



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Finance Subcommittee

**THROUGH:** Bruce A. Moe, Director of Finance

**FROM:** Steve S. Charelian, Revenue Services Manager

**DATE:** June 19, 2012

**SUBJECT:** FY 2011/2012 Monthly Schedule of TOT and Lease Payments and Miscellaneous Accounts Receivables.

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### RECOMMENDATION:

Staff recommends that the Finance Subcommittee Receive and File this Report.

### FISCAL IMPLICATION:

There are no fiscal implications associated with the recommended action.

### DISCUSSION:

Each month the Revenue Division invoices and collects for miscellaneous accounts receivable, which includes the schedule of Transient Occupancy Tax (TOT), lease revenue, franchise revenue and other payments.

### Attachments:

1. FY 2011/2012 Monthly Schedule of TOT, Lease and Miscellaneous payments
2. Miscellaneous Accounts Receivables Aging Statistical Report



MONTHLY REVENUES		July 2011	Aug 2011	Sept 2011	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	TOTALS
	Due Date	Acct #												
<b>HOTEL BED TAX:</b>														
	M 20TH	100-3203	7/19/2011	8/19/2011	9/23/2011	10/17/2011	11/21/2011	1/4/2012	2/22/2012	3/30/2012	4/23/2012	5/21/2012		
	M 20TH	100-3203	7/21/2011	8/22/2011	9/21/2011	10/20/2011	11/21/2011	1/20/2012	2/21/2012	3/22/2012	4/23/2012	5/22/2012		
	M 20TH	100-3203	7/13/2011	8/10/2011	9/15/2011	10/14/2011	11/15/2011	1/11/2012	2/13/2012	3/14/2012	4/16/2012	5/18/2012	6/8/2012	
	M 20TH	100-3203	7/19/2011	8/19/2011	9/19/2011	10/24/2011	11/17/2011	1/20/2012	2/21/2012	3/15/2012	4/19/2012	5/21/2012		
	M 20TH	100-3203	7/20/2011	8/22/2011	9/20/2011	10/20/2011	11/21/2011	1/20/2012	2/21/2012	3/20/2012	4/20/2012	5/21/2012		
	M 20TH	100-3203	7/21/2011	8/22/2011	9/21/2011	10/20/2011	11/21/2011	1/20/2012	2/21/2012	3/22/2012	4/23/2012	5/22/2012		
	M 20TH	100-3203	10/27/2011	11/1/2011	11/14/2011	12/7/2011	1/4/2012	1/25/2012	2/16/2012	3/19/2012	4/11/2012	5/18/2012		
	M 20TH	100-3203	7/15/2011	8/19/2011	9/20/2011	10/24/2011	11/21/2011	1/18/2012	2/17/2012	3/19/2012	4/23/2012	5/18/2012		
	M 20TH	100-3203	7/18/2011	8/9/2011	9/13/2011	10/12/2011	11/7/2011	1/11/2012	2/7/2012	3/19/2012	4/23/2012	5/18/2012		
	M 20TH	100-3203	7/18/2011	8/16/2011	9/19/2011	10/17/2011	11/18/2011	1/20/2012	2/17/2012	3/19/2012	4/20/2012	5/18/2012		
	M 20TH	100-3203	7/20/2011	8/18/2011	9/20/2011	10/20/2011	11/18/2011	1/20/2012	2/21/2012	3/20/2012	4/20/2012	5/18/2012		
			299,156.00	338,120.70	292,497.51	229,596.38	211,120.81	217,096.02	259,512.53	253,033.05	277,933.10	265,374.04		2,832,654.15
														0.07
<b>RALEIGH STUDIOS:</b>														
	M 20TH	100-3715	7/20/2011	8/11/2011	9/19/2011	10/14/2011	11/22/2011	12/16/2011	1/20/2012	2/14/2012	3/19/2012	4/19/2012	6/6/2012	449,859.00
	M 20TH	100-3204	7/20/2011	8/19/2011	9/19/2011	10/14/2011	11/22/2011	12/15/2011	1/20/2012	2/17/2012	3/20/2012	4/19/2012	6/6/2012	449,870.00
	M 1ST	100-3718	7/5/2011	8/4/2011	9/2/2011	10/5/2011	11/1/2011	12/2/2011	1/4/2012	2/2/2012	3/2/2012	4/3/2012	5/3/2012	449,681.00
	A APRIL													
<b>LEASES:</b>														
	M 10TH	100-3513	20,916.61	20,916.61	20,916.61	21,418.61	21,418.61	21,418.61	21,418.61	21,418.61	21,418.61	21,418.61	21,418.61	255,015.32
	M 10TH	100-3531	2,507.49	2,507.49	2,507.49	2,507.49	2,507.49	2,507.49	2,582.71	2,582.71	2,582.71	2,582.71	2,582.71	30,465.88
	M 15TH	100-3534	522.39	522.39	522.39	522.39	522.39	522.39	522.39	522.39	522.39	522.39	522.39	6,268.68
	M 30TH	100-3517	3,582.74	3,582.74	3,582.74	3,582.74	3,582.74	3,761.88	3,761.88	3,761.88	3,761.88	3,761.88	3,761.88	44,967.72
	M 1ST	100-3517	3,438.03	3,438.03	3,438.03	3,438.03	3,438.03	3,438.03	3,438.03	3,438.03	3,609.93	3,609.93	3,609.93	41,772.66
	M 1ST	100-3511	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00	3,360.00
	M 20TH	100-3516	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	33,333.33	399,999.96
	M 15TH	522-3511	600.00	654.40	646.40	660.00	660.00	600.00	600.00	600.00	600.00	600.00	600.00	7,420.80
	M 1ST	100-3519	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	20,083.33	240,999.96
	A FEB								141,297.03					141,297.03
	M 1ST	100-3533	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	1,765.17	21,182.04
	M 25TH	100-3532	12,733.62	12,733.62	1,401.45	1,707.06	13,039.23	13,039.23	13,039.23	13,039.23	13,039.23	13,039.23	13,039.23	108,518.19
	Q 31ST	100-3515	143,022.00			97,628.00		68,865.00						490,772.00
	Q 31ST	100-3512	2,478.00			3,582.00		1,740.00						9,717.00







City of Manhattan Beach  
 Accounts Receivable - Aging Statistics  
 Miscellaneous

6/1/12

	Dollars											
	Total	0-30	30-60	60-90	90-120	>120						
July	152,127.79	91,380.18	1,905.00	16,085.38	5,596.37	37,170.86						
August	163,202.02	100,676.34	9,750.96	8,196.40	11,146.19	33,442.13						
September	225,266.94	95,728.12	86,142.41	16,968.13	0.00	26,438.28						
October	284,491.20	193,120.33	44,451.10	7,019.53	15,166.96	24,743.28						
November	254,480.50	153,978.22	59,350.71	19,133.71	1,874.53	20,153.33						
December	195,500.15	17,937.03	125,714.55	19,687.75	13,716.01	18,854.81						
January	241,083.62	164,673.37	10,022.31	26,099.22	16,197.90	24,100.82						
February	202,314.11	106,981.57	52,054.30	6,800.66	3,582.82	32,904.76						
March	258,185.38	116,285.55	86,319.87	21,288.96	5,699.07	28,601.93						
April	286,772.61	127,457.92	103,500.63	6,925.72	19,938.96	28,959.38						
May	303,149.06	150,670.00	3,066.12	101,905.63	5,590.72	41,926.59						
June												
<b>Average</b>	<b>233,324.85</b>	<b>119,862.60</b>	<b>52,934.36</b>	<b>22,737.37</b>	<b>8,955.41</b>	<b>28,845.11</b>						

	Percentages											
	Total	0-30	30-60	60-90	90-120	>120						
July	100.00%	60%	1%	11%	4%	24%						
August	100.00%	62%	6%	5%	7%	20%						
September	100.00%	42%	38%	8%	0%	12%						
October	100.00%	68%	16%	2%	5%	9%						
November	100.00%	61%	23%	8%	1%	8%						
December	100.00%	8%	64%	18%	7%	9%						
January	100.00%	68%	4%	11%	7%	10%						
February	100.00%	53%	26%	3%	2%	16%						
March	100.00%	45%	33%	8%	2%	11%						
April	100.00%	44%	36%	2%	7%	10%						
May	100.00%	50%	1%	34%	2%	14%						
June												
<b>Average</b>	<b>100.00%</b>	<b>56%</b>	<b>18%</b>	<b>9%</b>	<b>4%</b>	<b>13%</b>						

