourage, during the review of development proposals, the use of energy-saving design and devices in all new construction and reconstruction.	Community Development	General Fund	Ongoing	
CR-5.7 CR-5.8	Encourage development proposals to use “green” approaches to building design and construction as well as sustainable building practices.	Community Development	Development fees	Ongoing	
CR-5.9	Encourage the use of public/private partnerships to upgrade existing buildings for energy efficiency, water conservation, and reducing storm water run-off pollution.	Parks and Recreation, Community Development	Development fees, Grants, General Fund	Ongoing	

Community Resources Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
CR-5.10	Continue to use AB 2766 Subvention Funds for use in special programs, and/or purchase of equipment, designed to reduce air pollution either from vehicle emissions or other particulate matters from being released into the air.	Parks and Recreation, Public Works, South Coast Air Quality Management District	AB 2766 Subvention Funds	Ongoing	CR-6.1 CR-6.2 CR-6.3 CR-6.4
CR-5.11	Use the resources of the Local Government Commission, - a nonprofit, nonpartisan, membership organization composed of forward-thinking elected officials, city and county staff, and other interested individuals – to support other agencies, as well as Manhattan Beach, in creating Livable Communities programs.	Community Development	General Fund	Ongoing	
Air Quality					
CR-6.1	<p>Review development proposals, requiring Negative Declaration or Environmental Impact Report/Statement (EIR/EIS)), for potential air quality impacts pursuant to the California Environmental Quality Act (CEQA) and the South Coast Air Quality Management District CEQA Air Quality Handbook. Construction impacts can be reduced by enforcing SCAQMD Rule 403. Reduce long-term impacts using available land use and transportation planning techniques such as:</p> <ul style="list-style-type: none"> ▪ Incorporation of public transit stops; ▪ Pedestrian and bicycle linkage to commercial centers, employment centers, schools and parks; ▪ Preferential parking for carpools; ▪ Traffic flow improvements; and ▪ Employer trip reduction programs. 	Community Development	General Fund	Ongoing	I-1.3 I-1.5 I-6.1 I-6.2 I-6.3 I-6.4 I-6.5 I-6.6 I-6.7
CR-6.2	Encourage the expansion and retention of local-serving retail businesses (e.g., restaurants, family medical offices, drug stores) to reduce the number and length of automobile trips to comparable services located in other jurisdictions.	Community Development	General Fund	Ongoing	LU-6.1 LU-6.2 LU-7.4 LU-7.5 LU-9.1 LU-9.2

Community Resources Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
CR-6.3 CR-6.4	<p>Work with the South Coast Air Quality Management District (SCAQMD) and the Southern California Association of Governments (SCAG) to implement the Air Quality Management Plan (AQMP) and meet federal and state air quality standards for all pollutants. To ensure that new measures can be practically enforced in the region, participate in future amendments and updates of the AQMP.</p> <p>To reduce dust and particulate matter levels, implement SCAQMD’s fugitive dust control measures such as:</p> <ul style="list-style-type: none"> ▪ Restricting outdoor storage of fine particulate matter; ▪ Controlling construction activities and emissions from unpaved areas; and ▪ Paving areas used for vehicle maneuvering. 	Community Development , AQMD, SCAG	General Fund	Ongoing	

Community Safety Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Natural Hazards and Fire Safety					
CS-1.1	Annual mailings that provide information to Manhattan Beach residents through newsletters, ads, flyers, cable T.V., website, reverse 911 or other communication method bills that explain the City's Emergency Response Plan, Emergency Operations Center, and appropriate procedures and numbers to call in the event of a disaster. Continue to provide updated disaster safety tips on the City's website. Continue to operate the Community Alert Network (CAN) and reverse 911 which provides immediate notification to residents when a disaster strikes.	Fire Department, Police Department Fire Department Fire Department	General Fund General Fund General Fund	Annually Ongoing Ongoing	
CS-1.2	Work with the Manhattan Beach Unified School District (MBUSD) in teaching children to respond appropriately in emergency and to threats to personal safety.	Manhattan Beach Unified School District, Police Department, Fire Department,	General Fund	Annually	CR-1.3
CS-1.3	Inspect water hydrants and conduct fire-flow tests on an annual basis.	Public Works, Fire Department	General Fund	Annually	I-7.1
CS-1.5 CS-1.6	Review proposed development and require detention basin, where necessary, to reduce flooding risks. Ensure critical facilities have proper storm water drainage to prevent local flooding.	Public Works, Community Development	General Fund	Ongoing	I-9.1 I-9.2 I-9.3
CS-17	To minimize damage from earthquakes and other geologic activity, implement the most recent state and seismic requirements for structural design of new development and redevelopment.	Community Development	Development Fees, General Fund	Ongoing	
CS-1.8	Participate in Federal, State, and local earthquake preparedness and emergency response programs.	Fire Department	General Fund	Ongoing 2005- Local Haz Mit Plan being prepared per State regs-	

Community Safety Element

IMPLEMENTATION GUIDE to the MANHATTAN BEACH GENERAL PLAN

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Hazardous Materials Release					
CS-2.1 CS-2.2 CS-2.7	<p>Minimize public health and environmental risks from the use, transport, storage and disposal of hazardous materials with the following approaches:</p> <ul style="list-style-type: none"> Cooperate with federal, state and local agencies to effectively regulate the management of hazardous materials and hazardous waste in Manhattan Beach and adjacent jurisdictions; Continue the Hazardous Materials program through a joint agreement with the Los Angeles County Fire Department; Identify roadway transportation routes for conveyance of hazardous materials; Implement the emergency response plan for accidents involving hazardous materials; and Cooperate with the Certified Unified Program Agency (CUPA) for the City of Manhattan Beach and the Los Angeles County Fire Authority to administer risk management plans for businesses within the City. 	Fire Department, Public Works, County of Los Angeles, Federal and State Agencies	General Fund, Federal, State and local regulatory agencies	Ongoing	
CR-2.3	Continue to monitor the hazardous gas levels and other environmental risks associated with industrial uses in areas adjacent to the Chevron Refinery and in Manhattan Village.	Public Works, Fire Department	General Fund	Ongoing	
CR-2.4	Cooperate with the California Highway Patrol and Caltrans in developing and enforcing regulations for hazardous waste and toxic materials transported on Manhattan Beach roadway system.	Fire Department, Police (Traffic Division), CHP, Caltrans	General Fund	Ongoing	I-1.1
CS-2.2	Monitor businesses that transport, handle, and generate hazardous materials to ensure proper disposal. Require such businesses to report to the Certified Unified Program Agency (CUPA) regarding the type, use, and storage of hazardous materials.	Fire Department	General Fund	Ongoing	
CS-2.6	<p>Continue to provide education and information to the community through City's website and publications about:</p> <ul style="list-style-type: none"> Commonly used hazardous materials; More environmentally friendly alternatives; Safe recycling and disposal methods; and Location and hours of operation of the nearest household hazardous waste collection center or event. 	Public Works, Fire Department	General Fund	Ongoing	

Community Safety Element

IMPLEMENTATION GUIDE to the MANHATTAN BEACH GENERAL PLAN

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Emergency Preparedness and Response Services					
CS-3.1	Review all new proposed projects to ensure they comply with building and fire codes. Actively enforce all building and fire codes through code enforcement.	Fire Department, Code Enforcement, Building	General Fund	Ongoing	
CS-3.2	Continue to work with the multi-jurisdictional South Bay Regional Public Communications Authority (SBRPCA) in providing state-of-the-art police and fire emergency 911 dispatching.	Fire Department, Police Department	General Fund	Ongoing	
CS-3.3	Inform all residents of the requirements for visible and clearly legible street numbers through website education and public safety publications. Concentrate efforts in neighborhoods that lack street gutters.	Fire Department, Police Department	General Fund	Ongoing	I-1.7
CS-3.4	Encourage Fire Department, Police Department, Building and Safety, and Public Works staff to identify illegible street signs when out on routine inspections or similar duties.	Fire Department, Police Department, Public Works Department, Community Development Department	General Fund,	Ongoing	I-1.2 I- 1.7
CS-3.5 CS-3.6 CS-3.7	<p>Annually review City's emergency equipment to ensure that it adequately meets the needs of Manhattan Beach's land use and development type and type of disaster. Coordinate with the Manhattan Beach Fire and Police Departments to determine the need and applicability of new technology and equipment in Manhattan Beach.</p> <p>Ensure that the City Disaster Plan includes provisions that the location, size, and equipment at each designated emergency shelter periodically is reviewed by the Fire Department to ensure the facility can accommodate all people likely to need shelter in the event of a disaster.</p> <p>Biannually evaluate the City's emergency preparedness program mutual aid to ensure that the City has adequate police, fire and protection services in event of an emergency.</p>	<p>Fire Department, Police Department</p> <p>Fire Department</p> <p>Fire Department</p>	<p>General Fund, Federal grants</p> <p>General Fund</p> <p>General Fund</p>	<p>Annually</p> <p>Annually</p> <p>Biannually</p>	
CS-3.8	Make efforts to continue to maintain the ISO rating at 3.	Fire Department	General Fund, Capital Improvement	Ongoing	

Community Safety Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
CS-3.9	Continue to provide basic training in the Standardized Emergency Management System (SEMS) by the Fire Department including City management training for earthquakes, updated disaster training for all City employees, and use of the Community Emergency Response Teams (CERT) training programs. Also emergency response personnel (Fire/Police) training.	Fire Department	General Fund, Federal grants	Ongoing CC Work Plan 2004/05-Citizen Involvement in Public Safety	
Law Enforcement Services					
CS-4.1	Evaluate the number of officers, total population, response times, and crime statistics to ensure that appropriate levels of police protection are provided citywide.	Police Department	General Fund	Ongoing	
CS-4.2	Continue the Crime Prevention section of the Police Department which provides crime prevention programs, Neighborhood Watch program, Victims Assistance Team, Community Police Academy, and volunteer services personnel.	Police Department	General Fund, Federal grants	Ongoing	
	Continue to provide the local television program "Beach Beat" which features informative and useful information regarding law enforcement programs and personal safety tips for residents of Manhattan Beach, Hermosa Beach, and Redondo Beach.	Police Department		Ongoing	
	Continue to provide traffic safety training by the Traffic Safety section of the Police Department.	Police Department	General Fund, Federal grants	Ongoing	
			General Fund, Federal grants		

Community Safety Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
CS-4.3	Work with Police Department to increase public awareness about criminal activity and crime prevention. Maximize the use of after school programs, volunteer programs, Neighborhood Watch programs, and other community-oriented policing programs.	Police Department, MBUSD	General Fund	Ongoing CC Work Plan 2004/05-Citizen Involvement in Public Safety	CR-3.2
CS-4.4	Work with the Los Angeles County Department of Harbor and Beaches and the Los Angeles County Sheriffs' Department to ensure adequate police protection, life guard safety, and emergency services on County Beaches.	Police Department, Los Angeles County Department of Harbor and Beaches and Sheriffs	General Fund	Ongoing	
CS-4.5	Continue to provide police personnel with Advanced Officer, Police Officer Standards and Training (POST), and Standards and Training for Corrections (STC) training, as well as comply with State and local training requirements. Continue proactive recruiting of quality Police personnel.	Police Department	General Fund	Ongoing	
CS-3.10 CS-4.6 CS-4.7	Strive to reduce police response time by Patrol Officers by providing adequate number of sworn police officers, special bicycle and foot patrols, patrols in response to criminal activity, and patrols that manage special events.	Police Department	General Fund	Ongoing	

Noise Element

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Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
Noise					
N-1.1 N-1.2	Protect sensitive land uses from traffic noise using methods such as the construction of noise barriers in concert with road improvement projects. Require, where necessary to mitigate identified adverse significant noise impacts, the inclusion of soundwalls, earthen berms, or other acoustical barriers as part of any Caltrans, MTA, or other major roadway projects., to the extend possible.	Community Development, Public Works	State and MTA Funding	Ongoing	I-2.7 I-3.4 I-3.8
N-1.3	Ensure that all new development proposals follow the Interior Noise Standards (Section 5.48.170) of the Manhattan Beach Municipal Code. Regularly enforce ordinances prohibiting truck cut-through traffic in residential areas and on other non-designated truck routes.	Community Development Police Department	Development fees General Fund	Ongoing	LU-5.1 LU-5.2 LU-5.4 LU-5.7 LU-6.4 LU-7.6 LU-9.7
N-1.4	All City departments and agencies will comply with local, State, and Federal noise standards, including state and federal OSHA standards, including enforcement of regulations. All new equipment or vehicle purchases will comply with local, State, and Federal standards. Such equipment includes compressors, air conditioners, leaf blowers and other fixed and mobile machinery. Purchase noise producing equipment with the necessary noise abating equipment installed.	Public Works, Police Department, Code Enforcement	General Fund	Ongoing	
N-1.5	Work with the Federal Aviation Administration (FAA), and other agencies, to reduce noise impacts resulting from aircraft operations at Hawthorne Municipal Airport and Los Angeles International Airport(LAX) by participating and monitoring the planning processes for Hawthorne Airport and LAX.	Management Services, Community Development	General Fund, Airport Improvement Program grants	Ongoing CC Work Plan 2004/05-Monitor Regional Projects-LAX ongoing	
N-1.6	Examine potential noise impacts within Manhattan Beach relating to proposed projects in nearby jurisdictions.	Community Development	General Fund	Ongoing	
N-2.1	Actively respond to noise complaints particularly in areas adjacent to residences, schools, medical facilities, and other noise-sensitive areas. Enforce the Noise Regulation (Chapter 5.48) of the Manhattan Beach Municipal Code.	Code Enforcement, Police Department	General Fund	Ongoing	
N-2.2 N-3.2 N-3.4	Require all construction activity to comply with the limits established in the City Noise Ordinance. Review the Noise Ordinance for adequacy and amend as needed to address community needs and development patterns.	Community Development, and Police Department	General Fund	Ongoing	I-2.7 I-3.4 I-3.8

Noise Element

IMPLEMENTATION GUIDE to the MANHATTAN BEACH GENERAL PLAN

Policy	Implementation Program Description	Responsible Agency	Potential Funding Source	Time Frame	Related General Plan Element Policies
N-2.3	Establish standards for noise issues in the City that are not already addressed by local, state, or Federal standards, as required to address noise issues.	Community Development	General Fund, Grants	TBD by CC	
N-2.4	Provide information describing methods of retrofitting existing structures and properties to reduce noise impacts, including sound insulation, double-pane glass windows, sound walls, berming, and other measures.	Building and Safety	General Fund	By 2006, Ongoing	
N-2.5 N-3.6	Use noise and land use compatibility standards to guide future planning and development decisions. Review development proposals to ensure that the noise standards and compatibility criteria are met. Require mitigation measures where necessary, to reduce noise levels to meet the noise standards and compatibility criteria. Consider mitigating noise impacts of commercial uses on surrounding residential areas during review of new development. For example, the City currently considers noise-related impacts and the project-specific levels for development in the Downtown and in other neighborhoods directly behind Sepulveda Boulevard frontages. Reduce the noise impacts associated with City services acquired through contracts with other public and private entities, such as street sweeping, solid waste removal and transport, landscaping maintenance, construction projects, and emergency services.	Community Development Public Works, Recreation and Parks	General Fund General Fund	Ongoing Ongoing	LU-5.1 LU-5.2 LU-5.4 LU-5.7 LU-6.4 LU-7.6 LU-9.7
N-2.6	Limit delivery or service hours for stores with loading areas, docks or trash bins that front, border or gain access on driveways next to residential and other noise-sensitive areas.	Community Development	General Fund	Ongoing	LU-5.1 LU-5.2 LU-5.4 LU-5.7 LU-6.4 LU-7.6 LU-9.7 I-4.4
N-3.1 N-3.2 N-3.4	Enforce the City's Noise Ordinance to regulate excessive neighborhood noise. Periodically review the Noise Ordinance, policies, and regulations affecting noise sources in order to conform with changes in legislation and/or technologies.	Police Department, Code Enforcement Community Development	General Fund General Fund	Ongoing Every 2 years	I-2.1 I-2.2
N-3.5	Cooperate with adjacent jurisdictions and other agencies to require compliance with the City of Manhattan Beach Noise Ordinance where activities affect Manhattan Beach residents and businesses.	Community Development	General Fund	Ongoing	