

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

August 8, 2011  
6:30 p.m.  
Manhattan Beach City Hall

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**ROLL CALL**

- Present: Commissioners Adams, Rhees, Clemons, and Cooperman.
- Absent: Commissioner Hook.
- Others Present: Councilmember David Lesser and Mayor Pro Tem Wayne Powell, Recreation Services Manager Mark Leyman, Los Angeles County Library Regional Administrator Steven Klein, Manhattan Beach Library Manager Don Gould, and Recording Secretary Mary Kirchwehm.

**APPROVAL OF MINUTES**

The Minutes of the July 11, 2011 Library Commission meeting were approved as written.

**CEREMONIAL**

None.

**AUDIENCE PARTICIPATION**

Gary McAulay, resident of Manhattan Beach and board member of the Historical Society, reported that Jan Dennis, a local historian who has written books on the town's history, has suggested a local history room be incorporated in the library plans. In addition, Mr. McAulay reported that the Historical Society has quite a large collection of newspapers dating back to the town's incorporation. They are single copies and are currently being stored in an old restroom in Polliwog Park.

**GENERAL BUSINESS**

11/0808-1 – Review and Discussion of Library Renovation Project

Councilmember Powell reviewed the conceptual timeline that was presented to City Council in a staff report. The timeline consists of four components:

1. Schematic Design Stage (August – November 2011): Includes a community meeting.
2. Design Development Stage (December 2011 – April 2012): Includes a community presentation.
3. Construction Documents (May – September 2012)

4. Permit and Construction Cost Phase (September – November 2012)
5. Construction Begins (December 2012)

Councilmember Powell also stated that the Subcommittee would like to keep expenses for a temporary library at a minimum during the construction. The Subcommittee is exploring the idea of a bookmobile or a small satellite office in City Hall or the Creative Arts Center. The Library Commission will be involved in each of the phases, and the Cultural Arts Commission will also be involved with respect to the art in the new library.

Councilmember Lesser explained that the first goal is to get the project approved by the Los Angeles County Board of Supervisors. The expectation is that the project will be approved on the consent calendar of the Los Angeles County Board of Supervisors August 9, 2011 meeting. The Subcommittee will also be meeting with the City Manager and senior County staff members to identify what the City will have direct control over in regards to the library project.

Councilmember Lesser reported that at the last City Council meeting, Johnson/Favarro was awarded the architect contract with the expectation that the County of Los Angeles will oversee the project. Although the County will be overseeing the project, entitlements and approvals still need to go through the City.

The Subcommittee would like to solicit the help of the Commission in reaching out to the community for public input in areas that are available for discussion. They would also like to meet with various groups in the community to relay information on the status of the project. The Commission would like to arrange a bus tour for the public to visit various libraries.

Commissioner Adams suggested that the Commissioners be provided with a fact sheet detailing the need for a new library.

#### **COMMISSION ITEMS**

None.

#### **STAFF ITEMS**

None.

#### **ADJOURNMENT**

The meeting was adjourned at 7:55 p.m.