

**CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION**

December 12, 2011
6:30 p.m.
Manhattan Beach City Hall

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Project (City of Manhattan Beach/Los Angeles County).....1

ROLL CALL

Present: Commissioners Adams, Rhees, Hook, Clemons, and Cooperman.

Absent: None.

Others Present: Director of Parks & Recreation Richard Gill, Recreation Services Manager Mark Leyman, Manhattan Beach Library Manager Don Gould and Recording Secretary Mary Kirchwehm.

APPROVAL OF MINUTES

The Minutes of the October 13, 2011 Library Commission meeting were approved as written.

CEREMONIAL

None.

AUDIENCE PARTICIPATION

Manhattan Beach Library Manager Don Gould reported that the library has a number of programs coming up that are listed on the website www.colapublib.org as well as the library's Facebook page.

GENERAL BUSINESS

11/1212.1 – Status Report of the Manhattan Beach County Library Project (City of Manhattan Beach/Los Angeles County)

Recreation Services Manager Mark Leyman presented an overview of communications with the County. Mr. Leyman reported that there are monthly executive county meetings and working group meetings that meet once or twice a month and everything is as scheduled as it was previously presented to the Commission.

The schematic design has been completed and the project is in the design development phase. The design builders pre qualified to be the consultants; the scoping documents will be complete in July 2013 and it will be awarded in August.

Director Richard Gill reported that the project is being run by the County's Public Works Department and that they, along with the County Librarian Margaret Todd, work collaboratively with Councilmembers, the Public Works Director, and the City Manager at each executive meeting.

Commissioner Rhees inquired of the scheduling of the executive meetings. Director Gill reported that the executive meetings are scheduled for the third Thursday of every month in Downey.

Commissioner Cooperman inquired about the Manhattan Beach historical materials. Director Gill reported that the county has planned on lockable shelves and the possibility of digitizing the materials. Commissioner Cooperman inquired if any of the historical items can be qualified as art; thereby qualifying for any of the art budget that is allocated to the library.

Mr. Gary McAulay, board member of the Manhattan Beach Historical Society, reported that Library Consultant Linda Demmers is looking for space where the newspapers can be stored in a locked cabinet and accessible with a valid library card. There are 100 years of newspapers currently being stored in the restroom building near the Historical Society in Polliwog Park, and it is critical to have those papers digitized immediately. Mr. McAulay reported that it is important to keep the materials accessible without losing them or getting them destroyed. He also reported that while the digitization is critical, the expense and complexity of digitizing them have to be considered. Although Cal State Dominguez has offered to digitize them, it would mean that the newspapers would become their property. Commissioner Rhees inquired about the cost of digitizing. Mr. McAulay reported he does not know the answer since there are multiple factors of digitization.

Meeting was adjourned at 6:55 p.m. to the next regularly scheduled meeting on January 9, 2012.